RG104 Entry 235 Vol 527

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 527 of 600
NC-152, Entry 235

From
gt. 13, 1931.
to

es Mint,

FRANCISCO,

CALIFORNIA.

RG104 Entry 235 Vol 527

From
Augt. 13, 1931.
to

United States Mint,

SAN FRANCISCO,

CALIFORNIA.

August 13, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I am returning with this letter Form C.A. 8, Request for Continuance of Compensation on Account of Total Disability, in favor of W. J. Hodnett, and request that you please place your signature on the reverse of the form in the proper space. When that has been done, you may send the form and attachments directly to the United States Employees' Compensation Commission, Washington, as the data required by the Department has been transcribed from the papers.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

August 13, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of the 8th enclosing application for retirement of William Edward Haring.

It is necessary that this application be accompanied by a doctor's certificate and a statement from you as to his physical condition. Please forward these papers to the Bureau as soon as possible.

Respectfully,

R. J. Grant,
Director of the Mint.

August 18, 1931

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint, San Francisco, Calif.

Please forward to the Bureau Form two one five one recommending extension of leave without pay for Mr. Hodnett for additional period not to exceed sixty days without pay.

GRANT,
Director
R.J.G.

August 18, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint, San Francisco, Calif.

Form two two one seven proper one for you to use.

O'REILLY,
Acting Director

OR

August 20, 1931.

Superintendent,
U.S. Mint,
San Francisco, Calif.

Sir:

I return herewith the statement, dated July 9th, covering retirement deductions made from the salaries of the personnel of your institution for the fiscal year 1931. I assume that these figures indicate the net reductions made for the retirement fund.

It is requested that you please add another column to this statement alongside the present column of figures, entitle it "Tontine Deductions", and show in same the total of the $1.00 a month deductions made from each salary for the fiscal year 1931. When that has been done, please return the statement to the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

August 29, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Several years ago, at a time when there was considerable demand for subsidiary silver coin, authority was given for the purchase of deposits of silver free from gold, in conformity with the last paragraph at foot of page 5 of Mint Regulations. That authority is now rescinded, as the stock of subsidiary coin is abundant, with little demand therefor.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

September 1, 1931.

Supsrintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year.

Salaries and Expenses $20,000.00

Respectfully,

Acting Director of Mint.

P F

September 1, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The following pertains to your account for the month of July.

The totals of the alloy and bar charges as listed on the schedule of collections have been corrected in the Bureau to read $747.46 for the former and $4.99 for the latter, which are in accordance with the charges shown on the bullion abstract sheets.

Please forward the usual signed statement to accompany voucher No. 10, Standard Glove Works, $49.00, to the effect that the gloves purchased are retained by the Government, after serving their usefulness, and are destroyed to obtain any precious metals that may adhere to them.

On dealer's bill attached to voucher No. 13, La Grande Laundry Co., $7.45, the 13 rags (rate 1¢ each), itemized under the several service performance dates, are recapitulated and charged for as bags (rate 3¢ each) giving an apparent overpayment of 26¢. The voucher is enclosed for inspection and return, with advice as to proper action.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

September 9, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent,
Mint, San Francisco, Calif.

Printing Office advises duplicate checks will be mailed on the seventeenth.

O'REILLY,
Acting Director

RG104 Entry 235 Vol 527

September 11, 1931

Contingent Expenses, Office of the
Director of the Mint, 1932.

Supt., U.S. Mint,
San Francisco, Calif.

Architect has instructed Jenner to take care of plumbing immediately.

O'REILLY,
Acting Director

OR

RG104 Entry 235 Vol 527

September 14, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Please prepare and forward to the Bureau, on the attached forms, an original and one duplicate copy of the official record of Edward White while engaged in the service of the Quartermaster's Office of the War Department, at San Francisco, from May 1st to May 12th, 1911. This man was employed in your institution as a helper until August 31, 1931, the date of his retirement.

The necessary forms are enclosed with this letter.

Respectfully,

M. M. Kirkley

Acting Director of the Mint.

RG104 Entry 235 Vol 527

September 14, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Secretary's Office desires to be advised by wire on day you receive gold bullion deposits of three hundred thousand dollars or over. Please wire this Bureau each time.

O'REILLY,
Acting Director.

OR

RG104 Entry 235 Vol 527

September 15, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Two hundred duplicate checks unnumbered forwarded today. Will be followed as soon as possible by further supply from Printing Office.

O'REILLY,
Acting Director

RG104 Entry 235 Vol 527

September 15, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

The Bureau has asked the Division of Supply about the forwarding to you of original checks when your requisitions and orders called for duplicates. The confusion arose between the Government Printing Office and the Bureau of Printing and Engraving. The Bureau of Supply has this morning promised to send you 200 unnumbered duplicate checks, and you will, of course, insert your symbol number as you use them. As soon as the supply of numbered checks reaches you, please destroy, up to the number you have used, those upon which you have supplied the symbol number, in order that there may be no duplication of numbers.

Respectfully,

Acting Director of the Mint.

RG104 Entry 235 Vol 527

September 19, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Referring letter September fifteenth. Bureau has requested authority from Secretary to extend Edward Gartland leave of absence without pay for period of sixty days. Do not drop him from roll. Letter follows. Request for further extension for William Haring also made of Secretary. While retirement is pending he should not be dropped from roll.

O'REILLY,
Acting Director

OK

RG104 Entry 235 Vol 527

September 21, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of September 15th, recommending that William E. Haring be dropped from the rolls, at the close of business September 14th, on account of excessive leave.

The Bureau has made application to the Secretary of the Treasury for authority to carry Mr. Haring on our rolls for a further period of sixty days without pay. In the meantime, the matter of his retirement is being handled by the Pension Office, and it is thought that a decision will be reached by the time these additional sixty days are exhausted.

If we should drop Mr. Haring from the rolls, as you suggest, he would have no further claim for consideration as to his retirement.

Respectfully,

Acting Director of the Mint.

RG104 Entry 235 Vol 527

September 21, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of September 15th, recommending that Edward F. Gartland be dropped from the rolls, at the close of business September 8th, on account of excessive leave.

The Bureau has made application to the Secretary of the Treasury for authority to carry Mr. Gartland on our rolls for a further period of sixty days without pay. In the meantime, I suggest that Mr. Gartland make application for retirement on account of total disability, if this is his condition and you agree.

If we should drop him, as you suggest, he would have no further claim for consideration as to his retirement.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

September 21, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please prepare in duplicate, on the attached forms, an official record of the service of Daniel Cram, who took the oath of office on August 1, 1879, for the position of Watchman in your institution, at $2.50 a day. Information in hand is that he died about 1886.

Please prepare the service record as completely as possible and forward to this Bureau.

Respectfully,

Acting Director of the Mint.

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September 24, 1931.

Dear Mr. Kelly:

The Bureau is obliged to make up a statement for the Secretary's Office, estimating the amount of seigniorage we are likely to earn during the current fiscal year. The plan now tentatively agreed upon is to have you coin quarter dollars of the new design as soon as the dies for the new coin are ready early in the calendar year 1932. The accounts in this office indicate you had on hand August 31st new silver--that is, silver not a part of the stock of recoinage silver--amounting to 621,310 ounces. It is probable that you will be requested to use this new silver, as distinguished from recoinage silver, in the manufacture of quarter dollars for the purpose of earning seigniorage on this amount. The recoinage silver, amounting to on that date 256,582 ounces, can be used in the recoinage of dimes during the balance of the calendar year 1931, and if you see fit you might make minor coinage from any uncurrent minor coins you have on hand. This recoinage should be sufficient to keep the Mint normally engaged until we can begin on the quarter dollars of the new design in the early part of 1932. The plan at present is to coin a total of $1,500,000 to $2,000,000 at the three Mints, and you will be instructed as to the quantity your Mint will be expected to manufacture. This letter is being written merely to give you a general idea of the program tentatively agreed upon in estimating our seigniorage for the year, and to give you some idea of the possible program for coinage made for the balance of the calendar year.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Honorable M. J. Kelly,
Superintendent, U. S. Mint,
San Francisco, Calif.

September 29, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

For the information of your records, the Bureau advises that on July 2, 1931, the Bureau of Pensions made payment of a refund under the act of May 29, 1930, to Robert F. Brownrigg, formerly employed as a helper in your institution. The amount of this refund was $117.81, with interest in the amount of $5.06 added, making a total payment of $122.87. Payment was made under Claim No. R 340416.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

October 1, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Public voucher No. 30 of your August accounts is herewith returned. Dealer's bill for the gloves should be certified in the name of the company. The usual certificate showing that the gloves are retained by the Government after they are no longer useful and then are destroyed to obtain any precious metals that might adhere to them, should also be attached to voucher.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

RG104 Entry 235 Vol 527

October 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $20,000.

Respectfully,

R J Grant,
Director of the Mint.

P P

RG104 Entry 235 Vol 527

October 5, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 oz. of fine gold samples, representing Mint fine gold melts Nos. 1-6-11-16-21 and No. 26, forwarded with your letter of October 1, 1931.

Respectfully,

R. J. Grant,
Director of the Mint.

Q.

RG104 Entry 235 Vol 527

October 5, 1951.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to shipment of bullion No. 1 forwarded to you by the Carson City Mint on September 24, 1951. Your report on the above mentioned shipment carries no date of the receipt of same at your institution. On future reports please insure that the date of the receipt of the shipment is indicated.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

October 6, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 9.60 ounces of fine gold samples, representing certificate fine gold mass melts #15-20-25-30-35 and 40, forwarded with your letter of October 2, 1931.

Respectfully,

H. J. Grant,
Director of the Mint.

Q.

October 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find letter of the General Accounting Office, dated October 3, 1931, pertaining to the claim for amount of unpaid wages of Samuel N. Marion, deceased, together with all papers pertaining to such claim.

Please reclaim the 51¢ in question, if paid to the Bureau of Pensions, by showing it as a deduction on the current payroll, with addition of Mr. Marion's name and appropriate explanation, in accordance with paragraph 5 of Supplement No. 3 to General Accounting Office Regulations No. 54, copy of which was forwarded you August 5, 1931.

In future cases of wages due deceased employees no retirement deduction therefrom should appear on the payroll, in order that such amount be not covered into the retirement fund, and that it be available to include in the voucher certified to the General Accounting Office for direct payment to the claimant, as per last sentence of paragraph 3 of General Regulations No. 54, Supplement No. 3.

With return of the enclosures please include statement to support the claim, to the effect that the 51¢ have been reclaimed by deduction from the amount covered into the retirement fund, specifying the payroll on which the deduction appears.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

October 9, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

On my return to my desk I find your letter of August 18th, together with the proposal of the Western Precipitation Company of Los Angeles offering to install a Cottrell Electrical Precipitation System in your Mint.

I have taken no action on this proposal and shall defer any consideration of it until I can consult with you during my visit to San Francisco, which I now expect will be sometime in November.

Respectfully,

R. J. Grant,
Director of the Mint.

October 16, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is writing to the Carson City Mint concerning a bullion shipment difference between your institution and the one at Carson City, and quotes for your information the content of such letter as regards this shipment.

"As regards the difference of 72¢ on bullion shipment to the San Francisco Mint, no information concerning same, later than that with your letter of October 8th, has reached either the Treasurer or this office. Presumably the San Francisco Mint will issue documents giving you credit with the amount unless they are prepared to maintain the correctness of their assay as contained on their report (form 906-B) pertaining to the shipment. Otherwise the item is not a difference properly reimbursable as a shipment loss, from the special deposit account. It is requested that the adjustment be completed during the present month."

Respectfully,

M. O'Reel

F-S

Acting Director of the Mint.

October 20, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your letter of October 14th pertaining to the claim for unpaid wages of Samuel N. Marion, deceased.

In view of the information in the Bureau circular letter of October 15, 1931, relative to the General Accounting Office's requirement that standard form No. 1055 support claims of this kind, it is suggested that a copy of said form, properly executed, be forwarded to support this claim. Also please advise the Bureau whether the 51¢ retirement accrual for August 1 to August 3, 1931, in the case of Mr. Marion, has been eliminated from the amount to be refunded to his estate in claim for refund on account of retirement deductions.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

October 22, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Please furnish the Bureau the information called for on the attached form from the Veterans Administration, relative to application for retirement of William E. Haring, skilled workman in your institution.

Respectfully,

R. J. Grant,
Director of the Mint.

October 23, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Dealer's bill pertaining to voucher No. 54, Wm. Amsworth & Sons, Inc., of your September account, is herewith returned for certification in the name of the company.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

October 24, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please fill out the attached form, relative to the recent retirement of Edward White, employed as a helper in your institution, and return to this Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

October 26, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is noted from your Cashier's Daily Statement that certain funds received are being reported as balances on hand under the caption "Gold Settlement Fund". Since the amounts thus represented were received in the form of gold coin or gold certificates they should be reported as such and not under the caption "Gold Settlement Fund". These assets are received for credit in the gold settlement fund - a Treasurer's credit account, not a mint debit account; in the mint accounts they are a part of the bullion fund.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

October 26, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your recent requisition for forms, blank Books, etc., please be advised that form No. 211 "Report on Sweeps" was discontinued several years ago and is no longer being supplied.

It is noted that form No. 345 "Report of Night Watch" and form No. 442 "Report of Captain of Night Watch" both carry the names of persons in the Mint building during the night, with hours of arrival and departure. Could not one form serve both purposes - if the reports are made to different offices, by being routed first to one then to the other, or otherwise?

Four different types of computation books are requested: 81C with the page unruled; 81B with the page ruled into four sections; 81B with the same size page ruled into eight sections; and 81E with a little larger page ruled into fifteen sections. Form 81C is commonly used by the several Mint Service institutions; form 81E is used only by the San Francisco Mint, and the stock of same on hand will be forwarded you; however, information is desired as to the need of this form and whether form 81B with the page ruled into eight sections would not serve as satisfactorily as form 81E, or whether by such use there would be material waste of space. The illustrated samples of form 81B on file in this office indicate that the data on the sheet ruled into four sections could readily be placed in the spaces on the sheet ruled into eight sections - is there any reason why the supplying of sheets ruled into four sections should not be discontinued?

Forms 948a, B, C, D, E, bullion account current, will be forwarded in a few days upon receipt from the printer, and should reach you by the 5th of November.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

October 29, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to the bond of Miss Laura E. Todd, Clerk in your institution, which carries a penalty of $5,000.

Inasmuch as there has been a change in the duties of Miss Todd, with a consequent reduction in salary, since she was first bonded in the amount of $5,000, it is thought you might care to recommend a change in the amount of this penalty to a lower figure.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

October 31, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your letter of the 26th concerning the amount due the estate of Samuel N. Marion, deceased, it is suggested that the simplest method for adjusting the matter is for you to collect and cover into the Treasury the 51¢ excess in the claim for refund of retirement deductions, which was forwarded by the Department for settlement September 4, last. The 51¢ should be deposited by C/D to the credit of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932."

It is suggested that in future, when claims for amount due deceased persons are to be submitted, a separate copy of Standard form 1055 be filed with each claim, since the claim for unpaid wages goes to the General Accounting Office for direct settlement, and the claim for refund of retirement deductions goes to the Veterans' Bureau for settlement.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

November 2, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $19,000.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F

November 3, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of October 30th.

This letter will be authority for you to purchase two acid-proof earthenware tanks, as described in your letter, from the General Ceramics Company, at a cost of $94 each, it being understood that the bid of that firm is the only one received of the three dealers who were asked to submit a proposal.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 6, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Please wire Bureau dates of leave without pay fiscal year nineteen twenty one taken by Haring.

O'REILLY,
Acting Director.

OR

RG104 Entry 235 Vol 527

November 6, 1931.

Contingent Expenses, Office of
the Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Authorized to purchase seals from Brooks. See page five twenty
item fifty three dash ten forty General Supply.

O'REILLY,

Acting Director

OR

RG104 Entry 235 Vol 527

November 9, 1931.

Contingent Expenses, Office ofmthe
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Please wire Bureau today total wages paid Haring temporary helper August nineteenth to December third nineteen twenty.

O'REILLY,
Acting Director

OR

RG104 Entry 235 Vol 527

November 9, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your recent request for blank forms, blank books, etc. Relative to the two items of blank books for use in the Assay Department, 200 each, ruled for dollars and cents, of sizes approximately 4 x 6¾ and 5¼ x 8, please be advised that the Department no longer supplies size 4 x 6¾. Herewith enclosed is sample of leaf from a book of about size 3¼ x 5; if this size will serve your purpose it can be mailed promptly on receipt of information from you to that effect. This is stock form No. 2103. The larger size, Department stock No. 2107, will be forwarded as requested. If the size of stock No. 2103 will not serve your purpose, possibly you will prefer to have a double quantity of the stock No. 2107.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

November 13, 1931

Contingent Expenses, Office of
the Director of the Mint, 1932

Superintendent, Mint,
San Francisco, Calif.

Referring your telegram what size coin sacks and for what denomination needed.

O'REILLY,
Acting Director

OR

November 12, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As a result of recent correspondence between the Comptroller General of the United States and the Secretary of the Treasury concerning the matter of examinations by representatives of the Comptroller General, of accounts of Mint Service field institutions, you are advised that when representatives of the General Accounting Office are properly identified they have authority of law to make examinations and audits of accounts, including the witnessing of counts of cash, verification of bullion on hand, etc. It is requested that the work of such properly identified representatives of the General Accounting Office be expedited by employees of the mints and assay offices, and that the representatives be supplied with any information desired by them concerning any of the Mint Service accounts.

Credentials issued to General Accounting Office investigators will be presented by them and should be carefully inspected by you prior to their proceeding with their work. Such credentials carry a small photograph and the name and signature of the representative, also an impression of the seal of the General Accounting Office, so impressed as to appear both on the photograph and the name of the investigator. The credential also carries the personally signed signature of the Chief of Investigations, and of the Comptroller General. It also carries a date after which the authorization becomes void, and quotations from the laws under which the investigations are made.

General Accounting Office investigators are not bonded, and are not expected to handle cash or bullion which, however, should be counted or verified by Mint Service employees while the work is being witnessed by the General Accounting Office investigators.

So far as the Mint Bureau is advised, it is expected that copies of the annual settlement reports furnished to the General Accounting Office will continue to be accepted in lieu of other

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counts of cash and verifications of bullion. Should a General Accounting Office investigator demand a count of cash and verification of bullion, not previously specifically authorized by the Mint Bureau, the matter should be brought to the attention of the Bureau before proceeding therewith.

Respectfully,

F-S

Acting Director of the Mint.

RG104 Entry 235 Vol 527

November 15, 1931

Office of the Director of the Mint,
Contingent Expenses, 1932.

Superintendent, Mint,
San Francisco, Calif.

Authorized accept bid Ames Harris Neville Company on coin bags.

O'REILLY,
Acting Director

OMP

November 17, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to your letter of November 11th requesting rush delivery of at least a portion of the order of form 42-A, "Memo. Report on Bullion Deposited", please be advised that the Government Printing Office has promised delivery by November 23rd, possibly earlier. The printing office does not make partial delivery on small orders such as this, the principal factor in required time being preparation for the presses and prior orders which take precedence. In view of your increased use of this form the order has been increased from 4,000 to 6,000 copies.

The Bureau is having shipped to you 400 of form 42-B which has not printed thereon the name of the institution; if it does not become necessary for you to use these forms, they can be shipped to the Carson City Mint.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 Entry 235 Vol 527

November 19, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

The only nickels coined this year were those manufactured at your Mint; $9,700 worth being issued in January. This amount, if allowed to be the total coinage for the year, would send the nickels of 1931 to a premium and would cause the Treasurer and this Bureau a good deal of trouble for years. This Bureau has conferred with the Treasurer's Office and it is suggested that you discontinue the coinage of dimes and prepare to run on nickels for the balance of the calendar year.

It is understood that you have about $14,700 worth of nickel for recoinage and that you have in addition a sufficient amount of nickel on hand to permit you to continue coining this denomination until the close of the calendar year. The Bureau will be glad to have you manufacture as many of these coins as you can without overtime. After the beginning of the calendar year 1932, it is suggested that you resume the coinage of dimes and one cent pieces.

Respectfully,

M. A. O'Reilly

Acting Director of the Mint.

November 21, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

R. J. Grant,
Care of Mint,
San Francisco, Calif.

Everything all right in both places here. Letter in Denver.

O'REILLY,
Acting Director

OR

RG104 Entry 235 Vol 527

December 1, 1931.

Superintendent,
United States Mint
San Francisco, Calif.

Sir:

Sheets 4 and 5 of one copy of your bullion account current for the month of October are herewith enclosed for consideration of the item of $1,372.50, gold coin received for recoinage, upon which a reimbursable loss of $1.34 was declared, and recoinage value of $1,371.16. Apparently these items should appear in the account "Coin for recoinage", as indicated in pencil on the enclosures; if so, the column totals will be affected accordingly. As the accounts now stand the item of $1.34 in the account "Reimbursable loss on recoinage" would appear to have been received by you on transfer from another Treasury office or depositary, an untenable position.

Early return of the enclosures is requested, with corrections as indicated, or explanation if the indicated corrections are not required.

Respectfully,

Acting Director of the Mint.

F-S
Encls.

December 1, 1931.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $19,000.00

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P F

RG104 Entry 235 Vol 527

December 5, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

It is requested that you please prepare and forward to the Bureau a list of employees who were separated from the service during the period from August 1, 1920, to June 30, 1930, without making application for refund of deductions made from their wages for the retirement fund. This statement should show all the information necessary for the Bureau to prepare in full a retirement record card, Civil Service Commission form 2806, for each employee listed, and should particularly indicate the fiscal year deductions. In cases where an employee in this class had previous Government service elsewhere than in your institution, the information should be indicated, but it will not be necessary to request abstracts of that service for verification of the record.

Please forward this statement to the Bureau as soon as possible, in order that we may promptly prepare the necessary retirement cards.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

December 4, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

A few months ago, upon authorization of the Department, you were directed to forward each day a carbon copy of the Cashier's Daily Statement, to the Division of Research and Statistics, Federal Reserve Board, Washington, D. C. The Federal Reserve Board is now desirous of procuring needed data from these reports at an earlier date than it is practicable for the reports to reach Washington by mail. They have therefore arranged, with the approval of the Department, for transmission of the data by telegraph through the local Federal Reserve Bank or branch bank. It is therefore requested that, upon receipt of this communication, you get in touch with the local Federal Reserve Bank authorities and arrange for delivery to their representatives the carbon copy of the Cashier's Daily Statement. The Federal Reserve Bank representatives are expected to take care of the details and thus relieve you of any extra effort in connection therewith. It may be found desirable to telephone to the local Federal Reserve Bank the data that are to be wired to Washington. The carbon copy of the Cashier's Daily Statement will be mailed to Washington by the local Federal Reserve Bank authorities.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 Entry 235 Vol 527

December 8, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of December 3rd.

I would suggest that you retain the Salvador dies now on hand at your institution. The Bureau has today addressed a letter to the Secretary of the Treasury asking that instructions be obtained from the French Ambassador in regard to the disposition of the Indo-Chine dies you have on hand, and you will be advised later concerning them.

Respectfully,

R. J. Grant,
Director of the Mint.

December 16, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Wire Bureau whether Anglo coins are gold silver or minor and in what general condition.

O'REILLY,
Acting Director

OR

December 16, 1931.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Authorized clean coins for Anglo Bank their expense risk charges to be credited miscellaneous receipts permission not to establish precedent.

O'REILLY,
Acting Director

December 17, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please advise this Bureau what type of locks you use in making shipments of coin by mail. The Seattle Assay Office has asked to be supplied with "T" locks, and it is understood that the Philadelphia Mint uses "K" locks. Please advise which you use.

Respectfully,

N. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

December 21, 1931.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing a sheet prepared for a statement intended to supply information relative to the loss of metal in our coins through mutilation and abrasion. A recent test has been made at the Mint in Philadelphia on the silver dollar, the subsidiary silver and the minor coins by denominations. If you have on hand worn and uncurrent coins to be melted, or coins you regard as mutilated, will you please have some tests made and make a report in accordance with the headings on the enclosed statement. In the test referred to, recently made at Philadelphia, 11 one dollar pieces, 25 half dollars, 25 quarter dollars and 100 dimes were used.

Will you kindly have this information supplied to the Bureau at your earliest convenience. If you have no coins on hand which you have taken in as mutilated, of course it will be necessary for you to delay this report until such coins reach you.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

December 23, 1931.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

It is requested that the usual statement be forwarded, certifying that the gloves purchased by November voucher No. 149, Ralphs-Pugh Company, Inc., are retained by the Government after being no longer serviceable, in order to recover any precious metals that may adhere thereto.

Please forward schedule of outstanding advances to support the item of $11,960,000 appearing on the November account current.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

RG104 Entry 235 Vol 527

December 30, 1931.

Superintendent, U. S. Mint,
San Francisco, California.

Sir:

Receipt is acknowledged of your letter of December 22, 1931, relative to the types of locks used by your Mint in shipments of coin and bullion.

The representative of the Post Office Department requests that you forward to your local post office the "T" locks you now have on hand, and use "K" locks for all shipments.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

January 2, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $20,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

January 6, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I have your letter of December 30th enclosing a letter from Mr. Pierce Lonergan, an attorney at Seattle, Wash., relative to the deposit of fine silver bars for exchange in bars of a smaller size.

It is understood the transaction would involve merely the deposit of fine silver bars for the return in fine silver of bars of a smaller size. There would appear to be no objection to your receiving the silver for exchange.

The melting charge, and the bar charge of one-tenth of a cent per ounce, gross, should, of course be imposed.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 6, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Several communications regarding personnel have reached the Bureau of late from your Mint without the required number of copies being enclosed. It is necessary that the Bureau retain one copy of such letters and that the original and one copy be sent to the Secretary's Office. Will you please, therefore, forward letters regarding personnel to the Bureau in triplicate?

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 6, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I have your letter of December 31st enclosing a letter, dated December 29th, from the Western Precipitation Company.

I regret that we will not be in position to undertake the installation of the Cottrell Electrical Precipitator during this current fiscal year, and neither would we be allowed to accept the suggestion of the Western Precipitation Company.

The enclosure received with your letter is herewith returned.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

January 11, 1952.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to your letter of January 5th asking for rounds of cartridges:

This Bureau has been advised by the Chief Clerk's Office that 38-caliber revolvers are no longer being supplied and, therefore, there are no catridges for that size gun. Will you please advise the Bureau the number of these 38-caliber revolvers you have on hand and instructions will be given you as to where to send them. You will then be supplied with 45-caliber revolvers to take the place of those you turn in. 1,000 rounds of 45-caliber revolver ball cartridges will also be sent to you.

Respectfully,

R. J. Grant,
Director of the Mint.

January 15, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please advise the Bureau, as quickly as possible, whether you consider any changes desirable in the penalties of the bonds of the following employees:

	Amt. of present bond
John L. Riley, Scale Repairer	$2,000
Carlton A. Bierce, Skilled Workman	2,000
Peter F. Gibbon, Watchman	2,000
Louis A. Gilbert, Melter	2,000
James E. Hall, Helper	2,000
Edward J. Murphy, Jr. Assayer	2,000
George F. Sheridan, Deposit Melter	2,000
Merrill A. Martin, Asst. Assayer	5,000
Russell J. Van Horne, Asst. Bookkeeper	2,000
Albert R. Oliver, Asst.Supt.M.& R.Dept.	5,000
George D. Hovey, Electrician,	2,000
Francis X. Healy, Clerk	2,000

Respectfully,

R. J. Grant,
Director of the Mint.

January 19, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Will you please cause the attached military record cards to be filled in with the proper information concerning the following men:

Quentin Johnstone Barker,
Isaac Junior Coontz,
Louis Albert Gilbert,
Ignacio Gonzales,
Samuel Nicholas Marion.

Please return the cards to the Bureau as soon as possible.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 21, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your report on form 474-A, of coins received for melting and recoinage during the period ended December 31, 1931, which includes $14,565.00 in eagles. Since this amount is not divisible by the number of dollars in one coin, it is requested that the Bureau be advised of such adjustment as is necessary to eliminate the inconsistency.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 25, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Herewith find vouchers of Johnson and Higgins, covering insurance charges on shipments of minor coin during July, September, October, November and December, 1931, 4¢, 13¢, 4¢, 9¢ and 4¢ respectively. The rate $0.021875 per thousand dollars is correct by verification of the amounts shipped should be made prior to payment. It is not necessary to draw a check for each company on each voucher but the total amount payable to each company from all the vouchers may be paid by one check.

Respectfully,

R J Grant,
Director of the Mint.

P F

January 30, 1932.

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Replying to telegram twenty ninth you should return our own Mint bars in payment.

GRANT,
Director.

oR

RG104 Entry 235 Vol 527

February 1, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $20,000.

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 Entry 235 Vol 527

February 5, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to abstract of official service of Stanton F. Whitthorne, dated January 29th, which is herewith returned to you.

The form states "Application for refund made out June 11, 1930" and, also, that no part of the retirement deductions has been refunded. The Appointment Division of the Treasury Department has no record of the application and this office appears to have none. The form states Mr. Whitthorne is employed in the San Francisco Post Office. Was the application for refund made through the Post Office Department? The form should indicate only the information taken from the records of your institution.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

February 5, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to abstract of official service of Edward Scully, dated January 29th, which is herewith returned to you:

The form states "Application for refund made out August 31, 1928" and, also, that no part of the retirement deductions has been refunded. The Appointment Division of the Treasury Department has no record of the application and the Bureau appears to have none. Was the application for refund made through your institution or through the Post Office Department?

Respectfully,

R. J. Grant,
Director of the Mint.

February 17, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I am returning the military service record cards of Samuel N. Marion and Ignacio Gonzales and advise that the Navy Department is not able to verify the records without further information concerning their service.

With the return of the enclosed cards, it will be appreciated if you will add to them the names of the ships on which Messrs. Marion and Gonzales served, as well as the names under which they enlisted if other than the ones they now bear, along with such other information as will enable the Navy Department to verify the service records.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

February 25, 1932.

Superintendent, United States Mint, San Francisco, Calif.
" " " " Denver, Colo.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Gentlemen:

Reference is made to Bureau's letter of December 4, 1931, directing that certain data be supplied the local Federal Reserve Bank, for telegraphic forwarding to the Federal Reserve Board in Washington.

It is now directed that in future additional information be supplied for telegraphic forwarding, viz.: Invoice value of the gold (only) either issued or received on intermint-service shipments of bullion. If such shipments are received from or issued to more than one office they should be separately stated for each office. The amounts should be reported on the day of shipment, or day of receipt, as pertinent, and need not be later amended to conform with the occasional inconsiderable differences between shipping and receiving institutions.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

February 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to Mint form 61-A covering classification of receipts of gold and silver, and to the two lines "Domestic bullion refinery bars, less than 0.992" and "Domestic bullion refined, 0.992 and over." Will you please advise the Bureau whether the line of demarcation, 0.992, between these two items is used for both gold and silver. If not, please advise what finenesses are used for segregation of the two items, with reasons therefor.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

February 26, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

The bonds of the following employees in your Mint are due for a renewal in April of this year:

Norman F. Webster,	Skilled Workman,	$2,000
Warren H. Taylor,	Jr. Assayer,	2,000
James G. Murphy,	Skilled Workman,	2,000
Joseph W. Steel,	Supt.Coining Dept.,	25,000

Before renewing these bonds, it is requested that you kindly advise the Bureau promptly of any changes you may care to recommend in the amount of the penalties.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

March 1, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses	$20,000.00

Respectfully,

R J Grant,
Director of Mint.

P F

March 3, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Retirement Record Card, Civil Service Commission Form 2806, prepared by you to cover the record of John F. Kirby, formerly employed as General Mechanic in your institution, bears the notation "No pay basis for 181 days calendar year 1922" on the side showing the retirement deductions. Absence in excess of six months during any calendar year, including sick and annual leave and leave without pay, may not be included in the total years of service. Therefore, will you please promptly advise the Bureau if these 181 days include annual and sick leave and, if not, the number of days Mr. Kirby was absent on sick and annual leave during the year in which the 181 days were counted.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

March 14, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

Referring to your letter of March 3rd in regard to crucibles:

At Mr. Hawkins' request, I took this matter up with Mr. Coleman of the Philadelphia Mint. He is now making tests of the different crucibles received from three or four companies. I will have Mr. Coleman report directly to your office so that the crucibles may be ordered before the end of the year.

Respectfully,

R. J. Grant,
Director of the Mint.

March 15, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

The Navy Department is still unable to verify the military record claimed by Mr. Samuel N. Marion, lately deceased, and returns the record card with a request for the name of the organization, ship and station, as well as the name under which Mr. Marion served.

If this information is available, it is requested that you please procure the same and forward to this Bureau, with the return of the attached record card, in order that Mr. Marion's service history may be completed.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

March 16, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

I am enclosing a copy of a form for the purpose of assisting you in identifying this inquiry.

Your form for January shows a total of 97 employees, and your payroll shows 96. Will you please assist the Bureau in adjusting this difference.

Respectfully,

R. J. Grant,
Director of the Mint.

JR

March 23, 1932.

Contingent Expenses, Office of
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Authorized accept proposal American Smelting Refining Company

two tons copper at seven cents

GRANT,
Director

March 23, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

In response to your telegram of this date I have wired you today as follows:

"Authorized accept proposal American Smelting Refining Company two tons copper at seven cents"

This authority is granted upon the understanding that this proposal was the only one received from three firms that were asked to bid on this material.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

March 31, 1932.

Contingent Expenses, Office of
Director of the Mint, 1932.

Superintendent United States Mint,
San Francisco, Calif.

Your bond is being approved effective April first stop Transfer all cash, bullion and checking credit balances including those of regular account to new bond.

R. J Grant
Director Mint.
OR

7

March 31, 1932.

Contingent Expenses, Office of
Director of the Mint, 1932.

Superintendent, Mint,
San Francisco, Calif.

Authorized accept bid Less and Sanders three hundred eleven sacks sweeps and copper Sixty Night Hundred Fifty One Dollars

GRANT,
Director

RG104 Entry 235 Vol 527

March 31, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Sir:

In response to your telegram of March 30th I have today wired you as follows:

"Authorized accept bid Lees and Sanders three hundred eleven sacks sweeps and copper Sixty Eight Hundred Fifty One Dollars".

This authority for the sale of these three hundred and eleven sacks of sweeps and cement copper is granted with the understanding that the bid of Lees and Sanders was the higher of two received, the third firm not bidding.

Respectfully,

R. J. Grant,
Director of the Mint.

April 1, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $20,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

April 19, 1952.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your recommendation of April 14, 1952, you are authorized to accept the proposal of the Pacific Graphite Works to supply your Mint with 300 No. 100 vitrified graphite crucibles, at the following price, it being understood that this is the lowest of four bids received.

Pacific Graphite Works.

9.85 each - total 2,955.00 less 1% payment 10th Prox.

Respectfully,

M M. O'Reilly

Acting Director of the Mint.

April 19, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendation contained in your letter of April 14, 1932, you are authorized to accept the proposals of the following firms, for supplying your mint with graphite goods.

Bartley Crucible & Refractories Company.

50	No. 6 Graphite crucible covers	@ $.22 ea
75	No. 8 " " "	@ .22 ea
36	No.14 " " "	@ .32 ea
24	No.30 " " "	@ .80 ea
12	No.50 Graphite crucibles	@ 1.33 ea
12	No.80 " "	@ 6.41 ea
36	No. 5 Graphite dippers	@ .48 ea
50	No.1-U 8½" Graphite stirrers	@ .21 ea
36	No.0-2 14½" " "	@ .32 ea
24	Graphite bell stirrers	@ 1.33 ea

Vesuvius Crucible Company.

150	No. 6 Graphite crucibles	@ .95 ea
150	No. 8 " "	@ 1.17 ea
24	No. 5 Graphite dippers	@ .65 ea

It is understood that these are the lowest of the submitted proposals.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office Director of the Mint, 1932".

April 20, 1932.

SUPERINTENDENT MINT

SAN FRANCISCO CALIFORNIA

AUTHORIZED TO ACCEPT WALTON N. MOORE DRY GOODS BID TO SUPPLY SHEETING

O'REILLY ACTING DIRECTOR

OK

RG104 Entry 235 Vol 527

April 20, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This letter will confirm the telegram forwarded to you today authorizing you to accept the proposal of Walton N. Moore Dry Good Company to supply your Mint with 1200 yards of Kraft sheeting, 36" wide @ $.0875 per yard, and 200 yards of sheeting 8/4 " wide @ $.25 per yard, it being understood that this is the lowest of two bids received.

There is attached a copy of the clearance granted by the Department of Justice under this purchase.

As you are aware, it is necessary for us to determine whether or not such material can be supplied to us by the Department of Justice, from either the Atlanta or Leavenworth Prisons, before we can make such purchases.

Please attach this clearance to your account.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

April 20, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your recent request for a supply of any special mailing containers that are in use by the Government for the transmission of small quantities of new coins to collectors and others, for use by your Cashier. The Government does not use special containers for this purpose; the coins are placed in small manila envelopes of the open-end type, and when conditions warrant it such envelopes are inserted in envelopes that are a little larger, thus giving double protection. Samples of such envelopes are enclosed herewith. Cloth bags and seals are, of course, used when the number of coins warrants it.

Respectfully,

M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

April 21, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your request of April 16, 1932, for blank forms, etc. We are unable to properly identify the form listed by you as "Memorandum of uncurrent coins deposited at Mint to receive bullion value". Will you kindly inspect the enclosed Mint forms, Nos. 414 and 583, and advise whether one of these forms is the one you desire.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

April 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 20.

This letter will be authority for you to purchase from the L. C. Smith & Corona Typewriters, Inc., one L. C. Smith typewriter, 14-1/" carriage, with automatic 5 key tabulator stop set, items 54-205 (c) and 54-205 (i) (2), General Supply Committee Catalogue, total price $82.50.

Respectfully,

R. J. Grant,
Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1932".

Superintendent
United States Mint
San Francisco California

April 26, 1932.

PLEASE ADVISE BY WIRE TODAY NAMES OF MARRIED WOMEN NOT WIDOWS
EMPLOYED IN YOUR MINT

GRANT DIRECTOR

April 26, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 22.

This letter will be authority for you to accept the proposal of the Westinghouse Pacific Coast Brake Company to supply your Mint with one armature complete, at $226.50, net, and an armature shaft for $81.70, net, for the motor driven air compressor, for supplying the Mint with water.

It is understood that the bid of the Westinghouse Pacific Coast Brake Company is the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

April 27, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The dies for the new quarter dollar design are now being prepared in the Mint at Philadelphia, and they will be forwarded to your Mint within about three or four weeks.

Will you please make arrangements immediately to roll as closely as possible in expectation of this coinage, but do not cut blanks until the dies are received by you.

Your allotment will be $102,000, and the Treasurer is anxious that you do not exceed this number.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

April 29, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward to the Bureau at your earliest convenience a list of employees who are now on extension on account of retirement, and the dates upon which their extensions will expire.

Also a complete list of those on your roll who will reach retirement age during the fiscal year 1933, separating the 65 and 70 year classes.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

May 2, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $19,000.

Respectfully,

R J Grant,
Director of the Mint.

P F

May 3, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Treasurer of the United States has advised this Bureau that it will no longer be necessary for you to telegraph the receipt of deposits of gold.

Respectfully,

D M O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

May 5, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I have no doubt that you are keeping close watch on retirements, as it is most important that those now carried on extensions and those due for retirement, do not exceed the period allowed by law.

May I suggest that a careful review of your records be made in order to avoid any difficulties in the future.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

May 6, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Comptroller General has prescribed additional forms for use in connection with payments for personal services.

Standard form No. 1040 has been superseded by form No. 1075 (copies forwarded under separate cover). This is a "loose cash receipt", for use as a sub-voucher to a previously prepared payroll when the payroll is not signed by the payee.

Standard form No. 1076 (copies forwarded) is a receipt for payment to a per diem, per hour, or piece work employee, for use when payment is made prior to preparation, certification and approval of the regular payroll. It, too, is to be filed as a sub-voucher to the regular payroll after the roll has been prepared.

Standard form No. 1018 (samples forwarded) was prescribed several years ago. It is to be used the same as is form No. 1076 (above) but for payments to per annum or per month employees.

All pertinent data called for by the above mentioned forms must be entered thereon, and the loose receipts be securely attached to the payrolls which they support.

Amounts due the estates of deceased employees are not to be paid locally, but vouchers are to be submitted, through the Bureau, for pre-audit by the General Accounting Office, and for direct settlement by that office. Such amounts, as well as any other cases of similar character, are to be stated in the "Deductions" column of the regular payroll, and be supported when submitted for pre-audit by a supplemental payroll (short form) No. 1013d (copies being forwarded), as well as by any other pertinent vouchers such as affidavit concerning surviving relatives, receipt for payment of funeral expenses, ect. The supplemental payroll herein mentioned is in lieu of any other individual pay wouther forms heretofore used for similar purposes.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

May 10, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 29.

This letter will be authority for you to purchase two Monroe electric calculators, model KASC 203, item 54-60 (h) (8) (bb), General Supply Committee Catalogue, @ $573.75 each, less $115.00 each, allowance on the old machines to be turned in, or a net of $458.75 each.

It is understood that the machines to be turned in are models KA 202, A124896 and A122572.

It is also understood that bids were requested on the old machines and that the exchange offer of the Monroe Company, amounting to $115.00 each for the old machines is the highest received.

Respectfully,

R. J. Grant,
Director of the Mint.

May 19, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find duplicate and triplicate of approved contracts for the fiscal year 1933, as follows:

La Grande Laundry Company.
Mrs. Margaret Collum.
City Ice Delivery Company.
Rincon Foundry Company.
Stauffer Chemical Company.
General Chemical Company.
Braun Knecht Heimann Company.

The original copies of the above contracts are retained in the Bureau and will be forwarded to the General Accounting Office.

Respectfully,

Acting Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

May 24, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward proposal for supporting voucher No. 357 of your April accounts, Crane Company, $60.65; same is not present with the other papers.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

May 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In accordance with the recommendations contained in your letter of May 20, you are authorized to accept the proposals of the following firms for supplying your institution with graphite goods:

Bartley Crucible & Refractories Company.

Item No.	Article	Bid
1	48 No.6, graphite covers	$.22 ea
2	48 No.8, " "	.22 ea
3	24 No.14, " "	.32 ea
7	50 No.6, graphite crucibles	.95 ea
8	50 No.8, " "	1.17 ea
15	50 No.1, 8½" graphite stirrers	.21 ea
16	50 graphite bell stirrers	1.33 ea

Joseph Dixon Crucible Company.

Item No.	Article	Bid
4	24 No.30, graphite covers	$.75 ea
5	24 No.50, " "	1.25 ea
6	24 No.100, " "	2.50 ea
9	12 No.14, graphite crucibles	1.68 ea
10	12 No.30, " "	3.00 ea
11	12 No.45, " "	4.50 ea
14	50 No.2 U graphite stirrers 14½" long	.25 ea

Pacific Graphite Works.

Item No.	Article	Bid
12	24 No.3, graphite dippers	$.40 ea
13	24 No.5, " "	.50 ea

Respectfully,

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1932".

May 27, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

CAN YOU SPARE MR. HAWKINS FOR CHAIRMAN OF NEW YORK SETTLEMENT

IF HE IS ABLE TO ACCEPT

GRANT DIRECTOR

RG104 Entry 235 Vol 527

May 28, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Will you please advise me by wire upon receipt of this letter, if you can spare Mr. Edward M. Brooks for the settlement at New York, and a man to assist at the settlement at Denver, would prefer a clerk.

If you can spare your bookkeeper to go to New York instead of Mr. Brooks, you might let us have Brooks for Denver.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

May 28, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Herewith find voucher of Johnson and Higgins, 3¢, insurance charges on shipment of minor coin made by your institution during January of this year.

Payment to be made from the profits on minor coinage.

Respectfully,

R J Grant,
Director of the Mint.

P

RG104 Entry 235 Vol 527

May 31, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In conformity with your request of May 27th, your concurrence is hereby authorized in the awarding of contracts by the Ninth Area Coordinator for supplying your institution with kerosene and fuel oil during the fiscal year beginning July 1, next, contingent upon there becoming available the appropriations from which the bills therefor may be paid.

Respectfully,

M. O'Reilly

Acting Director of the Mint.

F-S

RG104 Entry 235 Vol 527

June 1, 1932.

Superintendnet,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $23,000.00

Respectfully,

Th. M. O'Reilly

Acting Director of Mint.

P F

RG104 Entry 235 Vol 527

June 1, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find two copies of approved contracts for supplying your institution with water and electric current during the fiscal year beginning July 1, next. These approvals, as also the prior approvals of contracts for the next fiscal year, are contingent on appropriations becoming available therefor.

Please indicate over your signature on the acceptance letter for furnishing water, size of the meter used by the Mint, in order that we may know which meter rate is applicable, and return to the Bureau two copies of such letter of acceptance.

The papers pertaining to gas supply are returned for modification as per the gas company's schedule G-Ind, which schedule became effective February 20, 1932. If this schedule is no longer effective, information to that effect, indicating action by the Railroad Commission, should be supplied.

Papers pertaining to the vault protection are returned for the approval of an officer of the American District Telegraph Co., also for dating. Attention is also invited to the certificate on reverse of form 1036, which gives the form of agreement as "B" while it is actually "A". In future will you please use the amended form 1036 in lieu of the old edition of the form.

Respectfully,

Acting Director of the Mint.

F-S

June 6, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your request of May 25th, I am inclosing copies of the table indicating the method of determining alloy charges at 1½ cents per ounce, etc.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosures.

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of
Director of the Mint, 1932".

June 10, 1932.

Superintendent
United States Mint
San Francisco, California.

GLAD TO HAVE STEEL FOR DENVER SETTLEMENT BEGINS SIXTEENTH HAVE HIM AWAIT TRANSPORTATION ORDERS NOW IN MAIL YOUR SETTLEMENT BEGINS TWENTIETH CHAFFIN CHAIRMAN ADVISE BROOKS HIS ASSIGNMENT TO NEW YORK SETTLEMENT BEGINS THERE TWENTIETH HAVE HIM AWAIT TRANSPORTATION ORDERS NOW IN MAIL

GRANT DIRECTOR

Contingent Expenses Office of the
Director of the Mint, 1932.

Superintendent Mint
San Francisco, Cal.

Chaffin designated as chairman your settlement unable to leave Philadelphia. Wagor chairman your settlement.

O'Reilly

Acting Director.

June 14, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your letter of the 10th instant in which you request 500 copies of Standard Form No. 1036, "Statement and Certificate of Award - Revised." In response please be advised that 500 copies of this form were ordered sent to you on April 21, 1932, and the Division of Supply shipped them on April 23rd. If you have not yet received these forms it is very likely that they have been shipped by water, and you may receive them at an early date.

Respectfully,

M M O'Reilly

Acting Director of the Mint.

F-S

RG104 Entry 235 Vol 527

June 15, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find two copies each of approved contracts for telephone service and removal of garbage during the fiscal year 1933.

Respectfully,

Acting Director of the Mint.

F-S
Encls.

"Contingent Expenses, Office of
Director of the Mint, 1932".

June 16th, 1932.

Superintendent
United States Mint
San Francisco, California.

AUTHORIZED TO ACCEPT BID LENS AND SANDARS ON JEWELRY

O'NEILLY ACTING DIRECTOR

"Contingent Expenses, Office of
Director of the Mint, 1932".

June 16th, 1932.

Superintendent
United States Mint
San Francisco California.

AUTHORIZED TO ACCEPT BID LEES AND SANDERS ON SWEEPS

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

June 20, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please prepare and forward to the Bureau not later than July 6, 1932, the amounts of the year's net obligations against the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932," on the basis of the symbol classification for items other than personnel (adding under the several symbols the encumbrances set up where the obligationshave not been paid), and on the basis of salary range cost records for personnel, as per the following sample:

Salary range $1,620 - $1,980; average $1,800 -

	Avg. No.	Avg. rate	Total earned
Clerk - - - - - - - - - - - - - - -	2	$1,700	$3,400
Storekeeper - - - - - - - - - - - -	1	1,800	1,800
Capt. watch - - - - - - - - - - - -	1	1,700	1,700
Skilled workman - - - - - - - - - -	3.5	1,800	6,300

State separately from the range costs, the combined total for overtime and temporary employment.

The data should be prepared to the fullest extent possible before June 30th so that only final adjustments need be made thereafter and the data typed, for prompt forwarding by July 6th.

The budget office requires the data early in order that time may be available for giving proper consideration thereto.

The amounts that will be available for the fiscal year beginning July first, next, are still very uncertain, but doubtless will be materially smaller than those available for the year now ending. If your fiscal year 1932 disbursements for the several items are not proportionately representative of 1933 use please advise the Bureau as to any material shifts between items that are in prospect.

If the coinage needs at the San Francisco Mint for 1934 should be larger than during the year now closing please indicate the approximate output and the anticipated additional expenses that would be involved as compared with those of the year now closing, for possibly 12 additional employees, separately showing their titles, rates of pay on present basis, and total increase for personnel, also additional amounts for the several classes of supplies, etc., separately stated.

Respectfully,

Director of the Mint.

F-S

RG104 Entry 235 Vol 527

June 21, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your concurrence in awarding of contract placed through the Quartermaster's office, for gasoline to be supplied the San Francisco Mint during the fiscal year 1932 at a price of $0.0457 per gallon, is authorized as per your request of June 14, 1932.

Concerning the papers pertaining to proposed contract for supplying your institution with gas during the coming fiscal year, it is requested that the gas company's general service schedule be forwarded, in quadruplicate, to support the proposed contract. This rate schedule is mentioned in the first item under the heading of "Rates" in schedule G-Ind, filed as the applicable rate sheet.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of the
Director of the Mint, 1932".

Superintendent
United States Mint
San Francisco, California.

June 22, 1932.

AUTHORITY IS HEREBY GRANTED TO PURCHASE BURROUGHS ELECTRIC
ADDING MACHINE

GRANT DIRECTOR

June 24, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint.

If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

June 22, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

This letter will confirm Bureau telegram of even date, authorizing you to purchase one Burroughs Electric Adding Machine, at a cost of $310.25, in accordance with the General Schedule of Supplies.

Respectfully,

R. J. Grant,
Director of the Mint.

June 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The enclosed "Statement of a lot of sweeps and cement copper offered for sale," forwarded with other papers pertaining to contract No. T3m-89, does not pertain to said sale and is returned with request that a correct statement be forwarded for filing with the contract.

Unaccepted bid of the American Smelting and Refining Company is also returned for your files, since accepted bids only are required to be filed with contracts when highest bids as regards sales and lowest bids as regards purchases are accepted.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

"Contingent Expenses, Office of the
Director of the Mint, 1932".

June 27, 1932.

Superintendent
United States Mint
San Francisco California

CARBON BRETLANDS PULLMAN REQUEST RECEIVED TODAY RETURN
PROVISIONS CROSSED OUT STOP HAVE HIM AWAIT NEW REQUEST
MAILED TODAY WIRE BUREAU IF WAGOR ABLE OBTAIN RETURN
PULLMAN IF NOT RETURN PULLMAN REQUEST WILL BE SENT HIM
SHOULD NOT PAY CASH

GRANT DIRECTOR

June 27, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

With reference to May public voucher No. 428 in favor of the United States Penitentiary, Atlanta, Ga., it is requested that a copy of this voucher be forwarded since vouchers covering payments to other Government officers are required to be rendered to the General Accounting Office in duplicate.

The amounts on reverse of your payroll for the last half of May have been corrected in this office to read $9,077.08 instead of $7,077.08.

The purchase of two items of equipment - a drying pan at $73.00, from Conlin & Roberts, voucher No. 381, and one posture chair from Office Appliance & Equipment Company, $11.90, on voucher No. 421 - was apparently made without the prior authority of the Bureau as required by Mint Regulations and Bureau's letter of April, 1925.

Your monthly report on domestic coin melted, also on receipts of domestic and foreign unrefined bullion and foreign coin, were not received for May until after the middle of June. These reports are needed for use early in the month and should be forwarded as early as practicable after the close of each month.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of the
Director of the Mint, 1932".

Superintendent
United States Mint
San Francisco, Calif.

June 30, 1932.

ECONOMY ACT SIGNED TODAY REQUIRES EMPLOYEES ON EXTENSION
ACCOUNT OF RETIREMENT BE DROPPED CLOSE OF BUSINESS TODAY
OUR RECORDS INDICATE RICHARD N. BROOKS ONLY ONE YOU HAVE
STOP EMPLOYEES WITHOUT FIFTEEN YEARS SERVICE EVEN THOUGH
ON EXTENSION NOT EFFECTED

O'REILLY ACTING DIRECTOR

OR

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of
Director of the Mint, 1933".

July 1, 1932.

Superintendent
United States Mint
San Francisco, Calif.

NEW APPLICATION FOR BROOKS NECESSARY ALSO FORWARD TO BUREAU PENSION

BUREAU FORM THREE R THIRTY NINE

O'REILLY ACTING DIRECTOR

JR

July 1, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of June 27th with enclosures - four copies of gas rates schedule G-Ind. The required gas rates schedule, as requested in Bureau's letter of June 21st, is the "General Service Schedule." The second lot of the schedule G-Ind is herewith returnd.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

July 2, 1932.

Contingent Expenses, Office of
Director of the Mint, 1933

Assayer in Charge,
United States Mint,
Carson City, Nevada.

Reply to Bureau letter June sixteenth your May accounts not received stop Please expedite.

R. J. Grant,
Director Mint.

RG104 Entry 235 Vol 527

July 2, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to the request contained in your telegram of yesterday, there are inclosed several copies of Bureau of Pensions Form 3-R 39.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

Inclosures.

RG104 Entry 235 Vol 527

July 2, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Requisition has been approved for advance to you of the following sum to meet the expenses of your institution during the current fiscal year:

Salaries and Expenses, Mints and Assay
Offices, 1933 - - - - - - - - - - - - - - $25,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

OR

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
San Francisco, Calif.

July 15, 1932.

PENDING DECISION AS TO ADMINISTRATION OF FURLOUGH PLAN AND DEDUCTIONS TO BE MADE THEREUNDER YOU ARE AUTHORIZED TO PAY APPROXIMATELY EIGHTY PERCENT IN ROUND AMOUNT DUE EMPLOYEES JULY FIFTEENTH

O'REILLY ACTING DIRECTOR

July 15, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Your letter of July 8th, and the Application for Annuity, executed by Mr. James Edward Hall, are being returned to you.

Applications for Annuity should be accompanied by Form 3-R 39, and as it is necessary that the Bureau of Pensions have a knowledge of all retirement deductions credited to the employee, Form 3-R 39, should not be forwarded to this office until after the retirement deductions have been made from the last salary check of the retiring employee. It is upon retirement deductions credited to the employee that the rate of annuity is determined.

Mr. Hall's application for annuity should therefore be submitted after his last salary check, so that the retirement deductions of the last two weeks may be included in the amount of deductions shown on Form 3-R 39.

Mr. Hall should be advised six weeks in advance that his retirement is to become effective at the close of business October 31, 1932.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1933".

July 14, 1932

Superintendent
United States Mint
San Francisco, Calif.

FIVE PAIRS OF DIES SHIPPED YOU ON ELEVENTH

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

July 18, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing a copy of a letter received today from the Chief Inspector of the Post Office Department, Washington, D. C., relative to a sack of melted metal recovered from the wreck of an airplane. The letter is self-explanatory.

It is understood that you would be required to impose the usual melting charge on this deposit. However, if it is possible for you to determine by acid treatment whether or not any diamonds or other precious stones are present, please do what you can.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

July 18, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith enclosed please find two copies of approved contract No. T3m-91 of the Pacific Gas & Electric Company, for furnishing gas to your institution during the current fiscal year.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
San Francisco, Calif.

July 23, 1932.

ALL QUARTER DOLLARS RECEIVED FROM YOU PASSED BY ASSAYER

GRANT DIRECTOR

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of
Director of the Mint, 1933".

July 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

DELIVERY NUMBER TEN PASSED

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

July 26, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith enclosed please find duplicate and triplicate of approved contract No. T3m-93 of the American District Telegraph Company, for burglar alarm service in your institution during the current fiscal year. Please forward abstract of agreement of this contract, which was apparently returned to you with Bureau's letter of June 1st. The abstract of agreement cannot be found in this office.

Respectfully,

M M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

July 29, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

On page one of your June 1 - 15 payroll the same number (8532) has been given two salary checks, payable to E. M. Brooks and T. J. Scozzafava. Please advise as to necessary correction.

Respectfully,

M. M. O'Reilly

P-F-S

Acting Director of the Mint.

August 2, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $18,000.00

Respectfully,

M. W. O'Reilly

Acting Director of Mint.

P F

RG104 Entry 235 Vol 527

August 4, 1932.

Superintendent, U. S. Mint,
San Francisco, Cal.

Sir:

With reference to your letter of Aug. 2nd concerning furlough deductions on payroll - the manner of preparing the July payrolls is not clear. However, since payments doubtless were made on the basis of the prepared rolls, any adjustments necessary to give net results as of August 15th in conformity with Bureau letter of July 27th, should be made on the Aug. 15th payroll, with explanatory notations. It is suggested that notation be made on the July rolls that adjustments will appear on the Aug. 15th roll of the erroneous July deductions.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 11, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Under separate cover, I am forwarding weights which have been tested by the Bureau of Standards. The certificate of the Bureau of Standards is inclosed in the package with the weights which have gone forward to you today by registered mail.

Respectfully,

R. J. Grant,
Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1933".

August 29, 1932.

Superintendent,
U. S. Mint,
San Francisco, Calif.

AUTHORIZED TO ACCEPT BID GENERAL ELECTRIC COMPANY FOR REPAIRS

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

August 30, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Treasurer of the United States has referred to this Bureau the inclosed correspondence relative to coins transferred to your Mint by the Federal Reserve Bank in San Francisco.

The coins which you regard as uncurrent appear to be excessive in number. It is understood they were referred from the Federal Reserve Bank as current coins fit to be restored to use. The fact that dates have disappeared from the coins does not make them uncurrent and to condemn them as uncurrent and melt them for that reason only would be wasteful.

Will you please have these coins reviewed with a view to having a more careful determination made as to the uncurrent coins and report through this Bureau to the Treasurer, with the return of these letters.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.

September 1, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17,000.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F

September 6, 1932

Contingent Expenses, Office of
Director of the Mint, 1933.

Collector of Customs,
San Francisco, Calif.

Your report August imports exports domestic coin not received stop Please expedite.

R J Grant
Director Mint

RG104 Entry 235 Vol 527

September 6, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Under date of September 2nd, this Bureau requested the State Department for instructions relative to the disposal of dies on hand at your Mint which were issued for the manufacture of coins for the French Colony of Indo-China.

We are now in receipt of instructions from the State Department to have these dies destroyed at the Mint. However, this must be done in the presence of the Consul of France at San Francisco, and the dies should not be destroyed by you until that officer is present.

It is understood that the French Embassy will give instructions to the Consul to call at the Mint in regard to this matter.

Respectfully,

R. J. Grant,
Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
San Francisco, Calif.

September 22, 1932.

TO ASSIST ARCHITECT IN DETERMINING WHICH OF HIS APPROPRIATIONS IS TO BE USED FOR WELL PLEASE WIRE BUREAU WHETHER ONE NINETY SEVEN FEET IS PRESENT DEPTH OR WHETHER WELL IS TO BE INCREASED IN DEPTH AS WELL AS CLEANED

GRANT DIRECTOR

September 23, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please forward to the Bureau your reply to the questions raised by the General Accounting Office in the copy of their letter herewith, concerning contracts. Return of the enclosure is requested.

In this connection it is requested that in future careful review be made, in all instances, of the specifications to be submitted to prospective bidders on supplies or services to be furnished the mint service. The specifications should be so prepared that any person reading them will obtain a clear idea as to what is essential to meet your necessities, the qualities, and also the quantities, either exact, approximate, or estimated, together with any other information that will enable the furnishing of an intelligent bid without making further inquiry, instead of submitting a "blind" bid that will insure avoiding loss in case of misapprehension based on the information given, or declining to bid. There may be exceptional instances where further information will be required, but it should be possible to avoid this in a great majority of cases. The specifying of particular brands or makes should, of course, be avoided as unduly limiting competition. Only by making specifications clear and definite will it be possible to obtain the competitive

RG104 Entry 235 Vol 527

prices contemplated by the laws pertaining to Government purchases. Specifications should therefore be given very careful consideration before they are submitted to prospective bidders.

Respectfully,

F-S
Encl.

Acting Director of the Mint.

September 28, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

The following pertains to your accounts for the month of August.

C V Maher, August 1-15 payroll, page 1, deduction was made for 8 days on account of additional furlough. July absence report shows no absence, and August absence report shows 8½ days annual leave, for which 9 days pay is deductible. If the absence occurred in the last half of August the accrual of 1 days absence for each pay period (for which pay is regularly deducted) would apparently have necessitated additional deduction for only 5 days (instead of 8) and if the absence was in the first half of August, 6 days additional deduction. The excess deduction (if the facts are as above) may be allowed to stand, the effect being to complete at an earlier date the full year's deductions in Mr Maher's case.

The above may have a bearing on Mr Springer's case, also that of Mr Coontz.

M Johnstone is charged on July absence report with 1 day, 6 hours and 30 minutes annual leave, which leaves an accrual of 1 hour untaken. On August absence report he is charged 2 days and 2 hours leave, making an excess of one hour for which an additional deduction of one day's pay should have been made.

R J Van Horne; absence report for July shows 6 days annual leave whereas pay was deducted for a total of 10 days on payroll for first half of July, which carries a notation of 7 wkg. days additional furlough. Please note the absence discrepancy, and,

S F "2"

as regards pay deduction, see 2d par. of this letter.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F

October 5, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

There are inclosed blank copies of form AC-918, "Certificate by Disbursing Officer, Mint Service", together with such forms executed by Mr. Seaver.

It is requested that the blank copies be executed in duplicate in accordance with the pencil changes noted on the forms which were submitted.

When it becomes necessary for Mr. Seaver to sign checks in your absence, the Treasurer's Office requests that the checks be signed as follows:

"M. J. Kelly, Superintendent, by Geo. H. Seaver".

No title need follow Mr. Seaver's name when signing checks.

It is requested that the amended forms be returned to the Bureau as soon as possible.

Respectfully,

M. J. O'Reilly

Acting Director of the Mint.

October 12, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 19.2 ounces of certificate bar samples representing fine gold mass melts Nos. 5, 10, 15, 20, 25, and 30, and Mint fine gold melts Nos. 1, 6, 11, 16, 21, and 26, forwarded with your letters of October 7th.

Respectfully,

A. M. [illegible]

Acting Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1933".

October 14, 1932.

Superintendent
United States Mint
San Francisco, California.

Referring your telegram this date

Warrant Number three one five one covering your requisition

for funds has been issued stop you may draw your payroll

funds

O'Reilly Acting Director

October 19, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of October 15.

This letter will be authority for you to forward to the Assay Office at New York the 487.50 ounces of platinum sponge you have now on hand, to be disposed of by that institution.

It is understood that credit will be given your institution on sale of this platinum.

Respectfully,

H. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

October 25, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Bureau is in receipt of your semi-annual requisitions for forms, stationery supplies, etc.

In view of the very limited appropriation available for printing, etc., during the current fiscal year, the carbon copies of requisitions are being returned for further consideration. In some cases apparently quantities could be reduced, and in some cases possibly items could be omitted. For example, 50 copies of regular account current form, Standard No. 1019, are requested although there are 40 on hand; if 4 copies are used each month, the 40 copies would supply 10 months' needs and last until submission of your next semi-annual requisition. Reference is also made to the item of 12 dozen blue pencils, which seems rather large.

Will you also please indicate on the stores requisition form, Departmental stock No. 2162, the quantities on hand not in use, of the items for which requisition has been submitted.

It is requested that in future the printing and stationery requisitions be mailed in large envelopes, or otherwise in such manner as to avoid the numerous foldings and wrinkling, apparently occasioned by the practice of forwarding them in packages approximately 4 x 10 inches; apparently they have been wrapped while the press-copied original was still wet, which causes much wrinkling and leaves them in poor condition for later consideration.

Upon return of the enclosures, prompt consideration will be given them.

Respectfully,

M. M. O'Keefe

Acting Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

November 2, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses	$17 000.00
Transportation, etc	25.00

Respectfully,

W. M. Rawlings

Acting Director of the Mint.

P F

RG104 Entry 235 Vol 527

November 9, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

The recent installation of gas furnaces at the Seattle Office is found to be unsatisfactory and it will be necessary for us to make some alterations in this equipment. There is no one in Seattle who is capable of determining what alterations are necessary in order to improve the safety and efficiency of the furnaces.

I would like to send Mr. Marshall to Seattle to have him draw plans upon which to base invitations to bidders to make this structural change. Can you spare Mr. Marshall for this duty?

I would not like to limit his time, but it will be essential, of course, that as short a period as possible be covered in doing this work for the reason that our appropriation is so seriously depleted on account of the economy act.

Upon receipt of this letter will you wire me whether or not you can spare Mr. Marshall, and if you can spare him, the necessary transportation orders will be sent to him to proceed to Seattle.

Respectfully,

R. J. Grant,
Director of the Mint.

November 15, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am inclosing Form AC-918, Certificate By Disbursing Officer, which has been returned to this Bureau by direction of the Secretary with the request that the form be amended in accordance with the notation in red.

Please have this form executed in duplicate and returned to this office at your early convenience.

Respectfully,

H. M. O'Reilly

Acting Director of the Mint.

Inclosure.

November 21, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

I am in receipt of your letter of November 15th, inclosing formal recommendations for changes in the titles of certain employees in your institution.

The matter has been submitted to the Office of the Secretary of the Treasury, Division of Appointments, and this Bureau has been advised that it would be inexpedient at this time to undertake to change the titles in any one institution.

No increases in salaries could be obtained for these men during the current fiscal year, and until the entire service can be redesignated as to titles and positions, it is the opinion of the Department that these few men should not be singled out for such changes.

Respectfully,

R. J. Grant,
Director of the Mint.

November 22, 1932.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

On your payroll for October 16 - 31 furlough deductions are made against A. N. McClendon and C. W. Spencer, per diem employees, for additional absence, in amounts which are multiples of 1/12 of the period's accrual. Regular deduction for per diem employees is 1/12, but for additional absence the deduction should be at the regular per diem rates of pay. These over-deductions will have the effect of completing the year's total deductions against these men at earlier dates than would otherwise be the case.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent,
United States Mint
San Francisco, Calif.

November 28, 1932.

It is presumed to be understood by you that Mr. Collins must retire at close of business November thirtieth

Grant Director

RG104 Entry 235 Vol 527

December 1, 1932.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17 000.00

Respectfully,

Jno. M. O'Reilly

Acting Director of the Mint.

P F

RG104 Entry 235 Vol 527

December 16, 1932.

Superintendent,
United States Mint,
San Francisco, Cal.

Sir:

Receipt is acknowledged of 19.20 ounces of fine gold certificate melt samples representing fine gold mass melts 35 - 40 - 45 - 50 - 55 and mint fine gold melts 31 - 36 - 41 - 46 - 51 - 56 - 61, forwarded together with your letter of December 8, 1932.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

December 28, 1932.

Superintendent,
U S Mint,
San Francisco Cal.

Sir:

The following pertains to your November accounts.

Please forward duplicate of Vo. No. 118 - $15.00, payable to the Postmaster for registry stamps.

Standard forms 1077 and 1078, schedules of fourlough deductions and of vacant positions, should not be noted as "Inclosures" with your accounts since they do not accompany the accounts current and other vouchers, but are forwarded at earlier dates to the General Accounting Office.

Respectfully,

R J Grant,
Director of the Mint.

P F

Cont. Ex. Mint Bureau 1933.

Government facilities.

Superintendent Mint, San Francisco Cal.

Please have Marshall forward to Bureau blue prints for furnace installation and ventilation melting room Seattle as outlined in his report.

Grant
Director.

January 2, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17 000.00

Respectfully,

Acting Director of the Mint.

P F

January 7, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

I am inclosing copies of correspondence relating to certain gold, the deposit of which is in question. These copies are self-explanatory and are being forwarded for your information.

Respectfully,

M. W. Taylor

Acting Director of the Mint.

Inclosures.

RG104 Entry 235 Vol 527

January 10, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of January 4th, advising that it is the desire of Mr. John L. Riley, Scale Repairer in your institution, to retire on April 30, 1933, under the optional provisions of the Retirement Act.

In reply to your inquiry relative to Mr. Riley's intention to retire from the service on April 30, 1933, please be advised that your letter of the 4th instant is sufficient notice to the Bureau.

You are correct in your understanding that application for annuity and form 3 R-39, should not be forwarded until April 30th.

Respectfully,

M. M. O'Reilly,

Acting Director of the Mint.

January 11, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The receipt form covering the shipment of Panamanian silver and nickel coins on December 12, 1932, has been duly signed by the Panamanian Minister and is returned to you for your files.

Respectfully,

[illegible]

Acting Director of the Mint.

January 11, 1933.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of January 10th concerning the item of $696.89 retirement deduction from the payroll for November 16-30, it should be noted that the C/D covering this amount into the Treasury is dated November 30th and is shown on your Cashier's daily statement of November 30th. Regular procedure calls for including this transaction in the November account current, but since the Federal Reserve Bank's date of receipt on the C/D is December 1st, it probably will be advisable to wholly eliminate the transaction from the November account except as a deferred credit, and state the November 30th C/D (No. 79) in the December account with the other entries pertaining to this payroll. Please forward amended schedule of retirement deductions to support the November account current.

Respectfully,

J. N. O'Rourke

Acting Director of the Mint.

F-S

January 21, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Secretary of the Treasury has advised this Bureau that it will be permissible for Mr. F. W. Sherman, 691 South Burlington Avenue, Los Angeles, California, to obtain transcripts of deposits and records pertaining to deposits of gold made by the Forest Creek Mining Company or its officers, R. Hedrick, Jr., and R. Hedrick, Sr.

A copy of the Bureau's letter this day addressed to Mr. Sherman is being forwarded to you for information.

Upon the receipt of a request from Mr. Sherman for such transcripts as he may desire concerning the above noted mining company or its officers, you are authorized to furnish such information.

Respectfully,

H. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 23, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

Receipt is acknowledged of your letter of January 17th, explaining the urgent need for assistance in the computing part of your institution.

The appropriation for the support of the institutions is very restricted this year and I do not feel free to authorize the purchase of three Monroe electric calculating machines and two Burroughs adding and listing machines. However, I am inclosing authority for you to purchase one each and hope that these machines will be of assistance to you.

The Bureau appreciates the pressure under which all of your men are working and this is a condition which prevails at New York and Philadelphia and even in the small offices they are working Saturdays and Sundays. I am speaking of this only to make it clear to you that I would gladly approve your recommendation for the machines but the funds we have are being spread around in order to give all of the institutions some help.

Very sincerely yours,

R. J. Grant,
Director of the Mint.

RG104 Entry 235 Vol 527

January 23, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of January 17th.

Authority is hereby granted for you to purchase one Monroe electric calculating machine, item 54 M 16395 General Supply Committee Catalogue, (g) (9)(bb) model KASE 203, at $531.50, and one Burroughs adding and listing machine, electric drive, item 54 M 4795 (d) (10) at $233.75, plus item 54 M 4795 (d) (9)(aa) electric drive at $76.50.

Respectfully,

R. J. Grant,
Director of the Mint.

January 24, 1933.

Superintendant,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of January 20th please be advised that the Bureau is ordering 36 doz. No.2 pencils, 1 doz. packages each of "Scripto" leads and erasers, also 4 reams paper and 2 boxes carbon paper 10½ x 12½.

In this connection it is noted that your requisition called for 1 box each of scripto leads and erasers instead of 1 doz. packages each. The Division of Supply advises that your requisition called for No. 1 pencils instead of No. 2, although the copy thereof that remains in our files shows a change from No. 1 to No. 2. They also advise that their shipping invoices are checked by two persons before materials are sent out, and that the invoice calling for 24 doz. No. 1 and 12 doz. No. 3 was receipted by you without any indication of shortage. They are therefore unable to understand the statement in your letter that you received only 4 doz. of No. 1 pencils and 2 doz. of No. 3. Your item of 36 doz. No. 1 pencils was reduced by the Bureau of Supply to 24 doz., as the quantity seemed very large in view of your indication of 12 doz. on hand.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 Entry 235 Vol 527

February 1, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

R F

February 6, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In reply to your letter of February 2, 1933, please be advised that the Bureau is informed by telephone from the Bureau of Supply that your order of 1,000 copies of form 506, "Abstract or Regulations Covering the Deposit of Bullion, etc.", was, per their records, forwarded with the other forms ordered at the same time. However, they are duplicating the order and are mailing same immediately.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

February 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of 12.8 ounces of fine gold samples representing Mint fine gold certificate melts numbers 66, 71, 76, 81, 86, 91, 96 and 101, forwarded together with your letter of February 1, 1933.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933.

Via Government Facilities

February 15, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

PHILADELPHIA MAKING IMMEDIATE SHIPMENT TEN THOUSAND COIN BAGS

TWENTY THOUSAND WILL FOLLOW

GRANT DIRECTOR

R.H.F.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

Superintendent,
United States Mint,
San Francisco, Calif.

February 16, 1933.

CAN YOU REENFORCE DOOR ON VACANT ROOM AND STORE COIN FROM FEDERAL RESERVE BANKS UNTIL YOU GET TIME TO COUNT AND FIND VAULT SPACE INFORMATION AS TO DATES OF SHIPMENTS MAY BE OBTAINED FROM FEDERAL RESERVE SAN FRANCISCO MATTER URGENT

GRANT DIRECTOR

February 20, 1953.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

As you were advised by telegram, the Superintendent of the Mint at Philadelphia is forwarding by freight 10,000 silver dollar coin sacks and that officer has been instructed to follow this up with a shipment of 20,000 more.

It has been suggested that it is possible when you get into the vault you will find ~~that~~ you may not need so many bags. If your order now at the Philadelphia Mint is an excessive number, will you please advise the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

February 28, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

In response to your letter of February 13th, requesting that consideration be given to the installation of a vault, at an estimated cost of $1,600, the Supervising Architect has today advised the Bureau that the present condition of the current appropriation "Vaults and Safes for Public Buildings," to which the expense for installation of the new vault recommended by you is chargeable, will not permit of the immediate prosecution of this work.

I regret, therefore, that it will be necessary to hold your request in abeyance until funds become available.

Respectfully,

R. J. Grant,
Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1953".

Via Government Facilities

Superintendent,
United States Mint,
San Francisco, Calif.

March 1, 1953.

SUGGEST YOU TRY BORROWING COUNTING MACHINE FROM FEDERAL RESERVE BANK OTHERWISE DOES TWELVE DOLLARS FIFTY CENTS COVER RENT FOR INDEFINITE PERIOD ARE CAN COMPETITIVE BIDS BE OBTAINED FOR RENTING COUNTING MACHINE

GRANT DIRECTOR

March 6, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 Entry 235 Vol 527

March 16, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

If you have any dies of the old design quarter dollars, will you please cause them to be destroyed in the presence of witnesses and report the same to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

March 20, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Herewith please find, for your files, the green copies of the General Accounting Office's notices of exception pertaining to your payrolls, vouchers Nos. 41 and 56; also copies of the Bureau's replies thereto. We receive from the accounting office pink copies of notices of exceptions.

Please make the deductions mentioned in the Bureau's replies to the General Accounting Office, on your payroll for the current pay period, and include them in the total of the furlough deduction column. On the schedule of furlough deductions, form 1077, please indicate that the total includes these several items, with such detail as will enable the General Accounting Office to trace them without difficulty.

In connection with the above, reference is made to Bureau's letter of January 26, 1933, addressed to the four large institutions of the Mint Service. As stated therein, where employees are actually absent 1¼ day's pay, instead of 1 day's pay, is deductible; this feature appears to have been overlooked in your letters of explanation dated March 13 and 14. The General Accounting Office is settling accounts on this basis, notwithstanding the changes in procedure used by the mint service in the early months of the current fiscal year.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

A

March 24, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Statement and Certificate of Award attached to February voucher No. 225 is herewith enclosed for signature of the Superintendent and return.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encl.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Superintendent,
United States Mint,
San Francisco, Calif.

March 25, 1933.

AUTHORIZED TO PURCHASE COUNTING MACHINE ON COMPETITIVE BID
ACCEPTING LOWEST ALSO SENDING MACHINE FROM PHILADELPHIA MONDAY
STOP WHAT MOTOR ALTERNATING OR DIRECT CURRENT

GRANT DIRECTOR

A 94

March 29, 1933.

Contingent Expenses, Office of
Director of the Mint, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Replying yours twenty eight adjust furlough deductions for both per diem and per annum employees on basis of one and one quarter days pay for each day of actual absence with minimum deduction of twenty two one half days pay each to end of March.

Grant
Director Mint.

April 1, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $16,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

April 5, 1933

Contingent Expenses, Office of
Director of the Mint, 1933.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Referring Bureau telegram March twenty nine concerning furlough deduction adjustments to end March stop For per diem employees deductions should total one twelfth of actual accruals at regular rates stop For excess per annum and per diem absence over your wired figures deductions should be at regular straight rates.

Grant
Director Mint.

OK

"##### Contingent Expenses, Office of the Director of the Mint, 1933".

Via Government Facilities

April 26, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

AUTHORIZED TO ACCEPT BID WILDBERG BROTHERS FOR SWEEPS IT BEING HIGHEST OF THREE BIDS RECEIVED

GRANT DIRECTOR

RG104 Entry 235 Vol 527

April 26, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Please be advised that the supply of printed cloth-lined envelopes for containing payroll cash has been discontinued. In lieu of such envelopes requested by you, order is being placed for a supply of plain, heavy kraft envelopes of approximately the same size.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

May 1, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $17,000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

May 1, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 26th.

In reply, I would suggest that you do not request Lees and Sanders, Ltd., of Birmingham, England, to bid for the sweeps, or any other foreign company.

Respectfully,

R. J. Grant,
Director of the Mint.

May 2, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of April 28th.

This letter will be authority for you to accept the bid of the General Ceramics Company, in the amount of $85.00 each, less 1% for payment by the 10th of May, covering 5 acid resisting earthenware tanks 44" x 24" x 18" deep, for replacement purposes.

It is understood that the above bid was the only one received of three requested.

Respectfully,

N. N. O'Reilly

Acting Director of the Mint.

May 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Forms for use in negotiating certain of the contracts for the fiscal year 1934 are being forwarded. Contracts should be negotiated for all the continuing services including vault protection, and, if considered financially economical, for supplies that need to be procured with more or less frequency. If there is hesitancy, incident to the present monetary situation, in quoting prices for the entire fiscal year 1934, contracts may be executed for such shorter periods - say for six months or three months - as will be satisfactory to dealers and in the Government's interest. The same procedure should be used as in recent years.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

May 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Receipt is acknowledged of your letter of May 2nd.

You are authorized to accept the bid of the Lava Crucible Company on the following items, it being understood that this was the lowest bid of three received:

200	No. 6 Graphite Crucibles	@	$1.25 each
200	No. 8 " "		1.55 "
25	No. 14 " "		1.8781 each
20	No. 30 " "		3.4245 "
12	No. 45 " "		5.13675 "
12	No. 60 " "		6.849 "

You are also authorized to accept the bid of Dixon Crucible Company on the following items:

36	No. 6 Graphite Crucible covers	@	$0.36 each
36	No. 8 " " "		.36 "
12	No. 60 " " "		1.80 "
24	No. 3 Graphite Dippers		.60 "
100	No. 1 S-5 Graphite stirrers, Dixon pattern		.35 "
12	No. 100 Graphite Crucible Covers		3.00 "

It is understood that the bids of the Dixon Crucible Company and the Vesuvius Crucible Company were equal, but that you prefer to accept the Dixon Company bid as you are familiar with the quality and performance of their articles.

It is further understood that the bids of the Lava Crucible Company and the Dixon Crucible Company are subject to 1% discount for payment on the 10th prox.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

May 10, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

FORMS OF CERTIFICATES AND EXPORT LICENSES BEING MAILED TOMORROW

O'REILLY ACTING DIRECTOR

May 11, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Under separate cover, there are being mailed the necessary forms to be used in conjunction with the provisions of Article IV, page 7, of the inclosed "Regulations Relating to Licensing the Purchase and Export of Gold", approved April 29, 1933.

Respectfully,

N. M. O'Reilly

Director of the Mint.

May 18, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Please forward an account sales to support the sweeps sale transactions taken into your April accounts.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

N-S

OR

RG104 Entry 235 Vol 527

May 29, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith returned please find proposals pertaining to tentative contracts for the fiscal year 1934, Nos. 109, 110, 111 and 112, for inclusion of a certification as to domestic manufacture, etc. As to contract No. 109, the title of bidder's representative should also be indicated.

It is noted that in a number of instances the specifications in the invitations for bids make no mention whatever of quality of material required. This leaves you without recourse in case the contractor should supply inferior quality of goods. Since the bidders on these tentative contracts have been furnishing similar supplies heretofore, it is presumed that the quality has been satisfactory, and in these instances amended specifications will not be required. However, in future, specifications should be more explicit; please take steps to insure that this matter is not overlooked in future.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

May 31, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

IF YOU CAN SPARE EUGENE HAWKINS FOR CHAIRMAN SETTLEMENT AT DENVER WILL REQUIRE HIS SERVICES ABOUT MIDDLE OF JUNE PLEASE WIRE REPLY

NELLIE TAYLOE ROSS DIRECTOR

June 1, 1933.

The Superintendent,
U.S. Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $12,000.00

Respectfully,

Nellie Taylor Ross

Director of the Mint.

I E

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 5, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

CAN YOU SPARE BATES FOR CHAIRMAN SETTLEMENT COMMITTEE AT DENVER

PLEASE WIRE TODAY

NELLIE TAYLOE ROSS
DIRECTOR
OR

"Contingent Expenses, Office of the
Director of the Mint, 1933".

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

June 5, 1933.

REGRET THE INCONVENIENCE CAUSED YOU BY LEVY UPON YOUR FORCE FOR SETTLEMENT IN OTHER INSTITUTION STOP YOU REALIZE HOWEVER THE PROFOUND RESPONSIBILITY IT ENTAILS THEREFORE I REQUEST THAT YOU ADJUST YOURSELF TO THE UTMOST TO THE DEMAND STOP IF ABSENCE OF MR. MOFFETT WILL POSITIVELY CRIPPLE YOUR WORK PLEASE SUGGEST SOME ONE ELSE EQUALLY COMPETENT STOP IMPERATIVE THAT HIGHLY QUALIFIED PERSONS FUNCTION

NELLIE TAYLOE ROSS
DIRECTOR

N.T.R.

June 5, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith I am returning, for further consideration, tentative contracts Nos. T3m-105 and T3m-106 for gas and electricity to be furnished your institution during the next fiscal year.

It is noted that the submitted schedule of rates for gas provides for higher rates than those now effective. The schedule now effective is designated G-1-N-D; the schedule submitted for next year is designated G-1-N.

For electric service the proposed lighting rates are those on the schedule of power rates - special condition (f). For the present fiscal year the lighting rates in effect are those provided by schedule L-1. If the lighting rates carried by schedule P-1 are considered more advantageous to the Government, please advise the Bureau to that effect, and if not, the question of using schedule L-1 for the next fiscal year should be considered.

Additional copies of the proposal forms are enclosed in case you find it advisable to use them.

Yours truly,

Alice Taylor Rae

F-S
Encl.

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 6, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

TRANSPORTATION REQUESTS FOR BATES MOFFETT AND STEEL IN MAIL

SETTLEMENT BEGINS AT DENVER JUNE TWELFTH

NELLIE TAYLOE ROSS
DIRECTOR N. T. R

June 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

In conformity with your request of June 3, 1933, your concurrence is hereby authorized in the awarding of contract by the Coordinator of the Ninth Area, for supplying your institution with fuel oil and kerosene during the fiscal year 1934.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encl.

June 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith enclosed please find two copies each of approved contracts for the fiscal year 1934, as listed below:

Contract No.	Contractor
T3m-108	Braun Knecht Heimann Company.
109	General Chemical Company.
110	Stauffer Chemical Company.
111	Rincon Foundry Company.
112	Bay Cities Ice & Cold Storage Co.
114	Mrs. Margaret Collum.
115	Mrs. Jean Acker.
116	La Grande Laundry Company.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

June 12, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

My dear Mr. Superintendent:

Receipt is acknowledged of your letter of June 7th, inclosing a letter received by you from the Wells Fargo Bank and Union Trust Company, relative to the export of gold imported from the Philippine Islands under an agreement to export, particularly referring to your wire of May 23, 1933.

The correspondence has been referred to the Office of the Secretary of the Treasury, and this Bureau has today urged that prompt attention be given to this letter.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

June 12, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

In reply to your letter of June 7, 1933, it is suggested that the parting flasks needed may be procured by use of your certification of exception as provided for in last sentence of section 2, title III, on page 35 of the appropriation act of March 3, 1933, for the fiscal year 1934; namely, that the articles required for use, of the necessary specifications, are not produced or manufactured in the United States.

In this connection it is suggested that you consider, and advise the Bureau, as to the practicability, advisability, and economy of so altering or substituting your apparatus that it will fit parting flasks of a stock shape produced in the United States.

The procedure in this case, of your suggesting some months ago to one of the firms that you would be in need of the flasks in question, resulting in their importation of same and submitting the only bid obtainable, would seem to have had the effect of preference to that firm, and of avoiding competition in purchasing. The amount involved in this case, two gross flasks at $36 per gross, is very small, but the matter is brought to attention in order that any possible appearance of failure to comply with the spirit and letter of the law, even though inadvertent, may in future be avoided.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government facilities

June 13, 1933.

Mr. Peter J. Haggerty,
In care of United States Mint,
San Francisco, California.

PLEASE ACCEPT MY CONGRATULATIONS AND EXPRESSION OF CONFIDENCE IN YOUR QUALIFICATIONS STOP BLANK FORM OF BOND IN THE SUM OF ONE HUNDRED THOUSAND DOLLARS BEING FORWARDED TO BE EXECUTED BY YOU AND RETURNED TO THIS BUREAU FOR APPROVAL STOP UPON THE APPROVAL OF THE BOND YOU WILL BE NOTIFIED STOP IT IS HOPED THAT THIS CAN BE ACCOMPLISHED IN TIME TO PERMIT YOU TO ENTER UPON DUTY ON JULY FIRST

NELLIE TAYLOE ROSS
DIRECTOR

N.T.R.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

Superintendent:
U. S. Mint, San Francisco, Calif.
U. S. Mint, Denver, Colo.
U. S. Mint, Philadelphia, Pa.
U. S. Assay Office, New York City.

June 19, 1933.

Reference is made to the communication of March sixth approved on that date by the President reading as follows quote The President of the United States has issued an Executive Order declaring a complete bank holiday in the United States for the period Monday March sixth to Thursday March ninth both dates inclusive subject to such exceptions as may be permitted under regulations to be prescribed by the Secretary of the Treasury with the approval of the President period During the continuance of such bank holiday unless otherwise directed you are requested to instruct all mint and assay offices to pay gold in any form only under license issued by the Secretary of the Treasury. stop This does not prohibit the deposit of gold and the usual payment therefor end quote

Second Page.

Reference is also made to the telegram sent April twelfth by the Assistant Secretary of the Treasury to you reading as follows quote Issue of gold coin or bars in exchange for gold bullion not authorized under Presidents executive order april fifth stop gold may only be issued under permit authorized by the Secretary for purposes stated in Presidents order stop regulation governing permits in course of preparation end quote Under date of June fourteenth the Secretary of the Treasury issued the following order quote The United States Mints and Assay Office are hereby licensed to deliver to applicants with a license to export gold, an amount of gold bearing the seal of the respective assay office or mint not in excess of the amount licensed to be exported against delivery of bullion containing an equivalent amount of gold and the payment of the usual charges of the assay office or mint stop ~~xxxx

June 21, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith please find approved contract, four copies and form 1036, with the American District Telegraph Company for the coming fiscal year. Please assign a contract number and return to this office the original with one additional copy, also Standard Form 1036.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P-S
Encls.

RG104 Entry 235 Vol 527

June 22, 1933.

Hon. M. J. Kelly,
Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Kelly:

With reference to the bond to be executed by your successor, as Superintendent of the Mint, will you please advise Mr. Haggerty that his salary will be $5600, which is the minimum of the grade to which he is appointed.

Yours truly,

Acting Director of the Mint.

June 22, 1933.

Mr. M. J. Kelly, Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

You are advised that your successor, Mr. Peter A. Haggerty, has been appointed. After he has given bond and same has been approved by the Secretary of the Treasury, of which you will be advised, you will deliver his commission, which will be forwarded to you, and he will relieve you by taking the oath of office, which oath must be taken before a Judge of a United States Court, or of a Court of Record.

Your accounts and those of your successor must be kept absolutely separate, the principal reason being that should there be any necessity for proceedings against bondsmen, there may be no question as to responsibility.

The incoming officer should receipt to you for all coin, bullion, sweeps, bullion in lieu of advances thereon, etc., turned over to him, also for the equipment and supplies on hand. Temporary receipt may be given, subject to verification, at the time of actual transfer. You should retain one copy of the receipt, forward two copies to the Bureau, and your successor should retain a copy.

In your bullion accounts take credit for the values pertaining thereto receipted for by your successor, as "Transfer of Funds" to him.

New bullion accounts will be opened in the name of the incoming officer, into which will be entered as "Transfer of Funds" from you all and only the values for which he receipts to you and for which he thereby agrees to assume

RG104 Entry 235 Vol 527

responsibility. From this starting point his accounts will be carried in the usual way.

All surplus bullion and other gains, resulting from operations during your incumbency, including the proceeds thereof, charges on deposits, etc., should be taken into your accounts and be deposited in the Treasury by you.

The balances in your checking accounts, of appropriated moneys, in the minor coinage metal fund, and in the minor coin distribution account, should be transferred to your successor by drawing your checks in his favor, and these should be supported in the daily reports with transfer of funds documents. Mr. Haggerty's checking symbols are - Regular and Special Deposit Account, 15129; Minor Coinage Metal Fund Account, 15131; Bullion Fund Account, 15130.

The usual accounts current with all necessary supporting vouchers should be rendered by both officers (separately) for any interval during which both may stand charged with Government funds.

After verification is complete final receipt in quadruplicate (copies distributed as before mentioned) will be given and if there are any differences between the final and the temporary receipts they will be adjusted by debit and credit entries between the accounts of the two officers, making reference to the two receipts as basis.

Any surplus bullion recovered in settlement, if subsequent to actual transfer, will be taken into the accounts of the retiring officer, for which he will receive a bullion fund check, or money, from the incoming officer; the proceeds to be covered into the Treasury by the retiring officer. If wastage is allowed after the transfer it will be reimbursed from the incoming officer's appropriation funds, by voucher and check in favor of the outgoing officer.

After making any necessary deposits in the Treasury to balance his accounts the outgoing officer will render his final account current with support-

RG104 Entry 235 Vol 527

ing vouchers.

Advise the Bureau by wire when your successor has taken the oath of office, which, if found practicable, will be on July 1, 1933.

A representative of the Bureau will have charge of the work of transfer; you should designate one of the employees to represent you, and the incoming officer should designate one of the employees to represent him on the transfer committee.

A copy of this letter will be sent to your successor.

Yours truly,

F-S

Acting Director of the Mint.

June 23, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to your accounts for the month of May.

Voucher No. 331 is herewith returned; the certifications on dealer's bill attached thereto should be in the name of the vendor.

The dealers' certificates on a number of the vouchers do not include the question of domestic growth, production or manufacture. While it seems uncertain as to whether Mint Service purchases are covered by Sec. 5 of the Appropriation Act of 1933, the General Accounting Office has raised the question on some mint service vouchers, and it would save future difficulty if all certifications contain the clause. The Appropriation Act for 1934 makes the requirement generally effective, from its date, March 3, 1933. (See Sections 2 and 4, pages 35 and 36)

Voucher No. 319, Standard-Johnson Company, for a coin counting machine, includes a purchase of one machine and a sale of another. Please forward Standard Forms 1036 executed separately for each transaction. The form that accompanied the voucher, which it will be seen is quite indefinite, is returned herewith. It is noted that your invitation for bids included the specification - "Similar in capacity and construction to the Standard Johnson model MM6." The General Accounting Office may construe use of the words "and construction" as effectively limiting competition to the one make of machine - an unauthorized procedure; this is mentioned for future guidance.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

June 26, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint. If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

Superintendent
U. S. Mint
San Francisco, California

June 27, 1933.

AUTHORIZED TO ACCEPT WILDBERG BROTHERS BID ON SWEEPS

NELLIE TAYLOE ROSS
DIRECTOR

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Gov't. Facilities

June 28, 1933.

Superintendent:
U. S. Mint at San Francisco, Calif.
U. S. Mint at Denver, Colorado.

In accordance with Treasury Regulations issued June twenty fourth effective July first per diem allowance for travel in lieu of actual expenses for subsistence and all fees or tips to porters and stewards is reduced to four dollars stop Please advise settlement officers

O'REILLY ACTING DIRECTOR

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 28, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Forwarding Mr. Haggertys commission by registered mail stop upon advice by telegram that bond has been approved please deliver commission and have him take toath which must be taken before a judge of the United States or a judge of some court of record of the State of California. stop Expect to have approval effective on first

O'REILLY ACTING DIRECTOR

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

SUPERINTENDENT
U. S. MINT
SAN FRANCISCO, CALIFORNIA

June 28, 1933.

MR. HAGGERTYS BOND APPROVED EFFECTIVE JULY FIRST PLEASE HAVE HIM TAKE OATH THAT DAY

O'REILLY ACTING DIRECTOR

June 30, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The Government of Great Britain will pay $10,000,000 in silver bullion to be taken at a price of fifty cents an ounce, as fixed by the President. This silver is enroute from Bombay and will be delivered to your Mint upon arrival.

You are authorized to accept the silver when tendered and then proceed to determine the value of the silver so delivered, at the price fixed by the President.

Upon determination of such value you should issue a Certificate of Deposit on Form 1, in the name of the Government of Great Britain, for the amount involved, showing that the amount is to be covered into the Treasury as a "Miscellaneous Receipts - symbol number 1200 - part payment on semi-annual interest due June 15, 1933, on funded indebtedness of Government of Great Britain to the United States pursuant to the Debt Settlement of June 19, 1923, Act of February 28, 1923."

The original of such certificate should accompany your Transcript to the Treasurer of the United States, and duplicate to be forwarded to this Office with your report. When the value of the silver has been determined you should forward to this Bureau a report for transmittal to the Secretary's Office showing expenses involved in determining the exact value of the silver. The usual charges will be imposed.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

June 30, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The silver being received from the Government of Great Britain in connection with the debt settlement should be carried in a separate account from other bullion and, until further directed, should be kept segregated from other bullion in your institution. In your accounts please open a new account under the caption "Silver Received on Foreign Government Indebtedness." This account may be stated on the account current in the blank section on form 948-C, a supply of which is being forwarded to you. The silver in question should be listed and recapitulated in a separate division of the bullion abstract. On statistical form 61-A and associate forms this silver may be combined with other deposits and purchases.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

July 5, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith enclosed please find two copies each of approved contracts for the fiscal year 1934, as listed below:

Contract No.	Contractor
T3m-70	The Pacific Tel. & Tel. Co. (two sets)
104	San Francisco Water Department.
105	Pacific Gas & Electric Company. (Gas)
106	" " " " " (Electricity)
113	S. Cassinelli.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

July 5,1933.

Peter J Haggerty,
Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $[illegible].00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

July 5, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Reference is made to the Bureau's letter of June 11, 1932, pertaining to the use of revised form No. 88, "Bids for Sweeps Solicited." Reference is also made to your report on sweeps sold during the month of June, 1933, which report is accompanied by a copy of form 88 which appears to have been used somewhat as a superfluous document instead of being used as the prime document covering the material sold. In preparing this form a principal purpose, in addition to that of giving all essential data as basis for submitting a bid, was to avoid making what might be considered as a flat statement or a possible guarantee that the material contained definitely stated quantities of certain metals. It was considered sufficiently explicit if the information given stated that the material assayed so much to the ton, etc., which, properly, leaves to the judgment of the bidder the question of appraising the assay. It was intended that a separate form should be used for each lot that had been separately assayed. It is noted that your typed invitation for bids did not give the assays, but carried the flat statement that the materials contained definite quantities of specified metals.

It is requested that in making future sales form 88 be used in accordance with the intent as above explained, with only such additional information as will indicate the lots on which separate bids are required for accounting purposes, or that award will be made on the basis of the best total bid for all lots.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

July 6, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

It is requested that you submit to the Bureau, at your convenience, a statement showing the retirement deductions to be credited to the individual employees of your institution.

In submitting this form, please list the employees alphabetically, using the following headings:

Name	Retirement Deductions	Tontine Deductions	Credit Balance

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

OR

July 7, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Please mail Denver Mint four hundred copies form forty two A.

Nellie Tayloe Ross,
Director.

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Government Facilities

July 7, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

AUTHORIZED TO MAKE ASSAY CHINESE COINS WITHOUT CHARGE AS MATTER

INTERNATIONAL COMITY

NELLIE TAYLOR ROSS N.T.R.
DIRECTOR
OK

July 7, 1933.

Mr. J. C. Bates,
Chairman Settlement Committee of the Denver Mint,
c/o United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith please find, for consideration of the Settlement Committee and further report, certain papers pertaining to the 1933 settlement of the Denver Mint, as enumerated below. In this connection reference is made to the instructions to the settlement committee, two paragraphs of which referred to the preparation of the report, and particularly to the matter of so arranging the detailed data that they can be readily traced to or from the figures contained in the formal report.

The recapitulation and summary of the detail M. & R. Department sheets (all of which are enclosed) carry no check marks nor other evidence that the figures thereon constitute the record of the metal that was weighed and verified, nor can the figures that are carried on the formal report be identified with those appearing on the summary, unless it be by referring to other papers accompanying the report and hunting out from the summary the items which make up the aggregates appearing on the formal report.

A typed sheet, bearing no evidence of authenticity or of any one's responsibility for the data thereon, carries what purports to be the details of minor coinage metals in the custody of the M. & R. Department; this is enclosed for further consideration.

A schedule of gold certificate bars - evidently the bars placed under joint seal - is enclosed for inspection. While the gross weights of the several lots are checked to indicate the verification of weights, there is no check mark to indicate that the total thereof had been verified by addition, although the number of fine ounces has been checked, presumably as evidence that computation had been made on the basis of fineness, which is not certified by the assayer, and of the total gross weight, which presumably had not been verified.

One copy each of printed forms 1068a and 1068b pertaining to the committee's report are enclosed, with request that amended copies be for-

warded to the Bureau for filing with the General Accounting Office. In this connection there is also enclosed the bookkeeper's settlement statement to support the figures, changed in pencil on form 1068a, of balances of bronze coinage metal charged to the M. & R. and Coining Departments. As to form 1068b, it will be noted from the pencil indications thereon that the figures pertaining to the Depositary Account were entered opposite wrong explanations, and should be transposed as shown.

The amended report forms 1068a and 1068b should be returned by way of the Denver Mint for the signature of the former superintendent; the other enclosures may be returned to this office direct, at your early convenience.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OK

T-S
Encls.

July 11, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear sir:

Please have the inclosed forms "Certificate by Disbursing Officer, Mint Service", executed as promptly as possible and return them to the Bureau.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 Entry 235 Vol 527

July 12, 1933.

Mr. Joseph W Steel,
U S Mint,
San Francisco, Cal.

Dear Sir:

Your voucher for reimbursement of travel expenses during July is herewith returned for notation thereon of the date and hour of departure from Denver.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P F

July 12, 1933.

Mr Robert H Moffett,
U S Mint,
San Francisco, Cal.

Dear Sir:

Your voucher for reimbursement of travel expenses during July is herewith returned for notation thereon of the date and hour of departure from Denver.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

July 12, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear sir:

Will you please forward to the Bureau, as promptly as possible, a statement showing the withdrawals of gold from your office from January 1, 1933, to the close of business June 30, 1933, indicating the date of the withdrawal, the name of the person or firm withdrawing the gold, and the value of the same, distinguishing on the list between the gold withdrawn in exchange for gold deposits, and the gold purchased.

Please make a separate list of those withdrawing gold under license.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

July 14, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

This Bureau has been advised by the State Department, through the Secretary's Office, that arrangements have been made to ship 9,000 bars of silver in the P. and O. Steamship "Rajputana" leaving Bombay on the 30th of June, and 9,653 bars in the P. and O. Steamship "Ranchi" leaving Bombay on July 14th.

Both consignments will be transshipped at Hong Kong and at Victoria, British Columbia, and they are expected to arrive at your institution on or about the 8th and 16th of August, respectively.

The Canadian Pacific Steamships Company, who will take over the silver at Hong Kong, are being asked to notify you in due course of the exact dates of the movement of the silver between Victoria and San Francisco. The silver is being consigned to the San Francisco Mint and the bills of lading and invoices will be sent to you.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

July 19, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear sir:

Receipt is acknowledged of your letter of July 14th, recommending that the telephone service as outlined in a letter received by you from the Pacific Telephone & Telegraph Company be authorized.

In accordance with your recommendation you are hereby authorized to make the essential change in the telephone service. In making this change a new contract number will be required and I am forwarding four copies of Form 40, for use in contracting for the telephone service.

Yours truly,

Director of the Mint.

"Contingent Expenses, Office of the Director of the Mint, 1934".

Via Government Facilities

July 19, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Your recommendation for change in telephone service approved letter in mail

NELLIE TAYLOE ROSS
DIRECTOR

July 21, 1933.

Mr R H Moffett,
U S Mint,
San Francisco, Cal.

Sir:

Transportation request No. T-916 928, covering charges for a lower berth, San Francisco to Denver, June 8, last, has been presented to this office for payment. It is enclosed for your signature and return to this Bureau if the accommodations indicated thereon were accepted by you.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P E

RG104 Entry 235 Vol 527

July 24, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

Receipt is acknowledged of your letter of July 19th.

I regret that you have been under a misapprehension relative to the salary you would receive as Superintendent of the San Francisco Mint. I inclose a copy of a letter I wrote Mr. Kelly on June 22nd, requesting that he inform you on this point.

You may not be aware that the Classification Act of March 4, 1923, section 6, provides that "All new appointments shall be made at the minimum rate of the appropriate grade or class thereof". The minimum rating of your position is $5,600 per annum. The Economy Act passed June 30, 1932, expressly prohibits increases in government salaries during this period when retrenchment is the general policy of the Administration.

I sympathize with your desire to receive all that the law permits and hope that I have made the matter entirely clear to you.

Yours truly,

Director of the Mint.

July 25, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith please find two transportation requests issued to the Pullman Company by Messrs. Steal and Moffett, in connection with the Annual Settlement at the Denver Mint. Will you please have those gentlemen indicate on the transportation requests, in form at the upper right-hand corner, the character of the service supplied them by the Pullman Company and return the enclosures to this office.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

July 25, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

Receipt is acknowledged of your letter of July 18th, relative to the bars of silver enroute to your Mint from Bombay, India.

The Bureau is not able to advise you as to the character of these bars.

You are correct in your understanding that if the bars are 999 fine or over and a satisfactory assay can be made without melting, the melting can be dispensed with.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 Entry 235 Vol 527

July 27, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

In accordance with your recommendation of July 25th, I have taken pleasure in forwarding to the Secretary of the Treasury, for transmittal to the President, the necessary forms covering the filling of the position of Private Secretary in your institution.

When the President has approved the filling of this position, I shall forward the name of Mr. Eugene C. Broderick to the Secretary of the Treasury, with the request that he be appointed as your Private Secretary.

The salary of Mr. Broderick will be $1800 per annum, which is the minimum rate for the grade in which the position of Private Secretary is classified.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

July 28, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

One copy of your June schedule of collections is herewith returned for correction as per pencil notations thereon. The corrections in the melting and the parting and refining charges are in accordance with the figures on bullion abstract sheet. As regards the corresponding C/D discrepancies, the General Accounting Office can make the adjustments.

Public vouchers Nos. 367 and 379 are also herewith returned for certification in the name of the comapny.

Yours truly,

Director of the Mint.

P-F-S
Encls.

August 1, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

I have your letter of July 24th, relative to the inadequate guard service in your Mint.

I appreciate your zeal and interest and am in sympathy with your opinion that the guard force at the Mint institutions should be adequate. As I hope to visit your Mint within a few weeks, I should like to have this subject held in abeyance until I can consult with you personally in regard to the situation.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

August 1, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

Director of the Mint.

P F

August 7, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Beginning on August 5, 1933, the silver price radioed to you by the Superintendent of the New York Assay Office will be what is known as the official price for silver, which is the price that regularly appears in the newspapers of the country. Prior to August 5th it is understood that the Superintendent of the New York Assay Office radioed the price payable on the day in question. It should be understood, however, that there has been no change as to the price properly payable for silver deposited - namely, the official quotation, less the fraction of a cent, of the day prior to receipt of the deposit.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

August 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

The Chief, Division of Appointments, Treasury Department, has referred to this Bureau a letter received by him from the Director of Insurance of the Veterans Administration, relative to the application for retirement of Mr. Lewis M. Slater, of your institution, on account of total disability.

This letter is self-explanatory and it is requested that you furnish this Bureau with the information as outlined in questions one to seven inclusive.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

Contingent Expenses, Office Director
of the Mint, 1934.

Via Government Facilities.

Superintendent,
U S Mint,
San Francisco, Cal.

Appointment Mister Broderick Private Secretary eighteen hundred approved effective date of oath.

O'Reilly,
Acting Director of Mint.

ok

August 18, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Receipt is acknowledged of 20.80 ounces fine gold certificate samples forwarded by you and representing fine gold mass melts Nos. 85, 90, 100, 105, 110 and Mint fine gold melts Nos. 171, 176, 181, 186, 191, 196 and 201.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Govt. Facilities

August 25, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Request that you spare Mr. Hawkins for a few days to come to Washington for conference upon matters relative to personnel in order to assist us in compiling estimates for personnel stop Important that Mr. Hinrichs reach here at the earliest possible moment therefore have him purchase transportation for later reimbursement stop Wire reply

NELLIE TAYLOE ROSS
DIRECTOR

August 25, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Receipt is acknowledged of your letter of August 22, 1933, with enclosures, concerning the manner of checking-up on the silver received from the British Government, to be applied as payment on the foreign debt.

It is requested that the silver be accepted at invoiced fine weights if tests you make establish the integrity of the bars, as well as their weights and finenesses to a reasonable degree.

Your statement is noted that the bars for the most part are marked 999.0 fine, although some are invoiced at 999.1 to 999.7 fine, by fractional tenths. In this connection it should also be noted that United States Mint Regulations provide for reporting assays of silver to ½ thousandth rather than to 1/10 thousandth. Your letter also states that the invoiced gross weights are computed at 999.0 to arrive at fine weights, disregarding the inconsiderable instances where finenesses are in excess of 999.0, and that the test assays on one hundred bars gave assays of 999 plus; also that test weights on one hundred bars, taken at random, indicate possibly five-hundredths of an ounce per bar heavier than invoiced.

If such further tests as you find to be advisable support the above mentioned results as being representative, it would appear that an inconsiderable number of fine ounces of silver in excess of those invoiced will have been actually received. It is therefore suggested that if it is found this silver can be accepted as at least equal to the number of fine ounces invoiced, such silver be taken into your records at invoiced fine weights, and that all working records carry notations that the silver was accepted as of 999.0 fineness, in conformity with the invoices.

The law that provides for acceptance of this silver contemplates its eventual coinage, and the above procedure should have the effect of either increasing the seigniorage on the coinage, or reducing the possible coinage wastage. Care should be taken to insure that all working records carry indication that this silver is carried in the mint records as of 999.0 fineness, notwithstanding that some of the bars carry indication of fractionally higher finenesses.

Relative to the assayer's suggestion concerning the making of composite assay samples for the purpose of reducing the volume of work, if such method is satisfactory to you no objection will be made by this Bureau. It is understood that such method is used by other of our institutions when assaying samples of fine silver bars purchased for coinage.

Yours truly,

Director of the Mint.

F-3

September 5, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

W. W. Atwell

Acting Director of the Mint.

P 1

RG104 Entry 235 Vol 527

September 6, 1933.

Mr. P. J. Haggerty,
Superintendent of the U. S. Mint,
San Francisco, Calif.

My dear Mr. Haggerty:

I have your letter of August 31, 1933, relative to the purchase of an electric hammer with chisel attachments.

This letter will be an authority for you to accept the proposal of C. W. Marwedel, amounting to $149.00 less 2% ten days, to supply your institution with the instrument desired.

It is understood that the bid of C. W. Marwedel is the lower of two bids received of four solicited.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

RG104 Entry 235 Vol 527

September 6, 1933.

Mr. P. J. Haggerty,
Superintendent of the U. S. Mint,
San Francisco, Calif.

My dear Mr. Haggerty:

I have your letter of August 30, 1933, relative to the purchase of an electric heater.

This letter will be an authority for you to accept the proposal of Wesix Inc., amounting to $99.70 less 2% ten days, to furnish your institution with the heater desired.

It is understood that the bid of Wesix Inc. is the lowest of three bids received of three solicited.

Yours truly,

Director of the Mint.

RG104 Entry 235 Vol 527

September 7, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Will you please take steps to close out, so far as possible, all remaining unliquidated encumbrances under the 1933 salaries and expenses appropriation and cover into the Treasury by the end of the current month the unexpended balance thereof remaining to your checking credit.

Yours truly,

Arthur Ty[illegible]

F-S

Director of the Mint.

September 8, 1933

Government facilities

Contingent Expense, Office Director of Mint, 1934

Superintendent of Mint,
San Francisco, Cal.

Referring my telegram of September 7, advising you American Smelting and Refining Company would deliver to you on September 8 four thousand two hundred ounces of gold and requesting you to expedite handling this gold Department has today been advised that you have declined to accept this consignment. Important you make this gold available to Federal Reserve Bank without any delay. Please wire reply today.

NELLIE TAYLOE ROSS
Director of Mint.

September 11, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.

After certifying to local Federal Reserve Bank fine ounces of gold in consignments hold such gold on memorandum stop If you deliver refined bars against local industrial sales by bank debit gold coinage bullion account and credit fine bar account for quantities sold computed at twenty sixty seven plus stop When unsold portion is certified back to you by reserve bank wire such fine ounces to New York Assay Office and debit same in your gold coinage bullion account computed at twenty sixty seven plus also credit same value in your bullion fund account and credit it in the Treasurers account as a transfer of funds from the New York Assay Office stop More detailed instructions in letter later.

Nellie Tayloe Ross, N. T. R.
Director

RG104 Entry 235 Vol 527

September 12, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

This letter will be authority for you to accept the proposal of Braun Knecht Heimann Company to supply your institution with one gross of humid assay bottles at 75¢ each, or a total of $108.00, less 1% ten days.

It is understood that this is the only bid received of three requested.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

JA

Thank you so much for your telegram.
N. T. R.

September 12, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Federal Reserve Bank San Francisco advised Federal Reserve Bank New York today you had four thousand two hundred eight decimal three nineteen ounces consignment gold available for export stop Please wire Assay Office New York today confirming in order that New York Assay Office may make available to the Federal Reserve Bank New York equivalent amount of gold for export from New York tomorrow.

Nellie Taylor Ross, N.T.R
Director

September 13, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Gold received in this country before August twenty eighth cannot be received on consignment if it was held in this country more than three days stop Gold cannot be exported by reason of the fact that it was shipped in from the Philippines under the provisions of Executive Order authorizing export of gold imported for reexport.

Nellie Tayloe Ross,
Director.

"Cont. Ex. Bureau Mint, 1934".

September 15, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Referring your telegram of fourteenth if Wells Fargo Bank duly authorized to act for Philippine Mining Company and can state facts of its knowledge you may accept affidavit until such company can receive copies for execution without intervention of an agent stop Philippine gold can be accepted on consignment unless in this country three days prior to August 28, 1933.

Nellie Taylce Ross
Director Mint

RG104 Entry 235 Vol 527

September 16, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Mr. Haggerty:

Your attention is called to the inclosed circular regarding the use of Government communication facilities, copies of which were forwarded your institution at the date of issue.

From these circulars it will be noted that the War and Navy Departments have offered to other Government branches the use of their radio stations in order to eliminate the cost to the Government Bureaus of sending messages.

In the future will you please forward all telegrams through the Government communication service station located in San Francisco. The Chief Telegrapher in the Department has advised that you my telephone your messages to the Navy Radio Station which is located in the Customhouse at San Francisco or to the War Department Radio Station located at Presidio.

However, there may be occasions when you deem it advisable to send messages to the station by messenger due to the intricate wording of the telegram. As to whether the message should be telephoned or delivered by messenger would be a matter for your discretion.

The use of the Government facilities in sending messages is without cost to the Mint Service. When sending telegrams it is advisable to place at the top of the telegrams the words "Via Government Facilities".

Yours truly,

Director of the Mint.

"Cont. Ex. Bureau Mint, 1934".

Via Government Facilities

Superintendent,
United States Mint,
San Francisco, Calif.

September 18, 1933.

Please make necessary preparations to coin two hundred thousand dollars in half dollars during fiscal year nineteen thirty three Philadelphia has been instructed to forward dies

Nellie Tayloe Ross
Director Mint

"Cont. Exp. Office Dir. of Mint, 1934"

Via Government Facilities

September 18, 1933

Superintendent,
United States Mint,
San Francisco, Calif.

Superintendent New York Assay Office requests that when you wire to him amount of consigned gold you have on hand you also state value calculated at $20.67 plus to enable him to check wire transmissions

Nellie Tayloe Ross
Director Mint

Cont. Ex. Office Director Mint, 1934

Via Government Facilities

September 19, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

FORMS REQUESTED YOUR TELEGRAM EIGHTEENTH MAILED TODAY

O'REILLY ACTING DIRECTOR

"Cont. Exp. Office Director Mint, 1934

VIA GOVERNMENT FACILITIES

Superintendent,
U. S. Mint,
San Francisco, Calif.

September 20, 1933.

YOU ARE AUTHORIZED TO MAKE REQUIRED CHANGES IN TELEPHONE STATIONS AS RECOMMENDED YOUR TELEGRAM OF NINETEENTH

O'REILLY ACTING DIRECTOR

JR

Cont. Exp. Office Director Mint, 1934

VIA GOVERNMENT FACILITIES

September 20, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Mr. Harlan attorney in the Secretarys Office who has been formulating gold regulations expects to be in San Francisco on Monday next stop Mr. Swarva Assayer in Charge at Seattle has been requested to meet with you and Mr. Harlan to discuss the working out of the recent gold regulations.

O'Reilly Acting Director

Cont. Exp. Office Director Mint, 1934

VIA GOVERNMENT FACILITIES

September 20, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

Referring to consignment of gold offered by American Smelting about which telegraphic communications have been exchanged please accept deposits upon filing of TG-8 stop Regulations do not require the filing of TG-7 by custom smelters and refiners

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

September 20, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Returned herewith please find the General Accounting Office exception notice relative to adjustment pay roll for the period July 1, 1932-March 31, 1933, inclusive, and particularly pertaining to the accounts of Geo. Graham and I. J. Coontz.

The cited decision of the Comptroller General is dated April 11, 1933, which is subsequent to the telegraph correspondence between the San Francisco Mint and the Mint Bureau concerning the matter. There seems no other solution than that the amounts in question be collected and repaid into the Treasury by C/D to the credit of Mr. Kelly and of the appropriation from which expended.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

VIA GOVERNMENT FACILITIES

Sept. 23, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

In preparing for the coinage of half dollars please arrange to use recoinage silver

O'REILLY ACTING DIRECTOR

RG104 Entry 235 Vol 527

September 23, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Bullion received on consignment for sale of the gold under executive order of August 29, 1933, is to be recorded on the regular bullion deposit vouchers and bullion abstract sheets, but in a separate number series (C 1, C 2, C 3, etc.), and as a separate (consignment) section of the accounts. The gold to be valued and recorded at $20.67+ per fine ounce, as usual, and the abstract sheets and other vouchers to show charges and net values as usual. On the deposit certificates (warrants) the value of the silver content of such bullion will be separately stated (in the tabular section) from the gold, and the silver value will be paid to the consignor by bullion fund check or cash (without deduction of the mint charges). The silver will be taken into the regular "Silver Coinage Bullion" account, as "Deposits received with consigned gold."

In the bullion ledger an account will be set up under the caption CONSIGNED GOLD BULLION to be debited (in both ounces and value at $20.67+) with each day's abstracted consigned gold, with corresponding value credit to another ledger account set up under the caption CONSIGNORS OF GOLD BULLION. The number of fine ounces of such gold will be certified to the local Federal Reserve Bank or Branch, as available for local sales under the regulations; the unsold portion will be telegraphed to the New York assay office in ounces and value, as available for sale on the world market. This number of ounces at $20.67+ will, on the same day, be treated as a transfer of funds in the bullion accounts, from the New York assay office (which will have to deliver the gold) to the mint or assay office that received the gold on consignment. At the same time the ledger account CONSIGNED GOLD BULLION will be correspondingly credited and the account GOLD COINAGE BULLION will be debited; also the account CONSIGNORS OF GOLD BULLION will be debited and the account BULLION FUND credited. When deliveries are made of gold bars on local sales (sold by the local Federal Reserve Bank for consignors) the ledger entries will be - debit the accounts CONSIGNORS OF GOLD BULLION and GOLD COINAGE BULLION, and credit the accounts GOLD CERTIFICATE AND COMMERCIAL BARS and CONSIGNED GOLD BULLION. On the bullion accounts current the additional account CONSIGNED GOLD BULLION will be shown, in any available space or by using a blank sheet of the same size, while the credit balance of the account CONSIGNORS OF GOLD BULLION will be stated as an additional item in the lower

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right hand corner. Uniform account current explanations should be used; in the CONSIGNED GOLD BULLION account, debit side, use "Received from consignors"; credit side, use "To Gold Coinage Bullion in liew of industrial local sales," and "To Gold Coinage Bullion in lieu of world market sales"; in the account GOLD COINAGE BULLION, debit side, use "From Consigned Gold Bullion, in lieu of fine bars issued," and "From Consigned Gold Bullion, New York Assay Office transfers"; in the account GOLD CERTIFICATE AND COMMERCIAL BARS, credit side, use "Issues in exchange for consigned gold." The balances in the account CONSIGNED GOLD BULLION and CONSIGNORS OF GOLD BULLION should be, at the close of any day, the amounts certified for local industrial sale less the sold amounts thereof that were actually delivered from the fine bar account and less the amounts treated as transfers of funds.

Consignors are to be paid for the consigned gold by the local Federal Reserve Bank or Branch, which will collect the mint charges from the proceeds of the sales, upon being advised by the New York Federal Reserve Bank as to the value at which the gold was sold.

The daily advices to the local Federal Reserve Bank or Branch, of the quantity of consigned gold available for industrial sale will be accompanied by a detailed schedule of the consigned items giving the following data and any other needed available information for identifying payees with their consignments:

Consignor's name	Address	Date cons't rec'd by mint	Consignment number	Fine oz. gold content	Mint charges

The local Federal Reserve Bank or Branch will pay the local mint or assay office all the mint charges shown on each day's schedule of gold made available for sale, promptly after all such gold has been sold.

The valuation of the consigned gold at $20.67+ is for accounting convenience of the mints and assay offices only, incident to receiving the gold at various locations and issuing, in large part, elsewhere, and the necessary substitution of Treasury owned refined bullion for issues, in lieu of non-Treasury owned (consinged) unrefined receipts.

On the Treasurer's daily statements of assets and liabilities show

as a separate asset item the amount of the CONSIGNED GOLD BULLION account (with the group of other gold bullion items) and show as a separate liability item the amount of the account CONSIGNORS OF GOLD BULLION (with the group of other liability items but below the "Transcript Balance" item). These amounts should always be the same - in effect cancel each other.

Only such of the charges on consinged bullion as have been actually collected will be taken into your account. The collected portion should

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be shown on the bullion abstract, following the month's total accruals, with deduction to show the amount remaining due, and on the following month's abstract show a running summary of the charges account as affected by carry-over from month to month.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

Via Government Facilities

September 28, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

PLEASE WIRE HOW SOON YOU WILL BE ABLE TOREPORT ON THE BRITISH SILVER

O'REILLY ACTING DIRECTOR

Via Government Facilities

Superintendent,
U. S. Mint,
San Francisco, Calif.

The Secretarys Office is extremely anxious to adjust British debt silver important that you finish this up in preference to going on with coinage stop The Bureau understands that upon the completion of the weighing of the silver it will be possible for you to execute the full number of half dollars called for during the calender year 1933.

O'REILLY ACTING DIRECTOR

OR

October 4, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Requisition has been approved for advance to you of the following amount to meet the expenses of your institution during the fiscal year 1934:

Salaries and Expenses, Mints and Assay Offices - $18,000.

Yours truly,

Ph. M. O'Reilly,

Acting Director of the Mint.

M-S

Via Government Facilities

Superintendent,
U. S. Mint,
San Francisco, Calif.

October 5, 1933.

ONE THOUSAND TO EIGHT AND EIGHT THOUSAND TO SEVEN SENT OCTORER SECOND AND THIRD

O'REILLY ACTING DIRECTOR

October 5, 1938

Contingent Expenses, Office of
Director of the Mint, 1934

VIA GOVERNMENT FACILITIES

Superintendent, U. S. Mint, San Francisco, Calif.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Classify consigned gold with purchased gold for statistical purposes stop For example form sixty one data and monthly reports of quantities received.

O'Reilly,
Acting Director.

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230

October 9, 1933.

Mr. S. P. Panton,
175 Cerri Dos Ave.,
San Francisco, Calif.

Sir:

Reference is made to your letter of September 29th.

In reply I have to advise that the Report of the Director of the Mint for 1933, will not be issued until late in the fall.

Yours truly,

[illegible]

Acting Director of the Mint.

October 11, 1936

Office Director of the Mint Service

Government Facilities

Superintendent United States Mint
San Francisco, California.

Eight thousand T G S sent October seventh. STOP T G R S not yet printed.

M. M. STRETTLE
Acting Director.

RG104 Entry 235 Vol 527

Via Government Facilities

October 13, 1933.

Hon. Nellie Tayloe Ross,
United States Mint,
San Francisco, California.

Secretarys Office anxious to have weighing of British debt silver completed before coinage half dollars undertaken however stock of half dollars now very low and new coins may be needed shortly stop Suggest that both lines of work be urged stop~~xxxxxxxxxxxx~~ Funds will not permit overtime stop All well here

M. M. O'REILLY

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October 18, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Your September accounts of gold consigned supported only by assay reports stop Expedite warrants and so forth.

O'Reilly,
Acting Director

OR

RG104 Entry 235 Vol 527

October 18, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

Reference is made to your letter of October 13th.

The affidavit and agreement of the American Smelting and Refining Company together with Forms TG-7 of the Natomas Company were referred to the office of the Secretary of the Treasury, and this Bureau is now advised that you may accept the consignment offered.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

VIA GOVERNMENT FACILITIES

Superintendent,
U. S. Mint,
San Francisco, Calif.

October 18, 1933.

Refer Bureau letter July sixth requesting statement showing retirement deductions for credit of each individual employee during fiscal year thirty three stop has this statement been submitted if so when stop advise by wire

O'REILLY ACTING DIRECTOR

Via Government Facilities

October 19, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

STATEMENT RETIREMENT DEDUCTIONS REFERRED TO IN OUR MEMORANDUM OF
EIGHTEENTH LOCATED

O'REILLY ACTING DIRECTOR

Via Government Facilities

October 19, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

REFEL EIGHTEENTH RELATIVE TO BRITISH SILVER PLEASE DEDUCT USUAL MINT CHARGES AND THEN ISSUE CERTIFICATE FOR THE BALANCE SEE LETTER JUNE THIRTIETH

O'REILLY ACTING DIRECTOR

Via Government Facilities

Hon. N. T. Ross or Superintendent,
United States Mint,
San Francisco, Calif.

October 19, 1933.

No decision reached with respect to the Philippine gold stop Committee appointed by Mr. Acheson and the Attorney General has this case under consideration together with several other related questions stop The Secretary expects to render decision with respect to acceptance of this gold on consignment within the next few days at which time Mr. Wausserman will be advised

M. M. O'Reilly Acting Director

OR

October 19, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The small sheets of paper forwarded by you under recent date indicating rubber stamp legends desired for use in your institution are being returned.

The Division of Supplies requires that requisitions for stamps be submitted in triplicate and for your convenience there are inclosed copies of the legend form on which your should indicate the kinds of stamps desired. Where you have rubber stamps with lettering which you desire to replace it is only necessary for you to make an impression of such stamp on the legend sheet. When new stamps are desired the style of type should be furnished and you may select such style from the table located on page 402 of the General Schedule of Supplies.

Requisition form No. 62 should accompany your legends and should indicate the type of stamp hand and holder you desire.

Yours truly,

H. M. O'Reilly

Acting Director of the Mint.

Via Government Facilities

October 20, 1938.

Superintendent,
United States Mint,
San Francisco, Calif.

Refer September eighteenth requesting coinage fifty cent pieces what number of that denomination can you coin running normally to close this calendar year step Treasurer states amount needed may exceed the amount indicated in our telegram

O'REILLY ACTING DIRECTOR

Via Government Facilities

October 20, 1933.

Superintendent,
U. S. Mint,
San Francisco, Calif.

REPEAT 17th form of certificate under article 21 of the regulations being forwarded by air mail

O'REILLY ACTING DIRECTOR

October 20, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Sir:

The Treasurer's Office has called attention to the fact that you have on-hand a large quantity of unverified uncurrent gold coin. Upon the completion of the coinage of the fifty cent pieces at the close of the calendar year please arrange to have your force utilized on the clearing up of the unverified uncurrent gold coin.

Yours truly,

W. M. O'Reilly

Acting Director of the Mint.

October 24, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

With reference to your requisition of October 11, 1933, for blank forms, etc., please be advised that Mint Service Form 945, "Temporary Receipt for Bullion", was discontinued quite some years ago, as it was considered inadvisable to issue temporary receipts. Herewith please find a copy of Mint Service Form No. 1024-C, "Arrival Notice", which can be used for notifying a depositor as to arrival when such action is considered desirable; if you wish a supply of this form, kindly advise the Bureau and the forms will be forwarded you.

It would be a convenience to the Bureau if, in preparing future requisitions for forms, etc., the forms be segregated into groups in conformity with their origin; for example, Mint Service forms, Treasury Department forms, Treasurer's office forms, Standard forms, etc. Generally speaking, your requisitions are so segregated, but there are some instances where mixtures have occurred.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

October 25, 1933.

Superintendent, United States Mint,
San Francisco, California.

Dear Sir:

This letter will be authority for you to purchase through the general supply committee, from A. B. Dick Company, a model # 70 mimeograph machine; and to purchase the required stencil paper with the machine.

It is understood that the cost is approximately $130.00, less 10%.

Very truly yours,

M. M. O'Farrell,

Acting Director of the Mint.

O:W

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October 26, 1933

Office Director of the Mint Cont-1934

Government Facilities

United States Mint, San Francisco, Cal.
United States Mint, Denver, Colo.
United States Assay Office, Seattle, Washington.

Secretary's office desires to obtain report covering daily receipts of consigned gold which have reached your office from and including October second. STOP. Please wire daily figures for entire period and wire to the bureau at close of business each day the amount of consigned gold received by you.

O'REILLY
Acting Director

OR

October 26, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The directions recently received for preparing budget appropriation estimates required that the personnel data pertaining to the field service be "shown for field positions by departmental salary grades and classes instead of by salary ranges and classes as heretofore." In harmony with such direction and for convenience in administration it is requested that in future, in all records and personnel communications to the Bureau, there be added to the present titles of pertinent positions the classes and grades corresponding to like departmental grades and classes; for example:

Superintendent M. & R. Dept. - P.5
Clerk - C.A.F.4
Superintendent of Building - Cu.7

Note that these are amplifications of present titles, for convenience in administration, and are not titles established by law; use a dash between the present titles and the amplifications.

Since only part of the field positions can be related to the departmental classification - those of similarity to the Professional and Scientific, Subprofessional, Clerical Administrative and Fiscal, and Custodial services - the remaining positions were necessarily reported under the caption Unclassified, as is done with unclassified positions in the departmental service.

For the purpose of systematizing personnel budget data so far as practicable, a simple mint-service interim classification, as below, has been arranged for the "unclassified" positions. This will provide a nomenclature that can be uniformly used, that will convey definite ideas of duties contemplated, and that will mean the same to each field institution, also to the Bureau. Many of the titles of positions, now in use, are meaningless for conveying information to the person not informed, in detail, as to the duties assigned to the position.

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Schedule of "Unclassified" Mint Field Service Positions.

Position	Range	Applicable to -
(1) Foreman	$6.50 to $9.00 per diem, and rates corresponding thereto on per annum basis	All foremen.
(2) Assistant Foreman	$5.50 to $8.00 - Do	All Asst. foremen.
(3) Mechanic	$5.50 to $9.00 - Do	All journeymen of recognized trades - Carpenter, machinist, toolmaker, scale adjuster, blacksmith, electrician, engineer, etc.
(4) Mechanic's Helper	$5.00 to $6.50 - Do	All assistants to mechanics.
(5) Refiner	$5.00 to $9.00 - Do	All refinery operators other than foremen, asst. foremen, technical men (P.& S.P), and melters.
(6) Machine Operator	$4.50 to $8.00 - Do	Pressmen, rollers, melters, weighers (assay and others), annealers, counters, etc.
(7) Machine Attendant	$4.50 to $6.50 - Do	Assistants to machine operators, asst. to melters, selectors, sewing women, etc.
(8) Laborer	$3.50 to $5.00 - Do	Skilled - Sacked coin piler, storeroom helper, etc. Unsk'd - Boxing or unboxing coin or supplies, moving bars or hand trucks, etc.
(9) Skilled Workman	No range	Cases, temporary, that cannot be adjusted as to duty status and pay rate without injustice to individuals.

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The titles now being used will not be changed, thus avoiding possible adjustments in some cases with the civil service commission, but will be amplified, when differing from the above schedule, by adding the general-position-title (in left hand column of schedule) to the title now used; for example:

Skilled Workman	- Refiner
Do	- Machine Operator
Helper	- Machine Attendant
Do	- Mechanic's Helper
Scale Adjuster	- Mechanic

These general titles are to be assigned as being in fact generally descriptive of the principal duties to be performed by the persons filling the several positions. When changes in duties of employees are to be made, other than temporary details, they are to be reported to the Bureau with recommended title changes, whether or not changes in pay rates are a factor; and the amplified titles are to be used in all records and personnel communications to the Bureau. Persons on detail from their regular positions during the continuance of the present period of retrenchment will be classed in their regular positions, not as though the detail were to become permanent, unless the latter is the fact. But regular factual duties are to govern the assignment of titles and changes thereof, in future. If this schedule does not now, or later, adequately cover all positions that do not relate to departmental classified positions, please advise the Bureau, with your suggestions as to amendments. The "Laborer" class may later be required, if not at present. Please forward at an early date a list of present employees with their amplified titles, to conform with the assignments resulting from the conference of field office representatives at the Bureau at the end of August, giving, if any changes therefrom are considered warranted, adequate reasons therefor.

The pay rate ranges in the attached schedule were arrived at by making them sufficiently broad to cover all positions of the several classes now existing, and with practically no consideration of other factors; they are, of course, tentative. The higher compensation rates in any class are not provided for general use, but for those cases where the incumbents are unusually highly skilled or expert, in qualification and efficiency, in their particular lines of duty. New appointments are to be made at the lowest rates in the ranges, except that when changes in positions would under this rule result in lower rates of pay, the reduction in pay may be waived if such action is recommended on the basis of good of the service.

Herewith is a sample of a personnel budget record card, form 1072, which will be supplied if you wish to use same. Its advantage lies in having available the amounts pertaining to each position, by fiscal years, for quick use in making any class combinations that may be called for. Note that this is a position record, not a person record; a position may have one or, at different time, several incumbents during a year; and a person may be an incum-

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bent of one or, at different times, several positions during a year. Use of these cards would be very helpful when budget figures are called for, whether they are required on the old basis of salary ranges or on the basis of some other classification, as was recently the case.

Relative to the question of whether certain positions should be related to the departmental classes, the matter of the Government's need for technically educated employees appears to be paramount with regard to the Professional and Subprofessional groups. For example, while an assayer's balance operator can be trained in a comparatively short time to do satisfactory work, as a machine operator, it may be advisable to have one or two technically educated employees, capable of being detailed or advancing in the technical work of the department, performing such duty. Thus the needed technically educated weigher would rate as subprofessional, while the other weighers would rate as machine operators. The Government's need would not seem to dictate that all balance operators should be technically educated.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

Encls.

P.S. - Presumably the use of salary range cards, form 925, will no longer be advantageous.

RG104 Entry 235 Vol 527

October 27, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to your accounts for the month of September.

On the bullion account current there is apparent discrepancy between the accounts "Silver Bullion for Bars" and "Silver Coinage Bullion." Per the bullion abstract and the schedule of unpaids the unpaids in the bar account should be 4¢ more than shown on the account current (or $4,241.48), and the charges retained should be 4¢ less (or $81.94) than shown on the account current. Upon receipt of your advice of agreement these changes will be made in the Bureau.

The vouchers pertaining to the consignment gold that did not carry the letter "C" have been amended in this office.

Presumably the silver contained in the consigned gold, unpaid for in September, has now been liquidated and is being regularly paid for.

Indication has been made on C/D No. 16, silver deposits, that payment was made in silver bars instead of in cash.

Please forward proposal of Lava Crucible Company, for attaching to voucher No. 70; unsigned copy of the proposal is herewith returned for your files. Certificate of award is returned for your certification of the Government's need to procure material not of domestic origin, per correspondence of some weeks ago.

Voucher No. 81, Postmaster, is herewith returned for amendment to show the amount for which approved.

Voucher No. 91, Postal Telegraph-Cable Co., includes a charge of 70¢ for a 14-word night message dated August 3rd; an apparent overcharge of 44¢.

Please forward cancelled stamps to support item of $1.25 charged for postage on voucher No. 99, Tom E. Jones, chair cushions.

Yours truly,
M. M. O'Reilly
Acting Director of the Mint.

Copied
Mails.

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

Superintendent, United States Mint
San Francisco, California.

Retel October 28 desirable that new series of deposit numbers be used for deposits under Executive Order October 25

O'REILLY
Acting Director

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

Superintendent, United States Mint
San Francisco, California

Retel October 28 under Article 34 Regulations as amended you should collect Mint charges from depositor before certifying deposit to Federal Reserve Bank

O'REILLY
Acting Director

October 30, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Reference is made to your letter of October 24th requesting a supply of tags (3-6/16 x 13/16) for use in connection with shipments by mail, etc. Herewith please find samples of similar tags used by the Denver Mint. By return mail please send us samples of tags with specimens of legends you desire printed thereon, also state the quantity of each kind of tag desired.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

October 30, 1933

Office Director of the Mint Cont.- 1934

Government Facilities

Superintendent, United States Mint, San Francisco, Cal.

Copy to the Harlem office Oct 31 - 33

Please wire immediately total amount in ounces of gold exported which was recovered from gold bearing materials imported under agreement to export gold in accordance with regulations of April 29th, and Article 21 of the Regulations of September 12th.

O'REILLY
Acting Director

OR

Government Facilities

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Assay Office, New York, New York.

Please wire immediately number ounces gold imported for refining and export separating amount for which licenses have already been granted, amount for which certificates have been issued but no licenses granted, amount for which applications have been received but no certificates issued and amount for which you have received customs entry notations but for which no applications have been received.

O'REILLY
Acting Director

November 2, 1933

Dear Sir:

In checking our files of licenses granted, we find that the American Smelting and Refining Company is possessed of two licenses on Form TGL-4. One of these, No. 1246, dated September 29, 1933, was issued by the United States Assay Office at New York and entitles the holder to acquire and hold in stock an amount of gold not exceeding at any one time 15,000 troy ounces. The other, No. SF-44, dated September 21, 1933, was issued by the United States Mint at San Francisco and permits the acquisition and holding of an amount of gold not exceeding at any one time 100 troy ounces.

Please communicate with the American Smelting and Refining Company at 405 Montgomery Street, San Francisco, California, inform them that their company is not allowed to hold two licenses, and ask them to surrender license No. SF-44. If necessary, an amended application may be made to the New York Assay Office by the New York Office of the American Smelting and Refining Company, to include the requirements of the refinery at Selby, California.

Very truly yours,

[illegible]

Acting Director of the Mint.

Superintendent,
United States Mint,
San Francisco, California.

Government Facilities

Superintendent
United States Mint
San Francisco, California

Retel November 2 printed Forms TG-7A and TG-8A mailed to you yesterday STOP Hope to be able to mail you TGR-7A and TGR-8A first of next week.

O'REILLY
Acting Secretary

OR

November 2, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Gold received on consignment under the Executive Order of October 25, 1933, and the regulations of same date based thereon, will be handled in the accounts somewhat differently from the gold received on consignment under the Executive Order of August 29, 1933. Under the order of October 25th the gold will not be taken into the Treasury accounts, nor be reported to the Treasurer of the United States, and instead of being credited to the "Bullion Fund" it will be credited to the "Reconstruction Finance Corporation."

An account will be set up under the caption "Consigned Gold Bullion R.F.C." It will be charged with the gold consigned, in both ounces and value at $20.67+ per fine ounce, at the time the consignment's contents are determined and listed on the bullion abstract, and at the same time an account "Consignors of Gold Bullion R.F.C." will receive a corresponding credit. When such gold is certified by the mint or assay office to the Federal Reserve Bank the consignor's account will be debited and the account "Reconstruction Finance Corporation" credited correspondingly. This procedure is based on the understanding that the mint's certification to the Federal Reserve Bank, of consignments being available, is equivalent to acceptance of such gold by the Reconstruction Finance Corporation (Art. 34 of the regulations). When gold is issued as a result of instructions from the Reconstruction Finance Corporation or its agent, which issues will be made only on authenticated orders, the account "Reconstruction Finance Corporation" will be debited and the appropriate gold bullion account (usually gold certificate or commercial bars) will be credited, and at the same time the account "Gold Coinage Bullion" will be debited in like amount and the account "Consigned Gold Bullion R.F.C." credited.

From the above it will be observed that there will be no physical segregation of gold received on consignments, from that regularly purchased by the Mint Service, but that such gold belonging to the Reconstruction Finance Corporation instead of the Treasurer of the United States, will be determined exclusively from the accounts. Mint Service liability to the Reconstruction Finance Corporation will be in fine ounces of gold, value not a factor; the value assigned in the mint accounts being solely for mint service use and convenience. The price that consignors will receive for their gold will be at the rate for such gold last announced by the Reconstruction Finance Corporation prior to the time certification by the mint or assay office is received by the proper Federal Reserve bank.

gold will be that of the day current when certified to the agent of the Reconstruction Finance Corporation, rather than that of the day the gold is received at the mint or assay office. If gold is required by the Reconstruction Finance Corporation for delivery in excess of the amount to its credit at delivery point, transfers of credit between points and between the Treasurer and the Reconstruction Finance Corporation can be made.

Consignments received under the Executive Order of October 25, 1933, will be recorded under a new series of numbers preceded by the letters C.R., for example C.R.1, C.R.2, etc.; and the regular vouchers will be executed the same as for consignments under Executive Order of August 29th.

A separate account current will be rendered to the Mint Bureau for the accounts pertaining to Reconstruction Finance Corporation consignments, on sheets of the same size and general arrangement as are provided for the present bullion account current; probably a single sheet will be sufficient for showing, in summary, the three new accounts mentioned in this communication. Account current item explanations similar to those in second paragraph of Bureau's letter of September 25, 1933, should be used. The accounts current should be supported by copies of the schedules of certified consignments. The charges collected will be taken into the regular account current now rendered, the figures separately shown from those of charges on regular deposits.

From the above it will be clear that the gold bullion carried in the mints and assay offices will consist in part of assets standing to the credit of the Treasurer of the United States (part of his cash account) and in part of gold standing to the credit of the Reconstruction Finance Corporation and subject to the latter's orders as to disposition.

The silver contained in the consignments under the Executive Order of October 25th will be handled in the accounts in the same manner as silver received in consignments under the Executive Order of August 29th, except that it may be applied for meeting the mint charges. Deduction of balance of charges in gold, per telegram of November 2nd, will call for certification to the Reconstruction Finance Corporation's agent of net remaining fine ounces of gold.

Shipments of bullion from one Mint Service institution to another, if consisting of bullion standing to the credit of the Reconstruction Finance Corporation, must be stated on documents and reports to be such by both the shipping and the receiving institutions, for correct stating of accounts. Such shipments must not be reported to the Treasurer of the United States as the Bullion Fund is not to be affected thereby.

Gold issued under orders of the Reconstruction Finance Corporation should be classified, for statistical purposes, the same as other gold issues (for industrial use, monetary use, etc.), and receipts should likewise be classified regularly.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

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Government facilities.

November 5, 1933.

Superintendent Mint,
San Francisco, Cal.
Superintendent Mint,
Denver, Colorado.
Assayer in Charge,
Assay Office, Seattle, Wash.

When collecting consignment charges in gold pick up one point in third decimal place of weight when fourth place is five or over. Stop. If experience shows this insufficient in monthly aggregate adjust pick-ups accordingly. Stop. Certify remaining net weight to reserve bank. Stop. Debit account consigned gold bullion R. F. C. and credit account consignors of gold bullion R.F.C. Stop. Do not report consigned gold bullion under October Executive order to Treasurer as it is not part of bullion fund. Stop. Await to-day's letter in mail.

O'Reilly
Acting Director.

Government Facilities. November 4, 1933

Superintendent, United States Mint,

San Francisco, California.

It is the desire of the Department that you continue the coinage of fifty cent pieces on a normal basis until the close of the calendar year STOP Philadelphia requested to forward immediately necessary dies STOP It is believed that a sufficient stock of fifty cent pieces and other denominations will be on hand by that time to obviate the necessity of further coinage at the opening of the calendar year nineteen thirty-four.

O'REILLY
Acting Director.

RG104 Entry 235 Vol 527

November 1, 1933.

Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses	$16,000.00
Transportation, etc.	5.00

Yours truly,

M M O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

Government Facilities. November 6, 1933.

Superintendent, United States Mint,
San Francisco, California.

Authorized to accept proposition of F. A. Thomas Company amounting to sixty-seven dollars and ninety-five cents less two per cent covering cost watchman's clock STOP It is understood that this is the lowest of three bids received.

O'REILLY
Acting Director

Government Facilities. November 6, 1933.

Superintendent, United States Mint,
San Francisco, California.

Authorized to make application to District Secretary, Civil Service Commission, names of four men eligible as watchmen ~~for~~ Temporary appointment not to exceed ninety days ~~on~~ pending approval of request for permanent appointees.

O'REILLY
Acting Director

November 6, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

With reference to your letter of November 1, 1933, replying to the Bureau's letter of October 27th concerning September accounts, there is returned herewith the certificate of award pertaining to Lava Crucible Company, for further certification and return to the Bureau. While the certificate carries information as to the non-domesticity of a portion of the material contained in the crucibles, the Government's necessity for procuring articles not wholly domestically produced has not been shown. Reference is again made to the correspondence of some weeks ago pertaining to the matter of using crucibles containing a portion of foreign produced materials.

Yours truly,

M M O'Leary

Acting Director of the Mint.

F-S
Encl.

November 6, 1933.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Form 971 "Transmittal Special Coins" is being made up at your office with non-copying ribbon. Will you cause this form to be filled in with copying ribbon.

Very truly yours,

M. D. O'Reilly

Acting Director of the Mint.

RG104 Entry 235 Vol 527

Government Facilities. November 8, 1933

Superintendent, United States Mint,

San Francisco, California.

Referring your letter of November third STOP Telegram sent each night covering receipts, certifications, and acceptance of gold should be sent through commercial telegram in order to have the information available to the Bureau in early morning Washington time STOP All the messages unless especially urgent should be sent through "Government Facilities".

O'REILLY
Acting Director

JR

November 8, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to the list of employees, with amplified titles, forwarded with your letter of October 31st.

The amplified titles should follow rather than precede the titles heretofore used. Where the title heretofore used contains the wording of the amplified title, no amplification need be given; for example, in the case of foremen.

A supply of the budget record card, form 1072, will be forwarded later, as our present supply is insufficient to meet the needs. Relative to your request for a "sample of how the budget should be made up at the end of the year", we are unable to do this as we never know what the Budget Bureau's requirements will be until directions are given just prior to preparation of the budget; this is the principal reason why it is believed that form 1072 will be helpful.

It is suggested that in the case of Mr. J. F. Byrnes no title amplification be used - continue to use the title "skilled workman" only.

Yours truly,

W. M. O'Reilly,

Acting Director of the Mint.

F-S

Dear Sir:

I enclose herewith application on Form TG-4 to acquire gold for use in industry, profession, or art, which has just been received by the Treasury Department from The Honolulu Dental Supply Co., Boston Building, Fort Street, Honolulu, Hawaii. I also enclose for your information a copy of a letter dated October 27, 1933, addressed to the Secretary of the Treasury, which accompanied such application.

Will you kindly expedite, in every way possible, the issuance of the license in question.

In order to avoid delay in filling orders for scrap gold already placed by the applicant in this country, The American Dental Trade Association has requested us to confirm to it, as soon as possible, the granting of this license. If and when such license is issued by you, therefore, will you kindly telegraph such trade association, at its expense, the number of such license and the amount of gold authorized to be held thereunder.

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-4-

The address of the principle office of the association is 1010 Vermont Avenue, N. W., Washington, D. C.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Superintendent,
United States Mint,
San Francisco, California.

Enclosures.

RG104 Entry 235 Vol 527

November 9, 1933

Hon. Carl Hayden,
United States Senate,
Washington, D. C.

My dear Senator Hayden:

Reference is made to your letters of October 25, October 30, and November 3, 1933, concerning the difficulties experienced by miners of gold in small quantities in complying with the Regulations relating to the sale of newly mined gold.

Such Regulations have been amended by Regulations issued by the Treasury Department on October 25, 1933, a mimeographed copy of which is herewith enclosed. You will note that under the provisions of Article 31 of such amended Regulations, miners may sell their gold in its natural state to banks, dealers, or other licensed purchasers in their vicinity, in any amounts, without the necessity of executing an affidavit, and such purchasers may in turn consign the gold so purchased by them to United States Mints or Assay Offices, for delivery to the Reconstruction Finance Corporation, by executing a single affidavit on Form TG-8A accompanied by the statement described in such Article 31.

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Only in the event, therefore, that miners consign the gold produced by them directly to the Mints or Assay Offices, are affidavits now required of them, and, accordingly, individual miners or prospectors should no longer be confronted with obstacles of the kind referred to in your letter in disposing of their gold promptly and for adequate prices.

I am returning to you herewith the various enclosures which accompanied your letters.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Enclosures.

November 9, 1933

Mr. M. H. Lanman,
Secretary to Senator Ashurst,
United States Senate,
Washington, D. C.

My dear Mr. Lanman:

Reference is made to your letter of November 6, 1933, and the letters therewith enclosed dated October 27 and October 25, addressed by the Yavapai County Chamber of Commerce to the Arizona delegation in Congress, and by Mr. Carl G. Barth to such Chamber of Commerce, respectively.

For your information I enclose herewith a copy of a letter which I have just forwarded to Senator Hayden in connection with this same matter, and which I believe is self-explanatory.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Enclosure.

RG104 Entry 235 Vol 527

Government Facilities. November 10, 1933.

Superintendent, United States Mint,

San Francisco, California.

If under Mint regulations, page 6, Section 3521, R. S., gold described in your wire of ninth would have been accepted as a gold deposit it may be accepted now by you for consignment of equivalent gold value to the Reconstruction Finance Corporation if in compliance with requirements as to newly mined domestic gold and other regulations.

O'REILLY
Acting Director

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Government Facilities. November 10, 1933.

Superintendent, United States Mint,
San Francisco, California.

Half dollars, delivery number five, passed.

NELLIE TAYLOE ROSS N.T.R.
Director

OR

RG104 Entry 235 Vol 527

Dear Sir:

This office is in receipt of a letter dated October 6, 1933 from Mr. M. Van Wyck of San Francisco, California.

It appears from this letter that on September 12, Mr. C. N. Miller, as President of the Genii Consolidated Mines Company, Ltd., delivered to the San Francisco Mint 195.25 troy ounces of gold in its natural state recovered from the gravel and that this delivery was made on the assumption that the gold itself would be classified as being produced at the time such gravel was mined. The gravel was, in fact, mined prior to August 28, 1933, and Mr. Miller accordingly submitted with the delivery of the gold an affidavit to the effect that such gold was produced during a period of 60 days prior to the date of delivery.

Mr. Van Wyck states that all of this gold was actually extracted or washed from the gravel between September 1 and September 10, 1933. If this is the case it would seem that the gold in question may properly be accepted by you on consignment under the Executive Order of October 25 and applicable regulations.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

P. J. Haggerty, Superintendent,
United States Mint,
San Francisco, California.

November 11, 1933.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Reference is made to the letter of the Navy Department, Bureau of Supplies and Accounts, addressed to you under date of November 2nd, relative to precious metals available for transfer from the Navy Yard, Mare Island, California.

I am enclosing a copy of our letter addressed to the Bureau of Supplies and Accounts. This copy is being sent for your information and attention.

Very truly yours,

Director of the Mint.

Enclosure.

November 11, 1933.

Superintendent, United States Mint,

San Francisco, California.

Dear Sir:

The enclosed envelope reached the Bureau this morning in the condition in which you find it. Will you please direct that envelopes in such a condition be not used for mailing purposes.

Very truly yours,

Director of the Mint.

Enclosure.

Government Facilities, November 13, 1933.

Superintendent, United States Mint,

San Francisco, California.

Assay coins half dollars, delivery number seven, one coin 193.9, delivery number nine one coin 194.05, one coin 191.75. Both too close to minimum and maximum tolerance.

Please have weights checked.

NELLIE TAYLOE ROSS N.T.R.
Director

November 13, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Receipt is acknowledged of your letter of November 9th relative to a certification stated to have been directed by the Comptroller for use on the back of Treasurer's document form 12.

Neither this office nor the Treasurer's office is informed concerning this matter, and it is requested that you forward to the Bureau a copy of the Comptroller's directions, as a basis for any inquiry we may undertake concerning the matter.

Yours truly,

N. M. O'Reilly

F-S

Director of the Mint.

Government Facilities. November 14, 1933.

Superintendent, United States Mint,

San Francisco, California.

Your recommendation of appointment of Roderick H. Kearney, Claude A. Hamm and James L. Sutherland as temporary guard watchmen at 1320 per annum approved not to exceed ninety days from date of oath.

NELLIE TAYLOE ROSS N.T.R
Director

RG104 Entry 235 Vol 527

Government Facilities. November 14, 1933.

Superintendent, United States Mint,

San Francisco, California.

Our telegram of to-day relative to Mr. Kearney specified ninety days appointment as guard watchman STOP Your letter November tenth just received indicating that the district secretary has approved this temporary appointment for thirty days which must govern.

NELLIE TAYLOE ROSS
Director

Government Facilities. November 15, 1933.

Superintendent, United States Mint,

San Francisco, California.

Temporary appointment of Thomas Claery guard watchman 1320 per annum approved thirty days.

NELLIE TAYLOE ROSS
Director

November 15, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith please find Railway Express Agency's, Inc., bill No. D/9/19001 with supporting bill of lading, etc., and General Accounting office's preaudit rate memorandum. With return of all papers please supply information for clearing up the indicated discrepancy mentioned in the General Accounting Office memorandum.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

RG104 Entry 235 Vol 527

Government Facilities. November 17, 1933.

Superintendent, United States Mint,

San Francisco, California.

Ten pairs of half dollar dies sent Tuesday.

NELLIE TAYLOE ROSS
Director

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

Superintendent
United States Mint
San Francisco, California

Re your telegrams November 7 and November 13 Treasury Department advises that your opinion that only persons purchasing newly mined gold directly from producers may consign under Executive Order October 25 for delivery to Reconstruction Finance Corporation is correct STOP Approximately 200 forms TG-7A and TG-8A shipped to you today STOP Additional amounts will be forwarded first of next week.

ROSS
DIRECTOR

RG104 Entry 235 Vol 527

November 22, 1933.

Superintendent, United States Mint,

San Francisco, California.

Sir:

Thank you for forwarding the correspondence sent out from the Secretary's office covering the bond of Miss Laura E. Todd. In the meantime, the bond was forwarded to you under separate cover, and I hope it has reached you safely.

Very truly yours,

Acting Director of the Mint.

Government Facilities. November 23, 1943.

Superintendent, United States Mint,

San Francisco, California.

Mr. Hawkins' leave for sixty days without pay approved.

O'REILLY,
Acting Director

RG104 Entry 235 Vol 527

November 23, 1933.

Superintendent, United States Mint,

San Francisco, California.

Sir:

This Bureau is in receipt of a letter from Senator Hayden enclosing a letter from Mr. Albert Verkoost, Phoenix, Arizona, in which he refers to a gold shipment made on September 28, 1933, to your mint, for which he has received no settlement. Will you kindly look into the case and make a report to the Bureau at your earliest convenience.

Very truly yours,

M. M. Kelley

Acting Director of the Mint.

EMERGENCY BANKING

November 23, 1933

Superintendent of Mint,
San Francisco, California.

Retel twenty first STOP Article twenty one September twelfth regulations has not been amended STOP You should continue to issue licenses and certificates until otherwise instructed or regulations are amended.

ROSS H. V. R.

RG104 Entry 235 Vol 527

EMERGENCY BANKING

November 23, 1933

Superintendent of Mint,
San Francisco, California.

Retel twenty first STOP Article twenty one September twelfth regulations has not been amended STOP You should continue to issue licenses and certificates until otherwise instructed or regulations are amended.

ROSS H. V. R.

November 28, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Please forward at an early date the usual report on form 61-A of bullion receipts during the first eleven months of the calendar year 1933, plus estimates of expected receipts for the month of December, for use by the Bureau in making the usual preliminary estimate of gold and silver production of the United States during the year 1933. The estimates for December can be inserted above the figures for the eleven months, on the same sheet.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

November 29, 1933.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Relative to the charges on October R.F.C. gold consignments, and the notation on bullion abstract that they were collected in cash, please advise whether such collections were made in November as they do not appear in the October accounts current. All cash collections are required to be taken into the cashier's records and to be reported on the cashier's daily statement on the day of collection. Apparently these collections were not reported before November 15th, when a larger sum was shown as received and deposited in the Treasury on account of R.F.C. charges. Please follow prescribed procedure with respect to showing cash transactions.

No schedule was submitted of the items making up the deposit of silver by the British Government, for checking the total taken into the accounts. The items on the assay reports have been listed in this office on the adding machine, for accompanying the accounts to the General Accounting Office.

Voucher No. 110, La Grande & Whites Laundry Co.; according to Bureau records contract No. T3m-116 is in the name of La Grande Laundry Co. The voucher is herewith returned for correction or explanation. If the contract has been transferred the necessary legal papers evidencing same should be forwarded.

Voucher No. 130, Western Union Telegraph Co., includes payment for a message of 18 words, San Francisco to Washington, D. C., September 16, 1933, at day rate, 75 cents, whereas night rate is indicated on copy of message making 32 cents a proper charge; the difference should be deposited in the Treasury in the usual manner. A discount of 1%, 57¢ each, on vouchers No. 116 and 137, Stauffer Chemical Co., should have been deducted according to Bureau records of contract No. T3m-110. Please collect $1.14 and deposit same in the Treasury in the usual manner.

Voucher No. 125, Department of Justice, for duck cloth purchased from the Atlanta Penitentiary should have been rendered in duplicate; please forward copy thereof.

Statement and certificate of award with voucher No. 141, is herewith returned for completion, it being merely signed.

Voucher No. 149, Bay Cities Duplicating Co., is enclosed for certification by payee and return.

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It is noted that the following vouchers covering open market purchases bear no indication of N.R.A. compliance: Nos. 108, 112, 129, 130, 138, 139, 140, 144, 147 and 148. Such compliance should be indicated on dealers' bills or vouchers.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OR

P-Y-S
Encls.

December 1, 1933.

Superintendent,
US Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P.T.

December 4, 1933.

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, N. Y.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Assayer in Charge, United States Assay Office, New Orleans, La.

Dear Sir:

I am enclosing a copy of a circular received by the Bureau from the Veterans' Administration.

Your attention is particularly directed to the requirements of the circular, and especially to the information to be shown on the enclosed form. Will you please give immediate attention to the filling out of this form and then return your cards to the Bureau for transmission to the Veterans' Administration.

Very truly yours,

Arthur Ray Ore

Director of the Mint.

Enclosure.

December 7, 1933.

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, Philadelphia, Pa.
Superintendent, United States Assay Office, New York, New York.
Assayer in Charge, United States Assay Office, Seattle, Washington.
Assayer in Charge, United States Assay Office, New Orleans, La.

Dear Sir:

I am enclosing a list of questions to be supplied by this Bureau to the Procurement Division of the Treasury Department relative to purchases of fuel.

Will you please cause categorical replies to be made to these questions and return them to the Bureau as promptly as possible.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosure.

Government Facilities. December 8, 1933.

Superintendent, United States Mint,
San Francisco, California.

Construction discussed by you and me promising of accomplishment STOP Please confer with Department Heads and with Mr. Roberts, Supervising Architect's representative now in charge of Post Office construction San Francisco concerning cost of site in industrial section bearing in mind reasonable convenience for shipping facilities, construction and modern equipment. Give your judgment as to number of stories desirable and estimate in square feet necessary floor space. Estimate should cover cost modern equipment including Cottrell process, vault space on basis of billion dollars. Estimate being requested in haste is merely for approximate figures. Important reply reach Bureau Saturday. Divulge contents this message to no one except your advisers.

NELLIE TAYLOE ROSS
Director

N.T.R.

December 11, 1933.

Superintendent, United States Mint,

San Francisco, California.

Dear Sir:

Enclosed please find form forwarded to this Bureau from the Civil Service Commission, through the Division of Appointments, requesting further information relative to the reinstatement of Mr. Thomas Cleary as guard-watchman in the Mint at San Francisco.

Please forward the enclosed form, together with a copy of this letter, to Mr. Cleary, asking him to furnish the required information as promptly as possible to this Bureau for transmission to the Division of Appointments.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Enclosure.

Government Facilities

December 12, 1933

Superintendent
United States Mint
San Francisco California

Mr Kerneys reinstatement now before Civil Service Commission

Letter dated December eleventh in mail asking for further

information regarding Mr Cleary

C'REILLY

Acting Director

RG104 Entry 235 Vol 527

December 13, 1933.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Replying your telegram of today we have ordered immediate shipment four thousand copies of form ten twenty four A from Division of Supply.

O'Reilly,
Acting Director.

Government Facilities, Dec. 14, 1933

Superintendent
United States Mint
San Francisco California

I plan to ask you to come soon to Washington to confer about matters recently developed At that time we can take up your request concerning mechanic and related subjects Probably need Marshall also Suggest you bring map of San Francisco You can probably fix date soon after New Year

NELLIE TAYLOR ROSS

December 14, 1933.

Superintendent,
US Mint,
San Francisco, Cal.

Dear Sir:

Vouchers of Johnson and Higgins covering insurance charges on shipments of minor coin made by your institution during the months of September and October are enclosed for payment from the profits on minor coinage. The amounts are 79¢ and 58¢ respectively.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

ok

P

Government Facilities

Superintendent
United States Mint
San Francisco, California

Retel December 13 Reconstruction Finance Corporation advises necessary forms will be forwarded to you immediately

NELLIE TAYLOE ROSS

Government Facilities - December 20, 1933.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment of Kearney and Cleary approved period of thirty days from December fifteenth pending action on their reinstatement.

NELLIE TAYLOE ROSS
Director

T.R.

Government Facilities, December 21, 1933.

Superintendent,
United States Mint,
San Francisco, California.

Temporary appointment Andrew Loftus as Clerk Stenographer eighteen hundred per annum approved period thirty days stop will discuss reinstatement with you when you reach here

NELLIE TAYLOE ROSS,
Director.

Government Facilities - Dec. 29, 1933.

Mr. Peter J. Haggerty, Superintendent,
U. S. Mint, San Francisco, Calif.

Please start for Washington bringing Mr. Marshall in time to arrive Sunday fourteenth when function takes place in which think you would be interested STOP allow time to stop in Denver New York Philadelphia one day each STOP transportation and letter of instructions in mail

NELLIE TAYLOE ROSS
Director of the Mint.

December 29, 1933.

P. J. Haggerty,
Superintendent of the Mint,
San Francisco, California.

Regret since wiring today developments make necessary your postponing trip a few days and await further instructions.

NELLIE TAYLOE ROSS N.T.R.
Director of the Mint.

January 2, 1934.

Superintendent,
US Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the sum of $16,000.00, Salaries and Expenses, Mints and Assay Offices, 1934, to meet the expenses of your institution during the fiscal year 1934.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

January 5, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

One copy of the November Reconstruction Finance Corporation account current is returned for amendment as per pencil notations; consignors should be credited with the full amount of their bullion and debited with the charges deducted thereon. This account current should be briefed on the reverse, similarly to the brief on left hand section of the printed bullion account current, and the supporting inclosures noted thereon instead of on the regular bullion account current.

November voucher No. 177, Pacific Telephone and Telegraph Co., is returned for explanation of the item of $2.50.

Statement and Certificate of Award attached to voucher No. 196, is returned for indication thereon of the number of dealers solicited.

Vouchers Nos. 155, 158, 159, 160, 164, 173, 174, 175, 176, 177, 179, 182, 189, 190, 191, 192, 193, 195 and 196 are returned for notations thereon concerning N. R. A. compliance.

Yours truly,

M. M. O'Reel

Acting Director of the Mint.

Enclos.

Government Facilities

January 12, 1934.

Superintendent,
Veterans Bureau,
San Francisco, California.

Continuance of the temporary services of Kearney and Cleary period of not to exceed thirty days beginning January fourteen approved pending reinstatement.

NELLIE TAYLOE ROSS
Director.

O'K:M

January 17, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Reference is made to your letter of January 11th, requesting authority to purchase a safe deposit file cabinet. This letter will be authority for you to make the necessary purchase.

It is understood that the cabinet is included in the General Supply Catalogue and that the purchase is to be made under the terms indicated in the [illegible].

Very truly yours,

Director of the Mint.

January 18, 1934.

Contingent Expenses,
Office of the Director of the Mint.

Superintendent,
U. S. Mint,
San Francisco, California.

WIRE ASSAY OFFICE NEW YORK IMMEDIATELY CHARGES ON INDIVIDUAL CONTINGENTS CERTIFIED BY YOU TO NEW YORK YESTERDAY. NO PAYMENT CAN BE MADE BY NEW YORK ON INDIVIDUAL DEPOSITS UNTIL THIS INFORMATION RECEIVED FROM YOU.

ACTING DIRECTOR.

Government Facilities, Jan. 18, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

SUSPENSION TEMPORARY EMPLOYMENT MR. KEARNEY MR. CLEARY THIRTY DAYS FROM JANUARY FOURTEENTH PENDING REINSTATEMENT APPROVED.

Nellie Tayloe Ross

DIRECTOR

Government Facilities, Jan. 18, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

EXTENSION OF LEAVE FOR THIRTY SEVEN DAYS WITHOUT PAY GRANTED MR. HAWKINS.

DIRECTOR.

Government Facilities, Jan. 18, 1934.

Chief Clerk,
U. S. Mint,
San Francisco, Calif.

HAVE IN MIND OFFICIAL TRIP BUT DO NOT WANT TO BE ABSENT WHEN MR. SKINNER REACHES WASHINGTON. PLEASE WIRE IMMEDIATELY WHEN HE WILL ARRIVE.

DIRECTOR.

RG104 Entry 235 Vol 527

January 19, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, San Francisco, Calif.
Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

Estimate transportation costs of gold bullion being certified to New York Assay Office on the unit price being paid by United States Government which now is thirty four dollars forty five cents per fine ounce.

O'Reilly,
Acting Director.

January 24, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Both forms TS one and TS two should support all silver eligible for benefits under executive proclamation December twenty one nineteen thirty three stop More than one miners affidavit may support owners affidavit if appropriate stop If material not treated in a smelting plant amend form to correctly specify treatment accorded stop Other questions will be answered later.

O'Reilly,
Acting Director.
OR

January 26, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Buy locally rubber stamps urgently needed and pay costs from salaries and expenses appropriation.

Nellie Taylor Ross,
Director Mint.

Government Facilities, Jan. 26, 1934

Chief Clerk,
United States Mint,
San Francisco, California.

Will you give me immediately idea when Haggerty expects to reach Washington?

Director

GOVERNMENT FACILITIES

January 27, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Authorized to purchase mimeograph ink for emergency.

NELLIE TAYLOR ROSS,
Director.

RG104 Entry 235 Vol 527

January 29, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to your accounts for December.

Voucher No. 213, Stauffer Chemical Co., $112.72, is herewith enclosed for your observation and return. The attached dealers' bills are the original and duplicate of the same invoice.

Vouchers Nos. 202, 203, 204, 216 and 231 are herewith returned for indication of N. R. A. compliance.

Please forward copies of receipts issued for charges collected for special assays together with a totaled schedule thereof.

Schedule of collections is enclosed for amendment to show the items collected for reimbursement to the salaries and expenses appropriation, totaling $1.99; the details should refer to the voucher numbers involved, with months in which paid, etc., for easy tracing and verification. The $1.99 should have been stated in the collections column of the account current instead of the adjustments column; this is for future guidance.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S
Encls.

OK

January 31, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Charge as of January thirty nineteen thirty four quote Gold Coinage Bullion quote as transfer of funds from New York Assay Office and credit the account quote Consigned Gold Bullion Federal Reserve Bank of New York quote with the weight and value at dollars twenty point sixty seven plus of your consigned gold receipts that have been certified by the New York Assay Office to the Federal Reserve Bank of New York under the executive order of January fifteen nineteen thirty four comma namely dollars one million one twenty thousand four thirteen point sixty nine stop Credit the same amount to the bullion fund in lieu of the bank and mail Treasurer United States at once supplemental January thirtieth reports stop Await further instructions concerning other transactions.

Nellie Tayloe Ross,
Director Mint.

RG104 Entry 235 Vol 527

February 1, 1934.

Superintendent,
US Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P F

February 1, 1934.

Mr. Jack Bradshaw,
216 Shrader Street,
San Francisco, California.

Dear Jack:

Replying, for the President, to your letter of January 20, I am very sorry that I must say that the recent Executive Order of the President does cover the gold coins you describe as in your possession and which you so much treasure. In that order exception is made of rare coins having extraordinary value to collectors; yours do not come in that class. You will understand, I am sure, how sincerely the President regrets to cause you distress in requiring you to turn your coins in to your Government but he is doing it for the good of the country of which you are a young citizen.

I hope that as you think it over you will come to feel that there is reward for your sacrifice in the knowledge that you have done your part to assist the President in bringing back happier times for all of us.

Yours sincerely,

Nellie Tayloe Ross

Director of the Mint.

DTRM

RG104 Entry 235 Vol 527

Government Facilities, Feb. 2, 1934.

Superintendent, U. S. Mint, San Francisco, Calif.
Superintendent, U. S. Mint, Denver, Colo.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

PLEASE DISCONTINUE DAILY CODE TELEGRAMS BUT WIRE THE BUREAU AT CLOSE OF BUSINESS EACH FRIDAY EVENING TOTAL SILVER DEPOSITS UNDER DECEMBER TWENTY FIRST ORDER.

DIRECTOR

February 2, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Replying telegram January twenty ninth satisfactory to use prefix letter for gold number series on consignments to Federal reserve bank New York second half of January.

Nellie Tayloe Ross,
Director Mint.

RG104 Entry 235 Vol 527

February 2, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Replying telegram January twenty ninth satisfactory to use prefix letter for gold number series on consignments to Federal reserve bank New York second half of January.

Nellie Tayloe Ross,
Director Mint.

RG104 Entry 235 Vol 527

Government Facilities, Feb. 2, 1954.

Superintendent,
U. S. Mint,
San Francisco, Calif.

REFERRING TO WIRE FEBRUARY FIRST RELATIVE BURETTES FORWARDING FOUR FROM BUREAU STOCK TODAY.

NELLIE TAYLOE ROSS
DIRECTOR OF THE MINT

Government Facilities, Feb. 2, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

REPLYING TO TELEGRAM SECOND CAN NOT ACCEPT SCRAP GOLD WHICH HAS BEEN MELTED. SEE ARTICLE SIX SECTION THIRTY FIVE SECTION THIRTY NINE REGULATIONS JANUARY THIRTY AND THIRTY ONE.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR OF THE MINT

February 8, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Refer your telegram fifth concerning domestic silver deposit containing small percentage gold stop If combined gold and silver contents total two hundred parts per thousand material acceptable with gold rate thirty five dollars.

Nellie Taylor Ross,
Director Mint.

February 8, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Receipt is acknowledged of 11.20 ounces of certificate bar samples representing fine gold melts #71, #76, #81, #86, #91, #96 and #101, forwarded together with your letter of February 2, 1934.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

OK

N. T. R.

Q/eh

February 9, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Refer your telegram February seventh stop Scrap gold which has been melted is subject to noncompliance provision of regulations and if acceptable thereunder may be paid for at rate twenty sixty seven stop This gold then to be revalued and the increment deposited in Treasury as per instructions heretofore given concerning deposit of revaluation increment stop Limitation as to gold content in section thirty six of regulations has to do with deposits containing gold only stop Deposits containing two hundred parts combined gold and silver are acceptable stop Bureau telegram seventh does not mean you are to receive unlimited jewelry et cetera held without license but that each case of material quantity thereof should be referred to Bureau with all facts and your recommendation for Departments consideration.

Nellie Taylor Ross,
Director Mint.

RG104 Entry 235 Vol 527

[illegible]

Government Facilities, Feb. 12, 1934.

Superintendent, U. S. Mint, San Francisco, Calif.
Superintendent, U. S. Mint, Denver, Colorado.

PLEASE WIRE TODAY TOTAL AMOUNT OF GOLD RECEIVED WEEK ENDING FEBRUARY NINTH

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

GOVERNMENT FACILITIES

February 12, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Temporary appointment Cleary, Kearney and Sutherland approved thirty days pending reinstatement Cleary and Kearney and permanent appointment Sutherland.

NELLIE TAYLOE ROSS. N.T.R.
Director.

February 13, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Books form seven thirty just received from printer and being forwarded you today.

O'Reilly
Acting Director

Government Facilities, Feb. 12, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

FORM NINE SEVENTY FOUR A BEING FORWARDED PROMPTLY STOP SCRATCH PADS BEING MAILED TODAY

NELLIE TAYLOE ROSS
DIRECTOR

February 14, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

The following forms are inclosed to be completed in connection with the reinstatement of Mr. Andrew J. Loftus and returned to this office as early as possible:

Fingerprint chart.
Form 375 (application).
Medical certificate.
Affidavit regarding members of family in Government service.
Affidavit regarding marital status.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

O'R:M

Goverrment Facilities, Feb. 20, 1954.

Superintendent,
United States Mint,
San Francisco, California.

REFERRING TO YOUR TELEGRAM THIRTEENTH AUTHORIZED TO PURCHASE IMPORTED BURETTES IF IT IS NOT POSSIBLE TO OBTAIN SATISFACTORY INSTRUMENTS OF DOMESTIC MAKE. CERTIFICATION THAT DOMESTIC BURETTES WERE UNOBTAINABLE MUST BE MADE ON VOUCHER BY YOU.

O'REILLY
ACTING DIRECTOR

RG104 Entry 235 Vol 527

February 24, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Respectfully forwarded for report and return with the request that this Bureau be advised in the premises.

Director of the Mint.

GOVERNMENT FACILITIES

February 26, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Extension thirty days from February 20, 1934, of temporary appointment of Andrew J. Loftus approved.

NELLIE TAYLOE ROSS, N.T.R.
Director.

February 26, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to your January accounts.

Please forward bullion abstract sheets and supporting vouchers Nos. 2650 to 3223 covering the bullion received on consignment to the New York Federal Reserve Bank. The silver content thereof that was accorded the benefits of President's proclamation of December 21, 1933, should be so shown as to be readily traceable back to the pertinent vouchers.

An adjustment of 48¢ in your recoinage fund does not appear on your account current but is shown in the summary supplied by the Treasurer for accompanying the account current to the General Accounting Office. This appears on your Cashier's daily statement of the 25th. In future please show on the account current all items reported to the Treasurer of the United States, as his summary and the account current should harmonize.

Statement and certificate of award attached to voucher No. 247 is returned for certification; proposal attached to same voucher is enclosed for certification "I have satisfied myself, etc."

Statement and certificate of award with voucher No. 253 is returned for completion of certificate thereon as to the method of advertising.

Vouchers Nos. 255, 258, 259, 260, 261 and 262 are herewith returned for indication thereon of N. R. A. compliance.

Yours truly,

Director of the Mint.

P-F-S
Encls.

GOVERNMENT FACILITIES

February 26, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Reinstatement of Kearney approved today. Appointment of Sutherland awaiting Executive authority. Temporary appointments of each extended thirty days as per my telegram of February 12. I remind you of our instruction to you when here that names must be sent by you together with approval of your District Secretary before we can recommend appointments to the Secretary.

NELLIE TAYLOR ROSS, N.T.R.
Director.

Government Facilities, Feb. 27, 1934.

Superintendent,
United States Mint,
San Francisco, California.

THIS WILL BE AUTHORITY FOR YOU TO EXTEND TELEPHONE FACILITIES AT YOUR MINT IN ACCORDANCE WITH YOUR RECOMMENDATION OF FEBRUARY NINETEENTH.

NELLIE TAYLOE ROSS
DIRECTOR
JR

Government Facilities, Feb. 27, 1934.

Superintendent,
United States Mint,
San Francisco, California.

REPLYING YOUR WIRE TWENTY SIXTH AUTHORIZED TO PURCHASE FILING CABINETS INDICATED STOP COPIES PROVISIONAL REGULATIONS IN MAIL.

NELLIE TAYLOE ROSS
DIRECTOR
JR

Government Facilities, March 1, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENT BILLIE R BOGNER CLERK TYPIST SALARY TWENTY APPROVED.

O'Reilly
ACTING DIRECTOR

Government Facilities, March 1, 1934.

Sugerintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENT BULLIE H BOGHER CLERK TYPIST SIXTEEN TWENTY APPROVED.

O Reilly
ACTING DIRECTOR

RG104 Entry 235 Vol 527

March 1, 1934.

Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

Government Facilities, Mar. 2, 1934.

Superintendent,
U. S. Mint, San Francisco, Calif.

RE TEL MARCH SECOND MAKE REQUISITION FOR PURCHASE OF ADDITIONAL EQUIPMENT

ACTING DIRECTOR

March 3, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, California.

Please wire today report on adequacy of plans sent you covering particularly floor space elevators general lay-out Stop include progress made on selection of site.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 Entry 235 Vol 527

Government Facilities, March 6, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

MR. HAWKINS leave of absence without pay extended sixty days from March first.

Nellie Taylor Ross
Director

Government Facilities, Mar. 6, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

WIRE WHEN DRAWINGS WERE MAILED AND STATE WHAT CHANGES SO FAR AS IS POSSIBLE IN A TELEGRAM ARE DESIRED IN THE FLOOR PLANS OR STRUCTURAL DETAILS THAT WILL AFFECT MATERIALLY THE TOTAL COST STOP MEETING IS PENDING WHEN REPORT WILL BE DESIRED

NELLIE TAYLOR ROSS
DIRECTOR

GOVERNMENT FACILITIES

March 6, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TRANSFERS OF VIRGINIA M MCSHAN AND JULIA ESTELLE COLLONAN TO PERMANENT STATUS IN YOUR INSTITUTION MUST AWAIT EXECUTIVE AUTHORITY STOP PLEASE ADVISE WHETHER THEY ARE WILLING TO ACCEPT TEMPORARY APPOINTMENT PENDING TRANSFER.

NELLIE TAYLOE ROSS, N.T.R.
Director.

Government Facilities, Mar. 6, 1934.

Superintendent,
U. S. Mint,
San Francisco, Calif.

AUTHORIZED TO PURCHASE FIVE TYPEWRITERS ACCORDING TO GENERAL SUPPLY SCHEDULE. HAVE REQUESTED DERBY EQUIPMENT COMPANY BY TELEPHONE TO FORWARD FOUR DESKS AND FROM GENERAL FIREPROOFING COMPANY WASHINGTON DC FIVE CHAIRS ACCORDING TO TELEGRAM MARCH FIFTH. WILL YOU PLEASE TELEGRAPH DIRECTLY TO DERBY EQUIPMENT COMPANY AND GENERAL FIREPROOFING COMPANY WASHINGTON DC YOUR ORDER IN DETAIL AND FOLLOW THIS BY LETTER ADDRESSED DIRECTLY TO THEM. OUR TELEPHONE REQUEST TO THEM WAS WITH VIEW TO EXPEDITE SHIPMENT.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

March 7, 1934.

Superintendent,
United States Mint,
San Francisco, California.

I am today recommending approval of temporary appointment for ninety days of Mrs. Anna A. Arms as clerk-typist at sixteen hundred twenty dollars per annum. Would suggest deferring consideration of the matter of her permanent employment until the unusual pressure of work is lifted and it becomes clear whether her services will be permanently required in addition to those of Bocher, McShan and Collonan. Will advise you when temporary appointment is approved by Secretary.

NELLIE TAYLOE ROSS, NTRoss
Director.

GOVERNMENT FACILITIES

March 9, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENTS OF VIRGINIA M McSHANE FOR THIRTY DAYS PENDING TRANSFER AND OF ANNA A ARMS FOR PERIOD NOT TO EXCEED NINETY DAYS APPROVED EFFECTIVE DATE OF OATH EACH AS CLERK TYPIST AT SIXTEEN HUNDRED TWENTY DOLLARS PER ANNUM.

NELLIE TAYLOE ROSS
Director.

March 9, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Reference is made to your letter of February 19, 1934, relative to gold coin received from the Federal Reserve Bank of San Francisco and Branches and disposition of same in accordance with instructions of the Treasurer of the United States.

It is understood from your letter that while the coins in question have been reviewed and classified, the several classes were not segregated but remain mixed, and that to now comply with the Treasurer's authorizations will require that they again be reviewed, and segregated.

The reason for leaving the coins mixed is not understood, but in view of the congestion of work of the institution it is suggested that the question of making adjustment be held in abeyance for the present. It is also suggested that the matter be again taken up with the Department when it becomes practical to make the adjustment. The matter has been discussed with a representative of the Treasurer's office.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

Z-S

March 10, 1934.

Mr Peter J Haggerty,
Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Herewith please find Government Pullman requests Nos. T-917040 and T-917042 which are returned for your signature. These requests were not signed by you at the time the accommodations were received. The Pullman Company has submitted a bill to the Bureau covering, in part, the above requests.

Yours very truly,

M. M. O'Reilly

Director of the Mint.

P F

PS Please return the signed requests to the Bureau.

GOVERNMENT FACILITIES

March 12, 1934.

Superintendent,
United States Mint,
San Francisco, California.

PAPERS IN CASE ANDREW J LOFTUS FORWARDED BY YOU FEBRUARY TWENTY-SEVEN RECEIVED THIS OFFICE MARCH FIVE FORWARDED TO APPOINTMENT DIVISION MARCH SIX AND TRANSMITTED BY APPOINTMENT DIVISION TO CIVIL SERVICE COMMISSION MARCH NINE STOP EXPECT ACTION BY CIVIL SERVICE COMMISSION SOON.

NELLIE TAYLOE ROSS N.T.R.
Director.

GOVERNMENT FACILITIES

March 12, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENT RAYMOND P. KELLEY AS BLACKSMITH AT SIX DOLLARS THIRTY-NINE CENTS PER DIEM APPROVED THIRTY DAYS PENDING PROBATIONAL APPOINTMENT STOP TEMPORARY APPOINTMENTS NOT TO EXCEED NINETY DAYS OF ELLEN A HACKLER COMMA ELLA HENINGSEN AND GOLDIE G WEBBER AS CLERK-TYPISTS AT SIXTEEN HUNDRED TWENTY DOLLARS PER ANNUM APPROVED.

NELLIE TAYLOE ROSS N.T.R.
Director

GOVERNMENT FACILITIES

March 12, 1934.

Superintendent,
United States Mint,
San Francisco, California.

RE YOUR REQUEST FOR TRANSFER TO PERMANENT STATUS MRS MARY C DALTON AS CLERK TYPIST OUR FUNDS WILL NOT JUSTIFY PERMANENT EMPLOYMENT SO LARGE A SUPPLEMENTAL FORCE AS YOU REQUEST STOP WANT YOU TO HAVE ANY HELP NECESSARY TO DEAL WITH EMERGENCY NEEDS WITH A VIEW TO RELINQUISHING ALL POSSIBLE WHEN EMERGENCY ENDS.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 Entry 235 Vol 527

R.T.R.

GOVERNMENT FACILITIES

March 13, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Temporary appointment Ester Whited as clerk-typist at sixteen hundred twenty dollars per annum approved effective date of oath.

NELLIE TAYLOR ROSS N.T.R.
Director.

March 13, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

There is inclosed herewith blank affidavit regarding members of family in Government service which should be executed by Julia Estelle Collonan in connection with her pending transfer to your institution and returned to this office.

There are also inclosed blank medical certificate, affidavit relative to marital status and fingerprint chart to be furnished in the case of Bunnie H. Booher.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

C'R:M

Inclosures.

RG104 Entry 235 Vol 527

March 14, 1934.

Mr. E. W. Michaelis,
170 Valencia Street,
San Francisco, California.

Dear Sir:

Reference is made to your card of March 5th, inclosing one dollar for a copy of the medal of the President.

Reply has been delayed pending the approval of the President of the specimen medal submitted to him. I am glad to be able to tell you that the medal was approved yesterday and the Mint is now manufacturing the medals.

I am forwarding your card together with the one dollar bill inclosed to the Superintendent of the Mint at Philadelphia and that officer will forward to you one of the medals.

May I suggest that you send at least fifteen cents in addition to the cost of the medal direct to the Superintendent of the Mint at Philadelphia to cover postage.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 Entry 235 Vol 527

March 15, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

I am inclosing a letter received by the Secretary in regard to transactions with your Mint by Edward M. McGowan.

Will you please advise this Bureau of the particulars in regard to this case in order that I may be able to assure Mr. McGowan of our good faith in dealing with him.

Please return Mr. McGowan's letter with your reply.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosure.
O'R/eh

Government Facilities, Mar. 16, 1934.

Superintendent,
United States Mint,
San Francisco, California.

RETEL MARCH NINETEENTH IMPERATIVE WE HAVE AMOUNT OF GOLD PURCHASED FROM MARCH TENTH TO SIXTEENTH INCLUSIVE SEGREGATED AS TO DOMESTIC BULLION SCRAP GOLD AND IMPORTED THIS TO BE FOLLOWED AS EARLY AS PRACTICABLE WITH A SIMILAR REPORT COVERING PERIOD FROM FEBRUARY FIRST SECRETARY REQUIRING THIS INFORMATION FROM ALL INSTITUTIONS

NELLIE TAYLOE ROSS
DIRECTOR

RG104 Entry 235 Vol 527

March 16, 1934.

Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Vouchers of Johnson and Higgins covering insurance charges of shipments of new minor coin made by your institution during the months of November and December, $1.07 and $1.27, respectively, are inclosed for payment from the profits on minor coinage.

Yours truly,

Director of the Mint.

P

GOVERNMENT FACILITIES

March 17, 1934.

Superintendent,
United States Mint,
San Francisco, California.

EXTENSION THIRTY DAYS TEMPORARY APPOINTMENT JAMES L SUTHERLAND FROM MARCH FOURTEENTH APPROVED STOP PLEASE OBTAIN APPROVAL OF LOCAL CIVIL SERVICE MANAGER OF TEMPORARY APPOINTMENT EFFECTIVE MARCH TWELFTH PENDING TRANSFER VIRGINIA M MCSHANE.

O'REILLY
Acting Director.

OK

RG104 Entry 235 Vol 527

March 19, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

There are inclosed two forms, affidavit as to marital status and affidavit as to members of family in Government service, which should be executed by Miss Virginia M. McShane in connection with her pending transfer to your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosures.

C'R:M

GOV[illegible] [illegible] ILITIES

March 20, 1934.

Superintendent,
United States Mint,
San Francisco, California.

RETEL MARCH SIXTEENTH AM RECOMMENDING APPROVAL OF NINE HELPERS RECOMMENDED BY YOU FOR THIRTY DAY APPOINTMENT HOPING AT THE END OF THAT TIME PRESSURE WILL BE SUFFICIENTLY LIGHTENED THAT YOU WILL BE ABLE TO REDUCE YOUR FORCE STOP RE YOUR TELEGRAM MARCH SIXTEENTH CONCERNING GUARD-WATCHMEN AM RECOMMENDING APPOINTMENT OF FIVE GUARD-WATCHMEN REQUESTED.

NELLIE TAYLOE ROSS N.T.R.
Director.

Government Facilities, Mar. 20, 1934.

Superintendent,
United States Mint,
San Francisco, California.

YOUR REPORT GOLD RECEIPTS SEGREGATED FOR DOMESTIC COMMA SECONDARY AND IMPORTS RECEIVED FOR JANUARY FEBRUARY AND UP TO MARCH FOURTEENTH STOP SECRETARY IS REQUIRING OF US IMMEDIATE FIGURES UP TO AND INCLUDING MARCH SIXTEENTH STOP PLEASE WIRE SEGREGATION FOR FIFTEENTH AND SIXTEENTH OF MARCH AND EACH WEEK HEREAFTER AT CLOSE OF BUSINESS EACH FRIDAY SEGREGATED AS ABOVE

O'REILLY

GOVERNMENT FACILITIES

March 20, 1934.

Superintendent,
United States Mint,
San Francisco, California.

PROBATIONAL APPOINTMENT JAMES L SUTHERLAND AS GUARD-WATCHMAN AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF OATH STOP TEMPORARY APPOINTMENT ANDREW J LOFTUS CLERK STENOGRAPHER AT EIGHTEEN HUNDRED EXTENDED THIRTY DAYS FROM MARCH TWENTY-ONE PENDING REINSTATEMENT.

O'REILLY
Acting Director.

March 20, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

In response to your request of March 14, I am inclosing thirty copies of Standard Form No. 8, "Oath of Office".

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

O'R:M

Inclosures.

Government Facilities, Mar. 21, 1934.

Superintendent,
United States Mint,
San Francisco, California

RETEL MARCH TWENTIETH THE SECRETARYS OFFICE DESIRES TEN COPIES OF EACH PHOTOGRAPH EIGHT BY TEN INCHES GLOSSY FINISH LINEN BACK ACCEPTABLE STOP PHOTOGRAPH ONE COMPARTMENT AS INDICATED YOUR TELEGRAM SATISFACTORY

O'REILLY

two

March 20, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, San Francisco, California.
Superintendent, U. S. Mint, Denver, Colorado.

BAD WHO MOULD BETTER WEEK ENDING MARCH 16 WAS WIT.

Acting Director.

March 21, 1934

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

In connection with receipt of silver under Executive Proclamation December twenty one you are authorized to apply against future deliveries of silver any excess of quantities represented by affidavits received by you from each regular consignor of considerable quantities including American Smelting and Refining Company stop Thus a running account will be satisfactory in such cases for excess affidavits but not for affidavit shortages.

O'Reilly
Acting Director

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

March 22, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENTS THIRTY DAYS AS HELPERS AT FIVE DOLLARS PER DIEM APPROVED FOR FELTON ROSENTHAL YOOL HALLMAN JORDAN JONES GREEN CASDIN AND WHEELER STOP TEMPORARY APPOINTMENTS THIRTY DAYS PENDING PROBATIONAL APPROVED AS GUARD-WATCHMEN AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM FOR AURAND COLBY HETTERICK LEWIS AND LO STOP TEMPORARY APPOINTMENT BUNNY H BOOHER EXTENDED THIRTY DAYS FROM APRIL FOUR PENDING REINSTATEMENT.

O'REILLY
ACTING DIRECTOR

Government Facilities, Mar. 23, 1934.

Superintendent,
United States Mint,
San Francisco, California.

AUTHORIZED TO PURCHASE TWO MUNROE CALCULATORS IN ACCORDANCE WITH GENERAL SUPPLY SCHEDULE

O'REILLY

RG104 Entry 235 Vol 527

March 24, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Please be advised that the resignation of Miss Ella Henningsen as Clerk-Typist at $1620.00 per annum, in your institution, has been accepted without prejudice, effective at the close of business March 14, 1934.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

C:R:M

March 26, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Reference is made to your letter of March 20, relative to four or five employees in your institution with 35 or 40 years of service who wish to retire under the Act of May 29, 1930, although not having reached the retirement age specified in the retirement act.

The Retirement Act, as amended May 29, 1930, provides under Section 1 for automatic retirement of any employee who reaches the retirement age fixed for his position by joint action of the Department and the Civil Service Commission, provided he has at least 15 years of annuitable service to his credit; or for automatic retirement at such time after reaching retirement age as the employee may have completed fifteen years of annuitable service.

Section 1 of the retirement act also provides for "optional" retirement, upon application of the employee, at any time within the two year period immediately preceding the date upon which the employee would reach the age for automatic separation, provided the employee has at least 30 years of annuitable service to his credit.

Section 6 of the retirement act provides for retirement of any employee who has at least 5 years of annuitable service and who becomes totally disabled for useful and efficient service. Section 7 provides for a scaled-down annuity for employees 55 years of age or over who have at least 15 years of service and who are separated involuntarily for reasons other than their own misconduct. The annuities paid under Section 7 are usually so small as to appear quite unattractive as compared with the opportunity to continue in employment until retirement age is reached.

Section 8(a) of the Independent Offices Appropriation Act (1934), approved June 16, 1933, provides that if at any time thereafter prior to July 1, 1935, any employee who has at least 30 years of annuitable service to his credit is involuntarily separated for reasons other than his own misconduct he shall be entitled to an annuity computed in the same manner as for automatic retirement under Section 1 of the retirement act, less an amount equal to 3½ per cent of such annuity, the 3½ per cent deduction to be discontinued when the annuitant reaches the age at which he would

RG104 Entry 235 Vol 527

have been automatically separated for retirement.

In view of the fact, as stated by you, that the positions of the employees in question would need to be filled, it would appear entirely unjustifiable to separate these employees involuntarily and throw the burden of their support on the civil service retirement fund under Section 7 of the retirement act or Section 8(a) of the act of June 16, 1933.

It would therefore appear that retirement of the employees in question could be effected at this time only if they are within two years of retirement age, with at least 30 years of service, or if they are completely disabled for useful and efficient service.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 Entry 235 Vol 527

Government Facilities, Mar. 27, 1934.

Superintendent,
United States Mint,
San Francisco, California.

ADVISE BY WIRE NAMES OF DEPOSITORS 367,553.24 FINE OUNCES SILVER REPORTED YOUR TELEGRAM MARCH TWENTY FOURTH GIVING AMOUNTS DEPOSITED BY EACH.

NELLIE TAYLOE ROSS
DIRECTOR

Government Facilities, Mar. 27, 1934.

Superintendent,
United States Mint,
San Francisco, California.

IN MAKING WEEKLY REPORT OF RECEIPTS OF GOLD AND SILVER PLEASE COVER ALL RECEIPTS UP TO CLOSE OF BUSINESS EACH FRIDAY IN ORDER THAT YOUR REPORT MAY COVER THE SAME PERIOD AS REPORTS BEING RECEIVED FROM OTHER INSTITUTIONS.

NELLIE TAYLOE ROSS
DIRECTOR

GOVERNMENT FACILITIES

March 28, 1934.

Superintendent,
United States Mint,
San Francisco, California.

UNDERSTAND MILAN DANIDOVICH IS ON ELIGIBLE REGISTER FOR JUNIOR ASSAYER OF TWELFTH CIVIL SERVICE DISTRICT STOP PLEASE SECURE CIVIL SERVICE DISTRICT MANAGER'S APPROVAL OF NINETY DAY APPOINTMENT AND ADVISE ME BY WIRE

NELLIE TAYLOE ROSS
DIRECTOR.

RG104 Entry 235 Vol 527

Government Facilities, Mar. 28, 1934.

Superintendent, U.S. Mint, Denver, Colo.,
Superintendent, U.S. Mint, San Francisco, Calif.

We are required to have ready each Saturday morning the total value of gold and ounces of silver received for each week ending close of business each Friday gold to be segregated in three classes, domestic, secondary and imported and silver in one total as you are now doing STOP In addition Secretary desires to know the names of depositors of silver received under December twenty first Proclamation giving number of ounces from each which make up total figure of silver wired by you at close of business each Friday STOP It is imperative that you wire on Friday total receipts of gold and silver for the week and also air mail on Friday letter giving detailed report of silver receipts.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

March 28, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, San Francisco, Calif.

Think the propriety too doubtful to allow man in Mint-service to take pictures STOP Complaint from outside would undoubtedly arise STOP It is understood that whoever makes them must deliver negatives to you.

NELLIE TAYLOE ROSS
Director.

NTR

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

March 29, 1934.

Superintendent,
United States Mint,
San Francisco, California.

YOUR INSTITUTION HAS BEEN GRANTED CONSIDERABLY MORE RECENT APPOINTMENTS TO SUPPLEMENT YOUR FORCE THAN ANY OF THE OTHER INSTITUTIONS STOP I AM BECOMING CONCERNED LEST WE EXCEED THE NUMBER WE CAN PAY FOR STOP I THEREFORE REQUEST THAT YOU PLAN TO DISPENSE WITH THE SECOND ASSAYER REQUESTED AND OTHER APPOINTMENTS PROPOSED IN YOUR TELEGRAM OF MARCH NINETEENTH STOP IT WILL PROBABLY BE NECESSARY TO REQUIRE CLERKS NOW EMPLOYED TO ASSUME ADDITIONAL FUNCTIONS.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 Entry 235 Vol 527

March 29, 1934.

Honorable John D. McCarthy,
Member of Assembly, Sixty-Fourth District,
State Capitol,
Sacramento, California.

Dear Mr. McCarthy:

I have received your letter of March 15, 1934, in behalf of Mr. Peter Monaghan, Jr., of 1452 North Burlington Avenue, Los Angeles, California.

I regret that there is no vacancy in the Mint Service to which Mr. Monaghan could be appointed at this time. I shall be glad, however, to place his name on file to be considered if, at any time, we have a position vacant which would permit us to avail ourselves of his services.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R/M

March 29, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Returned herewith please find one copy of your stores requisition dated March 24, 1934, with request that it be reviewed with regard to quantities of some of the items requested. For example, 48 daters are requested for use during the coming six months, this quantity being practically one for every two employees of the institution. Some of the other items which seem large are 8 dozens typewriter erasers, 2 dozens knife blade erasers, and 60 dozens ordinary lead pencils, in addition to 24 scripto pencils. The ordinary pencils average practically 7 for each of the employees of the institution.

It is requested that the entire requisition be reviewed as to quantities. There is no desire to handicap the institution in the matter of working supplies, but under present conditions of limited appropriations unnecessarily large stocks should not be carried.

Yours truly,

Director of the Mint.

F-S
Encl.

March 30, 1934

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Receipt is acknowledged of your letter of March 23, 1934, relative to the service of Mr. Thomas P. McGinn. You state that Mr. McGinn was employed in your institution from April 6, 1903, to August 31, 1905, and from January 16, 1915, to February 7, 1917; and you make reference to injury to his eye claimed by him.

This office has a complete record of the service of Mr. McGinn during the period from January 16, 1915, to February 7, 1917, including a complete file of correspondence relative to the injury claimed. I should like to be furnished, however, with any additional information you may have regarding his period of service from April 6, 1903, to August 31, 1905; specifically as to whether his services and attendance record during this period were satisfactory, whether he was removed without prejudice and the cause of his removal.

Very truly yours,

Director of the Mint.

O'R:M

March 30, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Please be advised that the reinstatement of Mr. Andrew J. Loftus to the position of Clerk-Stenographer (CAF-4) at a salary of $1800.00 per annum, in your institution, has been approved, effective as of date of new oath.

Very truly yours,

Director of the Mint.

O'R:M

March 30, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

With reference to your recent request for a large number of rubber stamps, it is requested that you advise the Bureau whether these should be moulding stamps or whether they should have handles. The General Supply Committee's contract does not include stamps with celluloid-covered names thereon, and unless convincing reasons are given why the more expensive stamps should be supplied, indicating that an impression of the stamp pasted thereon by the user would be inadequate, the ordinary stamps will have to be supplied.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

April 2, 1934.

Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $18,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

April 2, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Reference is made to your semi-annual requisition for forms, etc., forwarded under date of March 27, 1934.

Concerning the suggested revision of forms 464 and 733, Gold Deposit Tag, and Silver Deposit Tag, and the letter of explanation concerning same, the following is submitted: It is understood that the duplicate of each of the forms is used for filing in the Deposit Melting Room. Will you please advise the Bureau as to the practical need for such a file - what value or advantage has been shown by experience to have been properly attributable to the duplicate record kept in the deposit melting room. None of the other Mint Service institutions keep a record in the deposit melting room, so far as data available to the Bureau indicates. If maintenance of such a record is sufficiently important, it would seem that the reasons therefor would make advisable the maintenance of a like record at all the mints and assay offices. If advantage in its maintenance cannot be definitely attributed to it, suggestion is made that it be discontinued, and that instead of forms 464 and 733 (used only at San Francisco), the Melter's Deposit Card, form 288 (sample enclosed) which is used by all the other mints and assay offices, be used by you. This card accompanies the metal both to and from the deposit melting room, while form 7-A, Receipt for Bullion, or form 1024-A, Memorandum of Bullion Received, should be used at the window for making the original record from data supplied by the depositor, and from such data the record in book form 189-A, Register of Deposits of Bullion, can be made.

It is noted that request has been made for a supply of Salary Class-Range Costs cards, form 925, and for Personnel Budget Record cards, form 1072. Do you desire to keep both of these records? It was anticipated that the Personnel Budget Record, form 1072, would displace the Salary Class-Range Costs card, form 925.

Concerning the request for 1,000 of obsolete payroll form 938-A, please be advised that none of these forms are available.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

R-S
Enl.

RG104 Entry 235 Vol 527

April 3, 1[illegible]

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Please be advised that the probational appointment of Mr. Raymond P. Kelley to the position of blacksmith in your institution at $6.39 per diem has been approved effective as of date of new oath.

Mr. Kelley will be under probational appointment for the first six months after his new oath and retention in the service after the expiration of that time will confirm the absolute appointment.

Very truly yours,

[illegible]

Director of the Mint.

O'R:M

GOVERNMENT FACILITIES

April 3, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA

TEMPORARY APPOINTMENT FOR THIRTY DAYS OF EDWARD HARRINGTON AS HELPER AT FIVE DOLLARS PER DIEM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS
DIRECTOR

April 3, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Personal history statements forwarded with your letter of March 26, 1934, are returned herewith for completion in the following particulars and return to this office:

Henry C. Aurand should include his Congressional district in his statement of legal residence and should give the dates of enlistment and discharge in his statement of military service. A portion of his statement regarding military service is illegible.

Joseph Hettrich should include the county and Congressional district in statement of legal residence and should give dates of enlistment and discharge.

Sam Casdin should include the county and Congressional district in statement of legal residence and should give dates of enlistment and discharge.

Ray B. Felton should state county and Congressional district.

Joseph Green's statement "U. S. C. White", with reference to race, is not understood. Reply to this question should be "white", "colored" or "Mongolian". He should also give county and Congressional district in which he has legal residence.

Lester Roland Hallman should give county and Congressional district of legal residence and should reply to the questions regarding military service, members of family in service and his own previous employment in Government service.

Emerson Jones should give county and Congressional district, should give dates of enlistment and discharge and should give the location of the post office in which he claims previous Government service.

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David H. Jordan should state the county and Congressional district in which he has legal residence.

George Thomas Yool should give county and Congressional district.

Very truly yours,

Director of the Mint.

D:RsM

RG104 Entry 235 Vol 527

April 4, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Personal history statement executed by Mr. Willard A. Long is returned with the request that he give dates of enlistment and discharge in connection with his military service.

Respectfully,

Acting Director of the Mint.

Inclosure.

O'R:M

GOVERNMENT FACILITIES.

April 6, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENT NOT TO EXCEED NINETY DAYS FOR MILAN DAVIDEVICH JUNIOR ASSAYER AT SIX DOLLARS PER DIEM AND EXTENSION FOR THIRTY DAYS FOR VIRGINIA M McSHANE PENDING TRANSFER APPROVED.

NELLIE TAYLOE ROSS N. T. R.
DIRECTOR

April 10, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir;

Please forward a schedule of deposits that were taken into your January bullion accounts but, as of the end of February, had not yet been redeposited incident to the change in procedure at the time gold was revalued. Presumably the above information would permit verification of the following items in your February bullion account current which cannot be verified from information now at hand: (1) the amount of silver taken into the silver bullion account, 12,-989.90 ounces; (2) gold revaluation figures taken into the gold coinage bullion account, $35,556,777.94. As to the latter item it appears from computation that when original revaluation was made, $6,-306.66 was deducted from the opening balance of the account prior to computing the increment, and that afterwards additional increment was computed on part of the amount deducted, as represented by certificates of deposit Nos. 162 and 163. In this connection it is also noted that the February closing balance of the gold coinage bullion account does not compute as of $35.00 per ounce, possibly due to incomplete redeposit transactions mentioned above. Also please advise the Bureau whether the redeposit transactions were completed in March, and if not, schedule those that remained incomplete at that time. The redeposit abstract sheets and accompanying explanation are helpful, but insufficient in that February 1 and 2 deposits are included with January items. If the information requested above will be inadequate please forward a tabulation of revaluation on the "Gold Coinage Bullion", starting with the February 1 opening balance of the account, and showing the different steps with their explanations.

Please forward the usual signed statement for attaching to voucher No. 299, relative to Government retention of the gloves purchased.

Duplicate bills attached to voucher No. 301 are herewith returned for your files.

Examination of the silver affidavits has not yet been completed.

Prompt reply is requested.

Yours truly,

M. M. O'Reilly

Director of the Mint.

P-F-S
Encls.

RG104 Entry 235 Vol 527

April 12, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Haggerty:

As no application for payment of accumulated deductions to the credit of Mr. Hawkins has been received, I am inclosing a form to be used by Mrs. Hawkins in making such application and I will appreciate it if you will inform Mrs. Hawkins about the matter in the event that she does not already know how to proceed toward obtaining this payment.

As a period of from two to four weeks usually elapses between the date of forwarding application from this office and the actual date of payment of the deductions, it is important that the application be filed in this office as soon as possible in order not to have an excessive delay in payment.

Very truly yours,

Director of the Mint.

O'R:M

Inclosure.

GOVERNMENT FACILITIES

April 13, 1934.

Superintendent,
United States Mint,
San Francisco, California.

AUTHORIZED TO SUBMIT NAME FOR TEMPORARY APPOINTMENT PENDING PROBATIONAL AS WATCHMAN AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM VICE JAMES L SUTHERLAND RESIGNED

NELLIE TAYLOE ROSS
DIRECTOR

Government Facilities, Apr. 14, 1934.

Superintendent, U. S. Mint, San Francisco, Calif.,
Superintendent, U. S. Mint, Denver, Colo.

Please advise Bureau whether or not you have tabulating or any other kind of calculating machines leased or purchased from the International Business Machine Corporation. The same information in regard to the Remington Rand, Inc. Please wire.

Wellie Taylor Ross
Director

RG104 Entry 235 Vol 527

GOVERNMENT FACILITIES

April 14, 1934.

Superintendent,
United States Mint,
San Francisco, California.

AUTHORIZED TO SUBMIT NAME FOR TEMPORARY APPOINTMENT PENDING PROBATIONAL AS ENGINEER AT FIVE DOLLARS NINETY-FOUR CENTS PER DIEM VICE IGNACIO GONZALES DECEASED STOP LOWER SALARY REQUIRED TO COMPLY WITH MINIMUM OF RANGE AS REQUIRED BY ECONOMY ACT.

NELLIE TAYLOE ROSS
DIRECTOR

Government Facilities, Apr. 16, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Replying to your telegram requesting authority to dispose of sweeps being delayed pending issue permanent gold regulations in few days.

Nellie Tayloe Ross
Director

April 16, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Stock of bullion fund checks shipped you thirteenth.

Nellie Tayloe Ross,
Director

RG104 Entry 235 Vol 527

April 16, 1934.

Mr. Raymond Ricaud,
Assistant Trade Commissioner,
Kohl Building,
San Francisco, California.

Dear Sir:

Your letter of March 23rd, addressed to the Superintendent of the Mint at Philadelphia relative to proposed coinage for Indo-China, has been referred by him to this Bureau for attention.

The following estimates covering this proposal are submitted. These estimates are based on three systems referred to in your letter:

FIRST SYSTEM

Copper-Nickel Coins, Composition Copper 750, Nickel 250

Denomination	Manufacturing cost per 1,000 pcs	Metal required, based on coinage of 10,000,000 pieces of each denomination — Pounds Avoirdupois: Nickel	Copper
5 cents	$6.50	38,580.0000	115,740.0000
1 cent	4.50	27,557.1428	82,671.4286
½ cent	3.75	22,045.7143	66,137.1428
¼ cent	3.00	11,022.8571	33,068.5714
		99,205.7142	297,617.1428

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SECOND SYSTEM

Bronze coins, heavy, composition copper 950, tin 40, zinc 10

Denomination	Manufacturing cost per 1,000 pcs	Metal required, based on coinage of 10,000,000 pieces of each denomination		
		Copper	Tin	Zinc
1 cent	$4.50	209,434.2857	8818.2857	2204.5714
½ cent	3.75	104,717.1429	4409.1428	1102.2857
¼ cent	3.00	41,886.8571	1763.6571	440.9143
		356,038.2857	14991.0856	3747.7714

THIRD SYSTEM

Bronze coins, light, composition copper 950, tin 40, zinc 10

Denomination	Manufacturing cost per 1,000 pcs	Metal required, based on coinage of 10,000,000 pieces of each denomination		
		Copper	Tin	Zinc
1 cent	$3.50	104,717.1429	4,409.1428	1,102.2857
½ cent	3.25	83,773.7143	3,527.3143	881.8285
¼ cent	3.00	41,886.8571	1,763.6571	440.9143
		230,377.7143	9,700.1142	2,425.0285

These coinage costs do not include cost of metals, cost of packing boxes, transportation, or cost of preparing master dies and hubs, if required. The coinage costs do, however, include working dies made from master dies and hubs, either furnished or prepared at this Mint. Because of fluctuation in prices of the metals comprising the various alloys proposed, the Mint is not in a position to include costs of metals in the coinage costs. If desired, master dies and hubs could be made at the Mint in Philadelphia from models to be furnished, for $300 per set. The coinage would be executed at the Mint in San Francisco.

It is understood that this coinage could not be undertaken unless the request came through the State Department from a duly accredited representative of the Government of Indo-China at this capital.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/sh

RG104 Entry 235 Vol 527

April 17, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

In reply to your letter of April 10th relative to forms to be used in connection with the Executive Order No. 6646 of March 14, 1934, relative to N. R. A. compliance, please be advised that the use of your mimeographed forms will be satisfactory so far as this Bureau is concerned since they appear to fully cover the requirements of the executive order.

Yours truly,

Director of the Mint.

F-S

RG104 Entry 235 Vol 527

April 17, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

This Bureau is in receipt of correspondence covering a deposit made by Mr. Dwight E. Jackson. I am inclosing a copy of our letter to Mr. Jackson. I am also inclosing a photostat copy of a note purporting to have been sent out by your Mint in returning Mr. Jackson's deposit to him.

I appreciate the tax laid upon your employees on account of very heavy correspondence to care for the volume of work now coming to your Mint. I would suggest, however, that letterhead paper be employed in making all replies and that all letters be signed. I am confident that you are unaware that a communication of such forbidding appearance and so inadequate went out from your institution.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enc.

I take much satisfaction in your employees having had the alertness & discovered the melted gold that was concealed in the silver deposits

N.T.R.

RG104 Entry 235 Vol 527

April 17, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

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Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

JHR/eb

I take much satisfaction in your employees having had the alertness to discover the melted gold that was concealed in the silver deposits.

N. T. R.

April 17, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Have you forwarded silver affidavits required for the silver contained in gold deposits stop We are unable to locate them here with the other account papers stop Affidavits are present for the fine silver bars.

Nellie Tayloe Ross, N.T.R.
Director

April 18, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Refer your wire seventeenth concerning February accounts stop Data identifies revaluation figures stop Please keep future ounces and account values consistent stop Bureaus letter difference some six thousand dollars made by computation using certificate of deposit one fifty nine revaluation and working back to February opening balance of account stop Expedite other data called for in Bureaus letter.

Nellie Tayloe Ross, N.T.R.
Director

RG104 Entry 235 Vol 527

April 18, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

In accordance with the recommendation contained in your letter of April 12th, you are authorized to purchase one Burroughs adding machine, Item 54-M-4795-(e) (a), Model 41018, 12" carriage, 220-240 D. C. motor at $310.00, (General Supply Schedule).

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

April 18, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Herewith please find two copies each of two approved contracts for furnishing telephone service to your institution by The Pacific Telephone and Telegraph Company during the remainder of this fiscal year, also ten copies of form 40 requested in your letter.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encls.

April 19, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

The Civil Service Commission has advised that it has ordered an examination in typist subjects for Miss Julia E. Collonan, such examination begin prerequisite to its approval of her transfer to the position of Clerk-Typist in your institution.

Instructions have been mailed by the Civil Service Commission to its District Manager in San Francisco and he should arrange with Miss Collonan for the examination.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

Government Facilities, Apr. 19, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Replying your wire thirteenth authorized to invite bids and accept lowest bidder on filing cabinets and attach to voucher statement covering necessity for local purchase due to urgent need of this equipment.

Nellie Tayloe Ross
Director

GOVERNMENT FACILITIES

April 20, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA.

YOUR WIRE APRIL NINETEENTH READS IN PART QUOTE PLEASE WIRE APPROVAL OF APPOINTMENT AMOS BESOYAN GURAN WATCHMAN UNQUOTE STOP SHOULD THIS BE AMOS BESOYAN GURAN AS WATCHMAN OR AMOS BESOYAN AS GUARD-WATCHMAN STOP YOU RECOMMEND APPOINTMENT VICE SUTHERLAND STOP DOES THIS MEAN THAT YOU RECOMMEND HIS PERMANENT APPOINTMENT OR DO YOU WISH TO CONSIDER ONE OF THE TEMPORARY GUARD-WATCHMEN PREVIOUSLY APPOINTED FOR THE PERMANENT POSITION.

NELLIE TAYLOE ROSS
DIRECTOR

OK

RG104 Entry 235 Vol 527

Government Facilities, Apr. 20, 1934.

Superintendent, U. S. Mint, San Francisco, Calif.

Reference is made to your telegram of today regarding monthly receipt of E. P. silver the totals of which appear to be in dollars instead of ounces. Please wire monthly ounces received for January, February and March, separately, to be compared with your weekly reports already rendered.

Nellie Tayloe Ross
Director

April 21, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Received two envelopes mailed sixteenth affidavits for refined silver bar deposits but none for silver contained in gold deposits stop Have latter been forwarded. If not please expedite.

M. M. O'Reilly
Acting Director

GOVERNMENT FACILITIES

April 23, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA.

THIRTY DAY EXTENSIONS APPROVED FOR AURAND HETTRICH LEWIS COLBY AND LONG GUARD-WATCHMEN AND FOR CASDIN GREEN FELTON HALLMAN JONES JORDAN YOOL WHEELER AND HARRINGTON HELPERS.

NELLIE TAYLOE ROSS
DIRECTOR

April 23, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

The figures given in your telegram of April 21st, giving the total monthly receipts of E. P. silver indicate a serious discrepancy with the ones previously reported by you, as follows:

As per previous telegrams			As per telegram Apr. 21st		
Jan.	.....	fine oz.	Jan.	94,338.89	fine oz.
Feb.	728,705.69	" "	Feb.	951,867.29	" "
Mar.	1,341,605.20	" "	Mar.	1,187,600.26	" "
Tot.	2,070,310.89	fine oz.	Tot.	2,233,806.44	fine oz.

Please send immediately an explanation of the apparent difference in these reports. It is imperative that there be unqualified accuracy as the figures you send are sent weekly to the Secretary of the Treasury and are later released to the press.

The necessity of reporting an error, you will understand, is a matter of great embarrassment to the Bureau as I am sure it is to you. Will you please give directions to your accountants that in the future such care be made in the preparation of reports as will obviate any mistakes.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

April 24, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Retal yesterday no stock form forty two A maintained in Washington stop Suggest you request Denver Mint supply your immediate need.

Nellie Tayloe Ross, N.T.R.
Director

GOVERNMENT FACILITIES

April 25, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA.

TEMPORARY APPOINTMENT NOT TO EXCEED NINETY DAYS OF AMOS BESOYAN AS GUARD WATCHMAN AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 Entry 235 Vol 527

April 25, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

Please be advised that the resignation of Mr. James L. Sutherland, Guard-Watchman in your institution at $1320.00 per annum, has been approved, effective at the close of business April 9, 1934, without prejudice.

Very truly yours,

Director of the Mint.

O'R:M

RG104 Entry 235 Vol 527

April 25, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

The Civil Service Commission has requested that affidavit as to members of family in the service be submitted by Mr. Bunnie H. Booher and that medical certificate be submitted for Miss Virginia M. McShane, in connection with their pending reinstatements in your institution.

The necessary forms are inclosed, to be executed and returned to this office.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

Inclosures.

O'R:M

April 25, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Reference is made to your letter of April 9, 1934, and other correspondence pertaining to the handling of several lots of gold coin received by you from the Federal Reserve Bank at San Francisco and its branches. Reference is also made to letters of the Treasurer of the United States dated February 10 and February 12, 1934, relative to these lots of coin; instructions in these letters should be followed. The $3, $2.50 and $1 gold pieces are not to be melted at the present time as no funds are available for reimbursement of possible losses. Only the coins in these lots that were classified as light weight should be melted at this time, and it should be determined in advance that the recoinage value will equal or exceed the transfer value of such coin, since there is no appropriation available for reimbursing loss by recoinage.

Your reports to the Treasurer indicate that the transfer values of each class (current, light weight, etc.) of each lot of these coins had been determined by you; however, if such values must now be redetermined the method indicated in your letter of April 9th should be used, provided that the transfer value used be the final or adjusted transfer value of each lot reviewed by you and the mutilated coins that are held unmelted be considered.

In making your reports to the Treasury on form 474-B the valuation at $20.67+ per fine ounce should be used, but in the margin should be shown the valuation (for the lot) as revalued at $35.00 per ounce.

It is desired by the Treasurer's office that each of the lots of coins mentioned in their letters of February 10th and 12th be disposed of as directed as soon as practicable.

Yours truly,

Nellie Tayloe Ross

F-43

Director of the Mint.

RG104 Entry 235 Vol 527

April 24, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Mr. Haggerty:

This is with further reference to your request for an increase in your salary.

As you will no doubt recall, I wrote you in my letter of July 24, 1933, that the Classification Act of March 4, 1923, section 6, provides that "All new appointments shall be made at the minimum rate of the appropriate grade or class thereof". As the minimum salary of your position is $5,600 per annum, it was therefore necessary that you be given this salary, regardless of the fact that the former Superintendent was receiving $5,800, having been promoted to this salary before passage of any act prohibiting administrative promotions and after several years service at a lower salary.

Section 7 of the Treasury-Post Office Appropriation Act, 1934, approved March 3, 1933, provides:

> "No administrative promotions in the civil branch of the United States Government or the government of the District of Columbia shall be made during the fiscal year ending June 30, 1934: Provided, That the filling of a vacancy, when authorized by the President, by the appointment of an employee of a lower grade, shall not be construed as an administrative promotion, but no such appointment shall increase the compensation of such employee to a rate in excess of the minimum rate of the grade to which such employee is appointed, unless such minimum rate would require an actual reduction in compensation: Provided further, That the restoration of employees to their former grades or their advancement to intermediate grades following reductions of compensation for disciplinary reasons shall not be construed to be administrative promotions for the purposes of this section. The provisions of this section shall not apply to commissioned, commissioned warrant, warrant, and enlisted personnel, and cadets, of the Coast Guard."

The above section was amended and extended for the fiscal year 1935 by Section 10 of the Independent Offices Appropriation Act, 1935, passed without approval by the President on March 28, 1934, which reads, in part, as follows:

RG104 Entry 235 Vol 527

"Section 7 (prohibiting administrative promotions) of the Treasury-Post Office Appropriation Act, fiscal year 1934, is amended by adding after the first proviso thereof a colon and the following: 'Provided further, That administrative promotions may be made during the fiscal year 1935 to the extent that funds are available therefor, on an annual basis, from savings made in the amounts apportioned for personal services from the applicable appropriations for the fiscal year 1935'."

You will note from the above-quoted sections that administrative promotions are still rigidly prohibited by law except in cases where the increases involved can be paid from savings made from the appropriations, or portions of appropriations, from which the salaries are paid.

With the Mint Service in the midst of an emergency which precludes all possibility of savings in our allotment for salaries, which in fact threatens us with a deficiency for the coming year, it appears entirely impossible to reconcile the above provisions of law with consideration of administrative promotions during the coming year.

I wish that it might be possible to place your salary at a figure which would be satisfactory to you, but I feel sure you will understand from the above that I am allowed no discretion in the matter.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

April 26, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
San Francisco, Calif.

Retel twenty fourth for manila envelopes five by eleven and one half none available for immediate delivery stop Use for licenses envelopes four one eighth by nine one half of which twenty five hundred being shipped.

Nellie Tayloe Ross,
Director

Mint.

RG104 Entry 235 Vol 527

April 28, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

The following pertains to your accounts for February.

In the future please show separately in the "Gold Coinage Bullion" account the gold received at $20.67 per ounce.

Relative to voucher No. 323 for February water service, please advise of the date the new meter was installed, as a means of judging the reasonableness of the charge for 900 cubic feet while the old meter was not registering.

Reference is made to voucher No. 324 for February electric service; dealer's bill carries a showing, presumably, of maximum demand 243.5 and of "actual" demand 215.6. Explanation of the significance of the "actual" figures is requested, in view of the fact that if the charges were applied on such basis there would be a material difference in favor of the Government.

On the account current sheet used for the "Silver Bullion - E. P. 12/21/33" account the account title is misplaced above the amounts brought forward from other sheets. The title on future accounts current should be immediately above the figures pertaining thereto.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-P-S

GOVERNMENT FACILITIES

APRIL 30, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA.

TEMPORARY APPOINTMENT BUNNIE H BOOHER EXTENDED THIRTY DAYS FROM MAY FOURTH PENDING REINSTATEMENT.

NELLIE TAYLOE ROSS
DIRECTOR
OR

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN:

Washington, May 1, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
SAN FRANCISCO, CALIFORNIA.

REFERRING YOUR WIRE CONCERNING PROPOSED COLOMBIAN ORDER DO YOU MEAN WOULD REQUIRE FIFTY HELPERS ADDITIONAL TO PRESENT FORCE INCLUDING TEMPORARIES STOP WOULD LIKE FOR YOUR MINT TO TAKE ORDER BUT AVAILABLE FUNDS WILL NOT PERMIT FIFTY ADDITIONAL HELPERS STOP COULD YOU NOT REQUIRE YOUR PRESENT FORCE TO ASSUME ADDITIONAL FUNCTIONS WITHOUT UNDUE STRAIN STOP THE PERSONNEL OF YOUR MINT IS NOW OUT OF ALL PROPORTION TO THAT OF OTHER MINT INSTITUTIONS CONSIDERING FUNCTIONS REQUIRED STOP WOULD IT BE POSSIBLE TO EXECUTE THE ORDER IN FOUR MONTHS WITH TWENTY-FIVE ADDITIONAL STOP COINAGE YOU UNDERSTAND COULD BE BEGUN AT ONCE UPON RECEIPT OF DIES BUT WOULD HAVE TO BE DISCONTINUED FOR PERIOD OF SETTLEMENT AND RESUMED IMMEDIATELY UPON THE CLOSE OF SETTLEMENT STOP WILL ADVISE YOU IF ORDER IS EVENTUALLY PLACED THROUGH THE REGULAR CHANNELS OF THE STATE DEPARTMENT STOP BUREAU IS TAKING UP MATTER OF COST WITH CENTRAL HANOVER BANK STOP HOW MANY SETS OF WORKING DIES WOULD YOU REQUIRE STOP CONCEDE YOUR NEED ASSAYERS AS INDICATED YOUR LETTER CONSIDERING STRAIN IMPOSED BY CHARACTER OF WORK STOP IF ASSAYERS NOT AVAILABLE FROM CIVIL SERVICE SUBMIT NAMES FROM OUTSIDE OBTAINING APPROVAL OF DISTRICT MANAGER.

NELLIE TAYLOE ROSS
DIRECTOR

GOVERNMENT FACILITIES
OFFICIAL BUSINESS,
GOVERNMENT RATES,
CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR .....
The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 510 A.

May 1, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

With reference to your letter of April 27, requesting about fifty copies of Treasury Department Form No. 2166, "Information as to the Personnel", please be advised that this form has been superseded by Standard Form No. 6, "Personal History Statement", and it is not necessary that both be used. It appears that 100 copies of Standard Form No. 6 were sent you a short time ago.

Very truly yours,

Director of the Mint.

O'R:M

RG104 Entry 235 Vol 527

May 1, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Dear Sir:

Forms are being forwarded for your use in entering into the usual contracts for services, supplies, etc., to be supplied your institution during the fiscal year which begins July first, next. The usual proposal form No. 712 and letter of acceptance will constitute the contract where special forms are not provided. In some instances, as heretofore, it may be advisable and in the Government's interest to make contracts for shorter periods than the full fiscal year. Contracts should be made for all continuing services such as for telephone service, laundry service, etc. The Procurement Division have advised that your contracts for light and power for the fiscal year 1935 should contain a clause giving the Government the right to terminate them on thirty days' notice, as studies are to be undertaken with a view to consolidation of all such Government contracts in your city, if such action is found to be practicable. Complete data, including the N. R. A. and domestic production clauses, pertaining to each proposed contract should be forwarded for the Bureau's consideration and approval before the letter of acceptance is mailed to the contractor, as heretofore.

Yours truly,

Director of the Mint.

F-S
Encls.

May 2, 1934.

Superintendent,
U S Mint,
San Francisco, Cal.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $17,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

Government Facilities, May 5, 1934.

Superintendent,
United States Mint,
San Francisco, Calif.

Authorized to accept bid of General Electric amounting to one hundred forty three dollars for coils for generator.

Nellie Taylor Ross,
Director.

RG104 Entry 235 Vol 527

May 7, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, San Francisco, California.
Superintendent, United States Mint, Denver, Colorado.

At present rate of expenditure available funds will not hold out to end of fiscal year STOP It is therefore imperative that drastic reductions be made throughout Mint service STOP Please figure closely and report by wire minimum upon which you can function until end of June specifying separately expense for personnel and expense for nonpersonnel STOP Temporary employees should so far as possible be dropped STOP want to avoid furloughs of regular employees if possible STOP Have contemplated your dispensing first of June with temporary clerks handling licenses, and with temporary clerks in othwr branches.

NELLIE TAYLOE ROSS
Director of the Mint

May 7, 1934.

Superintendent,
United States Mint,
San Francisco, California.

Dear Sir:

An examination of the affidavits submitted by your institution relating to silver received under the Executive Proclamation of December 21, 1933, discloses defects and inaccuracies in a number of instances. They relate chiefly to the validity of signatures and of oaths.

I call to your attention that the name of the corporation, partnership or association does not constitute a legal signature. The affidavit of such a concern must be signed by an officer or agent duly authorized to sign as a representative.

With reference to the validity of oaths, those who have authority to administer them are a Notary Public, Judge of the Court of Record, Clerk of the Court of Record, and Justice of the Peace.

The following are examples of errors found among the affidavits in our files:

American Smelting & Refining Co.,
Deposit of February 7, 1934,
Miners Affidavit of E. O. Swockhomer
was signed before U. S. Commissioner.

American Smelting & Refining Co.,
Deposit of February 27, 1934,
Miners Affidavit of Big Dipper Mining
Corp., signed before U. S. Commissioner.

American Smelting & Refining Co.,
Deposit of March 5, 1934,
Miners Affidavit of Underwood & Turner
signed before Postmaster.

American Smelting & Refining Co.,
Deposit of March 10, 1934,
Miners Affidavit of Coulter, Wilkerson,
Govish and Wood signed before Postmaster.

American Smelting & Refining Co.,
Deposit of March 12, 1934,
Miners Affidavit of W. J. Wheeler and
Lofdahl not properly signed - was signed
as a partnership.

Deposit forwarded February 2, 1934,
Vaughn, Macia and Kohler signed before
Postmaster.

Carson Hill Gold Mining Corp.,
No date on either Owners or Miners
Affidavit - does not state ounces on
either.

It is not clear in some instances whether the documents sent to the Bureau were original affidavits or copies. If they are copies it is possible that where signatures appeared to be defective the original affidavit was properly signed and executed.

It is imperative that depositors meet the requirements of the Treasury regulations. The establishment now, at the beginning, of correct procedure will eliminate the necessity of overtaking errors later.

Please refer to your files to verify the errors indicated in this letter that require correction.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

R/eh

GOVERNMENT FACILITIES

May 7, 1934.

Superintendent,
United States Mint,
San Francisco, California.

TEMPORARY APPOINTMENT THIRTY DAYS EDWIN O BLISS ENGINEER AT FIVE DOLLARS NINETY-FOUR CENTS PER DIEM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS